

# NEVADA STATE BOARD of DENTAL EXAMINERS



BOARD TELECONFERENCE MEETING

TUESDAY, DECEMBER 8 2020

6:00 P.M.

**PUBLIC BOOK**

**Agenda Item (4)(a)(1):**

**Minutes**

**Continuing Education Committee  
Teleconference Meeting - 10/07/2020**

# Nevada State Board of Dental Examiners



6010 S. Rainbow Blvd., Bldg. A, Ste.1 • Las Vegas, NV 89118 • (702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

## **NOTICE OF AGENDA & TELECONFERENCE MEETING FOR THE CONTINUING EDUCATION COMMITTEE**

(Ron Lemon, DMD (Chair); Elizabeth Park, DDS; Kevin Moore, DDS)

### **Meeting Date & Time**

Wednesday, October 7, 2020  
6:00 p.m.

**This meeting was held exclusively through teleconference means,  
in accordance with Emergency Directives issued by Governor Sisolak**

### **DRAFT MINUTES**

#### **PUBLIC NOTICE:**

***\*\* This meeting will be held via TELECONFERENCE ONLY, pursuant to Section 1 of the DECLARATION OF EMERGENCY DIRECTIVE 006 ("DIRECTIVE 006") issued by the State of Nevada Executive Department and as extended by Directives 016, 018, 021, 026, and 029. There will be no physical location for this meeting\*\****

**Public Comment by pre-submitted email/written form, only**, is available after roll call (beginning of meeting); **Live Public Comment by teleconference** is available prior to adjournment (end of meeting). Live Public Comment is limited to three (3) minutes for each individual.

Pursuant to Section 2 of Directive 006, members of the public may participate in the meeting by submitting public comment in written form to: **Nevada State Board of Dental Examiners, 6010 S. Rainbow Blvd, A-1, Las Vegas, Nevada 89118; FAX number (702) 486-7046; e-mail address [nsbde@nsbde.nv.gov](mailto:nsbde@nsbde.nv.gov)**. Written submissions received by the Board on or before **Tuesday, October 6, 2020 by 4:00 p.m.** may be entered into the record during the meeting. Any other written public comment submissions received prior to the adjournment of the meeting will be included in the permanent record.

The Nevada State Board of Dental Examiners may 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. See NRS 241.030. Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment. See NRS 233B.126.

Persons/facilities who want to be on the mailing list must submit a written request every six (6) months to the Nevada State Board of Dental Examiners at the address listed in the previous paragraph. With regard to any board meeting or telephone conference, it is possible that an amended agenda will be published adding new items to the original agenda. Amended Nevada notices will be posted in compliance with the Open Meeting Law.

We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Board, at (702) 486-7044, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

Pursuant to NRS 241.020(2) you may contact at (702) 486-7044, to request supporting materials for the public body or you may download the supporting materials for the public body from the Board's website at <http://dental.nv.gov> In addition, the supporting materials for the public body are available at the Board's office located at 6010 S Rainbow Blvd, Ste. A-1, Las Vegas, Nevada.

**Note:** Asterisks (\*) "**For Possible Action**" denotes items on which the Board may take action.

**Note:** Action by the Board on an item may be to approve, deny, amend, or tabled.

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63 **1. Call to Order**

64 - Roll call/Quorum

65  
66 Committee Member Dr. Ronald Lemon called the meeting to order at approximately 6:10 p.m.,  
67 and Mr. Frank DiMaggio conducted the following roll call:

68  
69 Dr. Ronald Lemon ----- PRESENT

70 Dr. D. Kevin Moore ----- PRESENT

71 Dr. Elizabeth Park ----- PRESENT

72  
73  
74 Others Present: Phil Su, General Counsel; Frank DiMaggio, Executive Director.

75  
76 **2. Public Comment (By pre-submitted email/written form):** The public comment period is limited to matters  
77 specifically noticed on the agenda. No action may be taken upon the matter raised during public comment unless the  
78 matter itself has been specifically included on the agenda as an action item. Comments by the public may be limited  
79 to three (3) minutes as a reasonable time, place and manner restriction, but may not be limited based upon viewpoint.  
80 The Chairperson may allow additional time at his/her discretion.

81  
82 Pursuant to Section 2 of Directive 006, and extended by Directives 016, 018, 021, 026, and 029, members of the public  
83 may participate in the meeting without being physically present by submitting public comment via email to  
84 [nsbde@nsbde.nv.gov](mailto:nsbde@nsbde.nv.gov), or by mailing/faxing messages to the Board office. Written submissions received by the Board on  
85 or before **Tuesday, October 6, 2020 by 4:00 p.m.** may be entered into the record during the meeting. Any other written  
86 public comment submissions received prior to the adjournment of the meeting will be included in the permanent  
87 record.

88  
89 In accordance with Attorney General Opinion No. 00-047, as restated in the Attorney General's Open Meeting Law  
90 Manual, the Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the  
91 authority of, the Nevada State Board of Dental Examiners, or if the content is willfully disruptive of the meeting by being  
92 irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with  
93 the rights of other speakers.

94  
95 Mr. DiMaggio read a statement into the record.

96  
97 Mr. Su, per Chairman Lemon, noted that written comment submitted for the meeting would not be  
98 read into the record as it was provided to the Committee Members prior to the meeting, and was  
99 posted to the Board's website.

100  
101 **\*3. Chairman's Report: Ron Lemon, DMD (For Possible Action)**

102  
103 **\*a. Request to remove agenda item(s) (For Possible Action)**

104  
105 There were no requests made.

106  
107 **\*b. Approve Agenda (For Possible Action)**

108  
109 MOTION: Committee Member Park made the motion to approve the agenda. Committee  
110 Member Moore seconded the motion. With no discussion, all were in favor;  
111 motion passed.

112  
113 Committee Member Lemon disclosed for the record that he is a full-time employee at the UNLV  
114 School of Dental Medicine, and that in no way does or will his employment influence his decision  
115 making. Committee Member Lemon asked Mr. Su to give an overview of the actions the Board has  
116 during the pandemic as it related to the unique situations for dental and dental hygiene graduates  
117 of the class of 2020.

118  
119 Mr. Su noted where the applications for licensure may be found on the board's website. Mr. Su  
120 gave an overview of the memorandums that were listed on the board's website. He went over  
121 both memorandums. Mr. Su explained the requirements to be eligible to apply for the Temporary



dental and dental hygiene licenses. Mr. Su further explained the requirements for the Temporary Unrestricted dental and dental hygiene licenses. Mr. Su noted that currently the alternate exam options were accepted through December 31, 2020, however, it was noted that both application types were valid up to ninety (90) days after the Governor rescinds the state of emergency. Mr. Su clarified that the agenda today would extend the period in which the alternate exams would be accepted.

Committee Member Park inquired if there was currently a stipulation in place that stated how long an applicant had to retest on a live patient after completing the alternate non-patient based exam. Ms. Su stated that there was not currently a provision in place, however, that the temporary license expires ninety (90) days after the declared state of emergency was over.

Committee Member Moore asked if there was a provision in place that stated if the exam agencies were to only offer non-patient based exams indefinitely, would then a temporary unrestricted license revert to an unrestricted permanent license. Mr. Su explained that such a provision did not currently exist, however, that it would be a discussion for the Board to have.

Committee Member Lemon clarified that part of the reason why they were considering extending the date to accept the alternate exam options was due to not knowing if and when ADEX and WREB would return to offering live patient based exams.

Mr. Su stated that the temporary approval only refers to the approval being temporary not the license itself being temporary. He added that the board at a previous meeting voted to grant a temporary unrestricted license and require that those licensees retake the clinical portion of the exam on a live patient when it became available in order for them to obtain a permanent license. Committee Member Lemon expressed his dissatisfaction with the retesting requirement.

Mr. Su advised that the committee may want to move on from agenda item 3.

**\*4. Old Business:** (For Possible Action)

**\*a. Consideration and recommendation to the Board whether training completed during Oral & Maxillofacial Surgery (OMS) Residency satisfies the training requirements pursuant to NAC 631.257(1)** (For Possible Action)

MOTION: Committee Member Lemon made the motion reject that training completed during OMS residencies satisfies the training requirements pursuant to NAC 631.257(1). Committee Member Park seconded the motion. Discussion: Committee Member Park believed the committee discussed the agenda item previously and the committee had agreed that not all programs were the same all across the Board. Committee Member Lemon stated that upon reviewing the CODA requirements for OMS residencies, there were no requirements, thus the committee could not be assured that the training satisfied the requirements of NAC 631.257(1). With no further discussion, all were in favor, motion passed.

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177 \*5. **New Business:** (For Possible Action)  
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- 179 **\*a. Review, discussion, and possible recommendations to the Board of temporary approval**  
180 **and acceptance of alternatives to the current Western Regional Examination (WREB)**  
181 **exam for dental licensure, including WREB Dental Licensing Examination COVID-19**  
182 **Options for 2020, if completed during the period of May 1, 2020 through June 30, 2021 –**  
183 **NRS 631.240 and 631.300** (For Possible Action)  
184

185 MOTION: Committee Member Moore made the motion to accept the WREB exam as stated  
186 above with the adoption of the same stipulations placed on the ADEX exams as approved  
187 by the Board at the previous board meeting. Committee Member Park seconded the  
188 motion. Discussion: Mr. Su asked Committee Member Moore to clarify if the stipulation he  
189 was referring to was the 90-day licensure stipulation. Mr. Su noted that the committee was  
190 only making a recommendation regarding the agenda item for consideration and approval  
191 by the Board. Committee Member Moore clarified that his motion was to recommend the  
192 acceptance of alternatives to the current WREB exam for dental licensure, including WREB  
193 Dental Licensing Examination COVID-19 Options for 2020, if completed during the period of  
194 May 1, 2020 through June 30, 2021, with the same contingencies the board required of the  
195 ADEX exam applicants. Mr. DiMaggio asked Committee Member Moore if his motion was to  
196 recommend that the Board issue the temporary unrestricted license upon a properly  
197 completed application and submission of proof of successful completion of non-patient  
198 WREB clinical examination, such license expires ninety (90) days after the Governor rescinds  
199 the declared state of emergency for COVID-19, at which time a patient based clinical  
200 examination must be successfully completed in order for the temporary unrestricted license  
201 to be converted to a full license. Committee Member Moore responded affirmatively and  
202 stated that he would add that if the exam does not have a patient based exam after the  
203 state of emergency is rescinded, that the Board evaluate the exam in its entirety. There was  
204 discussion regarding the ninety (90) day requirement, which Mr. Su clarified that the  
205 requirements to obtain a permanent license would revert to the original requirements prior to  
206 the temporary license option. Committee Member Park reiterated her second to the motion.  
207 Discussion: Committee Member Lemon expressed his concerns with some of the hardships  
208 that applicants are facing and may face given to the unique circumstances. Committee  
209 Member Park expressed her concerns and how the Board should uphold their previous  
210 requirements. Lengthy discussion ensued regarding the concerns of potentially moving  
211 towards a patient-less based exam in the future, as well as the advantages of continuing to  
212 require a patient based exam. Committee Member Lemon asked Mr. Su to reiterate the  
213 motion made by Committee Member Moore. Mr. Su stated that the motion was to make the  
214 recommendation to the Board for temporary acceptance of the alternative to the current  
215 WREB exam if completed through the period of May 1, 2020 – June 30, 2021, with the same  
216 conditions applied to temporary unrestricted licensure as accepted by the Board on  
217 September 15, 2020. All were in favor, motion passed.  
218  
219

- 220 **\*b. Review, discussion, and possible recommendations to the Board of Temporary approval**  
221 **and acceptance of the Western Regional Examining Board's (WREB) Objective**  
222 **Structured Clinical Examination (OSCE) exam for dental hygiene licensure if completed**  
223 **during the period of May 1, 2020 through June 30, 2021–** NRS 631.300 and 631.240 (For  
224 Possible Action)  
225

226 MOTION: Committee Member Park made the motion to make the recommendation to the  
227 Board for temporary approval and acceptance of the WREB OSCE exam for dental hygiene  
228 licensure if completed through the period of May 1, 2020 – June 30, 2021, with the same  
229 conditions applied as the temporary unrestricted licensure as accepted by the Board on  
230 September 15, 2020. Committee Member Moore seconded the motion. Discussion:  
231 Committee Member Moore inquired if the hygiene portion of the exam was didactic. The

committee members clarified that there was not a manikin portion for the dental hygiene exam. There was discussion regarding the advantages and disadvantages for a manikin based exam. Committee Member Lemon called on Mark Christensen with WREB to comment. Dr. Christensen gave an overview of the computer based OSCE exam. He stated that the exams are mostly administered in the spring and through the summer. He listed the exam sections. He noted that while it was WREB's intention to offer a patient based exam in the spring of 2021, with the unpredictability of the pandemic, the hands-on portion of the exam may be challenged. Committee Member Moore asked that Dr. Christensen elaborate on the hands-on component being challenged. Dr. Christensen explained that patient based dental hygiene exam will be continued to be offered where states require it, however, that they would also be offering the computer based exam, and stated that a candidate may challenge taking the computer based exam versus the patient based exam. There was discussion regarding exams being offered while adhering to social distancing guidelines wherever dental schools will allow them to administer. Dr. Christensen discussed the difficulty candidates may face in finding a patient to sit for their exam; how WREB will continue to offer both the OSCE for the foreseeable future while also offering the patient based exam wherever permissible. Committee Member Park stated that she would like to affirm her motion as stated. Mr. DiMaggio noted to Committee Member Lemon that this agenda item was presented to the committee at a previous meeting and the committee voted to table the item until after the pandemic. Committee Member Lemon called for the motion. Committee Members Moore and Park were in favor, and Committee Member Lemon opposed the motion; motion passed.

**\*c. Review, discussion, and possible recommendations to the Board regarding the temporary approval and acceptance of the use of manikins by the American Board of Dental Examiners (ADEX) for the Dental Periodontal Scaling Exercise portion of the ADEX dental exam for dental licensure and for the ADEX dental hygiene clinical examination for the dental hygiene licensure if completed May 1, 2020 to June 30, 2021 – NRS 631.240 and 631.300 (For Possible Action)**

Committee Member Moore inquired if this agenda item was to recommend extending the acceptance date. Mr. DiMaggio replied that this agenda item would mimic agenda (5)(a). Furthermore, that yes, it would also extend the date to June 30, 2021; however, this agenda item if accepted as is would not require that candidates retake the clinical portion on a live patient. There was discussion regarding the agenda item and its intent. After some clarification from Mr. Su, a motion was made.

MOTION: Committee Member Moore made the motion to recommend the temporary approval and acceptance of the use of manikins by ADEX for the dental periodontal scaling exercise portion of the ADEX dental exam for dental licensure and the ADEX dental hygiene clinical examination for dental hygiene licensure if completed May 1, 2020 to June 30, 2021, with the same conditions applied as the temporary unrestricted licensure as accepted by the Board on September 15, 2020. Committee Member Park seconded the motion. Discussion: Committee Member Lemon expressed his concerns and how he disfavored the idea of requiring applicants having to retake the clinical portion on a live patient. All were in favor, motion passed.

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- 287 **\*d. Review, discussion, and possible recommendations to the Board regarding of the**  
288 **temporary approval and acceptance for the restorative procedures in the American**  
289 **Board of Dental Examiners' (ADEX's) exam for dental licensure to be completed either on**  
290 **a live patient or the CompeDont tooth from May 1, 2020 to June 30, 2021** – NRS 631.240  
291 (For Possible Action)

292  
293 MOTION: Committee Member Moore made the motion to recommend the temporary  
294 approval and acceptance of the restorative procedures in the ADEX exam for  
295 dental licensure to be completed either on a live patient or the CompeDont tooth  
296 if completed May 1, 2020 to June 30, 2021, with the same conditions applied as the  
297 temporary unrestricted licensure as accepted by the Board on September 15, 2020.  
298 Committee Member Park seconded the motion. There was no discussion.  
299 Committee Members Moore and Park were in favor and Committee Member  
300 Lemon opposed the motion; motion passed.  
301

- 302  
303 **6. Public Comment (Live public comment by teleconference):** This public comment period is for any  
304 matter that is within the jurisdiction of the public body. No action may be taken upon the matter raised during public  
305 comment unless the matter itself has been specifically included on the agenda as an action item. Comments by the  
306 public may be limited to three (3) minutes as a reasonable time, place and manner restriction, but may not be  
307 limited based upon viewpoint. The Chairperson may allow additional time at his/her discretion.  
308

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310 may participate in the meeting without being physically present by submitting public comment via email to  
311 [nsbde@nsbde.nv.gov](mailto:nsbde@nsbde.nv.gov), or by mailing/faxing written messages to the Board office. Written submissions should be  
312 received by the Board on or before **Tuesday, October 6, 2020 by 4:00 p.m.** in order to make copies available to  
313 members and the public.  
314

315 In accordance with Attorney General Opinion No. 00-047, as restated in the Attorney General's Open Meeting Law  
316 Manual, the Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within  
317 the authority of, the Nevada State Board of Dental Examiners, or if the content is willfully disruptive of the meeting by  
318 being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or  
319 interfering with the rights of other speakers.  
320

321  
322 Mr. DiMaggio read a statement into the record.  
323

324 A participant made a comment requesting clarification on the committee's recommendation for  
325 agenda item (5)(b). Mr. Su reiterated the motion and recommendation for agenda item (5)(b).  
326

327 Charles Buchannan thanked the Committee for holding the meeting. Mr. Buchannan stated that  
328 he was a bit confused as to why the committee mentioned not having the psychometrics from the  
329 manikin exams when he himself has read them as they were available to the public. He urged the  
330 committee members to do some research so that they can make better informed decisions prior to  
331 tomorrow's board meeting. Committee Member Moore asked Mr. Buchannan to forward the  
332 documents he was referring to so that they could be disseminated to the board members.  
333

## 334 **7. Announcements**

335 No announcements were made.  
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347 **\*8. Adjournment** (For Possible Action)  
348

349 Committee Member Lemon called for adjournment.  
350

351 MOTION: Committee Member Park made the motion to adjourn the meeting at approximately 7:18  
352 p.m. Committee Member Lemon seconded the motion. All were in favor, motion passed.  
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359

Respectfully submitted:

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Frank DiMaggio, Executive Director

**Agenda Item (4)(a)(2):**

**Minutes**

**Board Teleconference Meeting - 10/08/2020**

# Nevada State Board of Dental Examiners



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## PUBLIC MEETING NOTICE & BOARD MEETING AGENDA

### Meeting Date & Time

Thursday, October 8, 2020

7:00 p.m.

**This meeting will be held exclusively through teleconference means, in accordance with Emergency Directives issued by Governor Sisolak**

### **DRAFT MINUTES**

#### PUBLIC NOTICE:

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**Note:** Action by the Board on an item may be to approve, deny, amend, or tabled.

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67 **1. Call to Order**

- 68 - Roll call/Quorum

69 Board Member Moore called the meeting to order at approximately 7:02 p.m. Mr. Frank DiMaggio  
70 conducted the following roll call:  
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72

Dr. D. Kevin Moore (President)-----	PRESENT	Dr. Ronald Lemon -----	PRESENT
Dr. David Lee (Secretary-Treasurer) ---	PRESENT	Dr. Ronald West -----	PRESENT
Dr. Elizabeth Park -----	PRESENT	Ms. Caryn Solie -----	PRESENT
Dr. W. Todd Thompson -----	EXCUSED	Ms. Gabrielle Cioffi -----	PRESENT
Mrs. Jana McIntyre -----	PRESENT		

73 Others Present: Phil Su, Board General Counsel; Frank DiMaggio, Executive Director; Sandra Spilsbury, Site  
74 Inspection – CE Coordinator.  
75  
76  
77

78 **2. Public Comment (By pre-submitted email/written form):** The public comment period is limited to matters  
79 specifically noticed on the agenda. No action may be taken upon the matter raised during public comment unless the  
80 matter itself has been specifically included on the agenda as an action item. Comments by the public may be limited to  
81 three (3) minutes as a reasonable time, place and manner restriction, but may not be limited based upon viewpoint. The  
82 Chairperson may allow additional time at his/her discretion.  
83

84 Pursuant to Section 2 of Directive 006, and extended by Directives 016, 018, 021, 026, and 029, members of the public may  
85 participate in the meeting without being physically present by submitting public comment via email to [nsbde@nsbde.nv.gov](mailto:nsbde@nsbde.nv.gov),  
86 or by mailing/faxing messages to the Board office. Written submissions received by the Board on or before **Wednesday,**  
87 **October 7, 2020 by 4:00 p.m.** may be entered into the record during the meeting. Any other written public comment  
88 submissions received prior to the adjournment of the meeting will be included in the permanent record.  
89

90 In accordance with Attorney General Opinion No. 00-047, as restated in the Attorney General's Open Meeting Law Manual,  
91 the Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the  
92 Nevada State Board of Dental Examiners, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious,  
93 slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers.  
94

95 Mr. DiMaggio read a statement regarding public comment into the record. He noted that they received  
96 a number of written public comment which were provided to all board members and were posted to the  
97 Board's website.  
98

99 **\*3. President's Report:** (For Possible Action)

100 **(a) Request to remove agenda item(s)** (For Possible Action)

101 Board Member Moore noted that agenda item (7)(c) was a duplicate and requested that it be removed,  
102 furthermore, he stated that agenda items (7)(o) and (7)(n) were to be reviewed, discussed, and voted on  
103 concurrently.  
104  
105  
106

107 **(b) Approve Agenda** (For Possible Action)

108 MOTION: Board Member Lee moved to approve the agenda with the noted amendments. Motion  
109 seconded by Board Member McIntyre. All were in favor, motion passed.  
110  
111

112 **\*4. Secretary – Treasurer's Report:** (For Possible Action)

113 **\*a. Minutes** (For Possible Action)

- 114 (1) Continuing Education Committee Meeting – 08/25/2020  
115 (2) Infection Control Committee Meeting – 08/26/2020  
116  
117  
118

119 Board Member Moore inquired if anyone had any questions or corrections regarding the minutes for  
120 approval. Board Member Moore noted that regarding the minutes from 08/25/2020 on line 203 add the  
121 word "prior" item before the word 'program'; and on line item 255 add the word "not" in front of the  
122 word 'believe'; lastly, on line item 357 remove "did" from the sentence.  
123

124 MOTION: Board Member Lemon moved to approve the minutes as amended. Motion seconded by  
125 Board Member Park. All were in favor, motion passed.  
126  
127



**\*5. General Counsel's Report:** (For Possible Action)

**\*a. Authorized Investigative Complaint** – NRS 631.360 (For Possible Action)

- (1) The Board pursuant to NAC 631.177 conducted a continuing education audit of RDH X who attested on the renewal form that he/she completed the required hours but has failed to produce certificates of completion for the continuing education and may have willfully made a false statement in a material regard in an affidavit required by this chapter. Therefore, the Executive Director requests the Board approve an authorized investigative complaint to investigate whether RDH X completed the required continuing education for licensure renewal and whether RDH X made a false statement in a material regard in an affidavit required by this chapter pursuant to NRS 631.395(7)  
(For Possible Action)
- (2) The Board pursuant to NAC 631.177 conducted a continuing education audit of RDH Y who attested on the renewal form that he/she completed the required hours but has failed to produce certificates of completion for the continuing education and may have willfully made a false statement in a material regard in an affidavit required by this chapter. Therefore, the Executive Director requests the Board approve an authorized investigative complaint to investigate whether RDH Y completed the required continuing education for licensure renewal and whether RDH Y made a false statement in a material regard in an affidavit required by this chapter pursuant to NRS 631.395(7)  
(For Possible Action)
- (3) The Board pursuant to NAC 631.177 conducted a continuing education audit of RDH Z who attested on the renewal form that he/she completed the required hours but has failed to produce certificates of completion for the continuing education and may have willfully made a false statement in a material regard in an affidavit required by this chapter. Therefore, the Executive Director requests the Board approve an authorized investigative complaint to investigate whether RDH Z completed the required continuing education for licensure renewal and whether RDH Z made a false statement in a material regard in an affidavit required by this chapter pursuant to NRS 631.395(7)  
(For Possible Action)

General Counsel, Mr. Phil Su, went over the alleged violations of RDH X, RDH Y, and RDH Z. He stated that they were originally placed on the January 17, 2020 meeting, but the board decided to table them until the Board could be furnished with additional information. He explained that the Board did have a motion to authorize the investigations, however, the motion failed. He noted that the deputy attorney general present at the January 2020 meeting noted that if additional information was presented at a later time, the matters could be revisited regarding the authorized investigations. Mr. Su stated that there were additional letters issued to the licensees by the current Executive Director regarding the pending matters. Mr. Su noted that since sending the letters, two of the licensees have complied, and one licensee had not. It was noted that the issues were that the licensees made a false statement on their renewal forms which under NRS 631.395(7) and NRS 631.348, were deemed unprofessional conduct for falsifying their renewal to secure their license. He noted that the authorized investigation would be to determine why they submitted false statements.

MOTION: Board Member West moved to authorize the investigations of RDH X, RDH Y, and RDH Z. Board Member McIntyre seconded the motion. Discussion: Board Member Solie noted that based on the information provided in her Board book, two of the licensees did not hold an active license as they are out of state, and one licensee recently renewed their license for the 2020-2022 license renewal period. She questioned if the authorized investigations were perhaps now a moot point. Mr. Su noted that, yes, two licenses are not active in Nevada; however, there may still be a penalty that the Board may impose even if the license is inactive. Board Member Lee made a few comments in regards to the fact that the concern was the alleged unprofessional conduct by the licensees. Mr. Su addressed the concerns of there being a backlog of other matters and explained how much of the information regarding the licensees alleged violations were already gathered and pending investigation and review. All were in favor, motion passed.

188 **\*6. Old Business:** (For Possible Action)

189  
190 **\*a. Request for Advisory Opinion from Dr. James Mann inquiring if, pursuant to NAC 631.220(2), a**  
191 **Dental Assistant can administer a topical fluoride, specifically Silver Diamine Fluoride**  
192 (For Possible Action)

193  
194 Mr. Su noted that the Board had previously issued an advisory opinion on whether or not a dental  
195 hygienist can administer silver diamine fluoride. He stated that this particular advisory opinion was  
196 inquiring if it is permissible for a dental assistant to administer a topical fluoride such as silver diamine  
197 fluoride. He noted that NAC 631.220 states that a dental assistant may administer a topical fluoride but  
198 not a fluoride varnish.

199  
200 MOTION: Board Member Lee made the motion to issue an advisory opinion stating that the  
201 administration of silver diamine fluoride by a dental assistant is within their scope of  
202 practice. Board Member Cioffi seconded the motion. Discussion: Board Member Solie  
203 inquired if the Board would be requiring that the dental assistants attest that they have  
204 certification or training on placing silver diamine fluoride on file with their employing  
205 dentist. Board Member Moore stated that the regulation outlining the duties delegable  
206 to a dental assistant clearly outline that they may administer a topical fluoride, there  
207 were no additional requirements to be completed by dental assistants. Mr. Su inquired  
208 if there was any technical reason why Board Member Solie feels there should be  
209 additional requirements placed on the dental assistants prior to them applying silver  
210 diamine fluoride versus other topical fluorides, generally. Board Member Solie stated  
211 that typically there would need to be some training since it is a product that can stain  
212 the enamel, the applicator's hands and gloves, office equipment, etc., and is a much  
213 stronger product and it is not applied in trays and it is not a foam like typical general  
214 fluorides. There was discussion regarding the matter. Board Member Moore addresses  
215 the language as it reads in NAC 631.220(2)(n). Board Member Park acknowledged  
216 Board Member Solie's valid concern that silver diamine fluoride is not your typical  
217 fluoride commonly used, and noted that there are some hazards to using the product.  
218 Mr. Su stated that the Board could tailor this advisory opinion to the advisory opinion  
219 issued the year prior regarding the administration of silver diamine fluoride by a dental  
220 hygienist who holds a public health endorsement. There was discussion regarding the  
221 possibility of requiring a dental assistant to complete CE's. Additional discussion  
222 ensued that noted there were currently no requirements for dental assistants to be  
223 complete CE's in order to do the duties delegable under the regulations, specifically as  
224 stated in NAC 631.220(o) and how they were similar. Mr. DiMaggio stated that NAC  
225 631.220(2)(n) already permits a dental assistant to administer a topical fluoride as well  
226 as to apply a pit and fissure sealant, and it did not require any continuing education to  
227 be completed in order to do so; furthermore, to require continuing education would  
228 require an amendment to the regulation. Board Member Lee affirmed his original  
229 motion. Board Member Moore called for the motion. Board Member Solie Opposed  
230 the motion; All other Board members were in favor; the motion passed.

231  
232 **\*b. Review, discussion and possible approval/rejection of the Continuing Education Committee's**  
233 **recommendation to the Board whether training completed during Oral & Maxillofacial Surgery**  
234 **(OMS) Residency satisfies the training requirements pursuant to NAC 631.257(1)** (For Possible Action)

235  
236 Board Member Lemon stated that the request was based on the assumption that all OMS programs  
237 offered the same training, however, in searching the CODA guidelines, there were no requirements or  
238 guidelines for OMS programs to offer the same training that would specifically satisfy the Board's  
239 requirements. Board Member Moore stated it was the Committee's recommendation that the Board  
240 reject that the OMS program training received satisfies the Board's training requirements for  
241 neuromodulators and dermal fillers.

242  
243 MOTION: Board Member Lee made the motion to affirm the Committee's recommendation to  
244 reject the request to accept that all OMS programs satisfy the Board's training  
245 requirements for neuromodulators and dermal fillers. Board Member Park seconded the  
246 motion. Discussion: Board Member Lemon noted that anyone who has completed a  
247 neuromodulators and dermal fillers course in their OMS program was welcome to

petition the board and/or submit proof of their training to the Board office. All were in favor, motion passed.

**\*7. New Business:** (For Possible Action)

**\*a. Discussion and consideration of formation of a Sub-Committee on Public Health Dental Hygiene and Dental Therapy** (For Possible Action)

Mr. Su stated that the at the 09/23/2019 board meeting, the Board voted to approve a committee on Public Health and noted who the appointed members were. He stated the minutes noted that there was a vacancy for a future State Public Health Dental Hygiene Officer and for the future president of the NDHA. Mr. Su stated that the purpose of this agenda item was to abide by the Board's creation of the subcommittee.

MOTION: Board Member Park made the motion to approve the formation of a subcommittee on Public Health Dental Hygiene and Dental Therapy. Board Member McIntyre seconded the motion. Discussion: Board Member Park welcomed any additional help in the areas of public health and especially dental therapy as they will be very busy. There was discussion regarding the members originally appointed to the subcommittee and the proposal of appointed new members to fill in new vacancies. Board Member Moore noted that currently the agenda item was to discuss the formation of a subcommittee. All were in favor of the motion, motion passed.

**\*b. Request for Advisory Opinion from Nevada Dental Association (NDA) inquiring if, pursuant to NAC 631.258(1)(b), a dentist is allowed to inject neuromodulators and dermal fillers in the head and neck region** (For Possible Action)

Board Member Moore asked Mr. Su to address the regulations that address neuromodulators and dermal fillers. Board Member Moore read a portion of the statement submitted by Dr. Talley on behalf of the NDA in regards to the advisory opinion. There was discussion regarding CE courses approved by the Board regarding this subject and whether or not the course training covered the head and neck region. Ms. Sandra Spilsbury noted that some providers in the past have submitted courses that included training that is not currently permissible in the State of Nevada, and therefore, in the approval letters sent to providers when their course is approved, it is clarified that though a Nevada licensee may have received training in other areas, they may not practice certain procedures in Nevada if they are currently not allowable under Nevada statutes and regulations.

There was discussion regarding the NAC 631.258(1)(b) and whether or not it was clear which areas a Nevada dentist may administer the neuromodulator and/or dermal fillers to. Board Member Moore asked Mr. Su to interpret "adjacent and associated areas" as it was ambiguous as currently written. There was discussion that the regulation was poorly written and that it did not physiologically make sense. It was noted that there should be a prerequisite that there must be a pre-existing condition in order for a dentist to administer on such a patient. There was discussion that the Board should consider clarifying the regulation.

MOTION: Board Member Park made the motion for the Board to issue an advisory opinion that NAC 631.258(1)(b), does permit a dentist to inject neuromodulators and dermal fillers in the head and neck region. Board Member West seconded the motion. Board Member Moore asked to clarify if the motion was that the Board's interpretation of NAC 631.258(1)(b) currently allowed a dentist to inject neuromodulators and dermal fillers anywhere in the head and neck region so long as it is of a dental nature. Board Member Park responded affirmatively. Mr. Su stated that this regulation will be addressed at a future workshop; however, that in reviewing the regulation as written, it was his legal opinion that the language was clear in that the procedure may only be applied to a patient of record for a qualifying medical condition. Board Member Lee noted that perhaps the Board should hold a workshop to amend the regulation so that they can clarify the language, prior to issuing an advisory opinion. Board Member Park clarified her motion that the Board issue an advisory opinion that the regulation permits a dentist to inject neuromodulators and dermal fillers in the head and neck region,

provided they approve the certification training through approved courses for oral conditions. Board Member West seconded the clarified motion. Discussion: Board Member Lemon inquired if they were changing their interpretation of the regulations, or were they trying to change the regulation, which they do not have the power to do. Mr. Su stated that the advisory opinion would be a clarification of the Board's interpretation of the regulation as written. Board Member Lee asked if they should hold a workshop to correct the regulation, and asked if Board Member Park could amend her motion to include that the Board hold a workshop to clarify the regulation. Board Member Park amended her motion that the Board issue an advisory opinion that NAC 631.258(1)(b), as currently written, permits a dentist to administer neuromodulators and dermal fillers to the head and neck region, so long as the dentist complete an approved certifying course; and that the Board hold a workshop in the future to clarify the regulation. There was additional discussion regarding the suggested language for the motion. Board Member Park inquired if the board were to move forward with their motion of their interpretation, if a workshop was still necessary to amend the language of the regulation; if so, then she would rather table the agenda item until a workshop could be held to correct the language of the regulation. After some discussion, Board Member Park amended her motion to table this agenda item until a workshop is completed to amend the regulation. Board Member West seconded the amended motion. All were in favor, motion passed.

**\*c. Request for an Advisory Opinion regarding whether a Dental Assistant can administer a topical fluoride, specifically Silver Diamine Fluoride NAC 631.220(2)** (For Possible Action)

This item was removed.

**\*d. Request for an Advisory Opinion regarding whether dental healthcare provider can instruct parent/guardian to apply single unit dose of fluoride varnish to their child's teeth through a synchronous teledentistry platform** – NRS 631.190 (For Possible Action)

Board Member Park noted that topical fluorides were available without a prescription, including silver diamine fluoride. There was brief discussion on the strength of the fluoride. Board Member Moore asked Dr. Antonina Capurro to partake in the discussion. Dr. Capurro addressed the board and noted that the request was related to a project she was starting and described that this project was to increase value based care to treat underserved children. She elaborated that this program would have the parent place the varnish on the child's teeth, which would be provided by Liberty Dental to the parent. Board Member Lee inquired if it would be wise to apply the varnish over a tooth without having a cleaning prior. Dr. Capurro addressed Board Member Lee's concern and added that fluoride varnish is a protective factor. Board Member Lemon stated that this project was a wonderful idea to have some instruction to the parents and give the parents some responsibility over their children's oral health. There was discussion regarding whether or not the varnish would require a prescription or if it was something that could be ordered online. Dr. Capurro noted that she would need to contact the manufacturer supplying the varnish to inquire if a prescription is required. It was noted that the varnish would be supplied to families generally from the Medicaid population, more specifically underserved children. Dr. Capurro clarified for the Board that she would be working with Liberty Dental; and stated that there would be a screening of sorts where the parent(s) will be answering a questionnaire to make see if the patient is eligible for fluoride varnish before the teledentistry examination. During the teledentistry examination, the dentist performing the examination could determine if the patient will need a stronger fluoride varnish or if they need prescription strength toothpaste, and would be able to do so at that time during the examination.

MOTION: Board Member Lemon made the motion to issue an advisory opinion that a dental healthcare provider can instruct a parent/guardian to apply a single unit dose of fluoride varnish to their child's teeth through a synchronous teledentistry program. Board Member Park seconded the motion. Discussion: Board Member Moore clarified that this advisory opinion would not be limited to liberty dental and Medicaid recipients, and that this would be acceptable for all health care providers. Board Member Lemon stated that his motion pertained to "a dental healthcare provider" and it did not limit it to Liberty Dental. Board Member Moore noted that a dental assistant is

considered a healthcare provider and thus asked for clarification in the motion. Board Member Lemon amended his motion to clarify that a "properly trained dental healthcare provider" can instruct a parent/guardian to apply a single unit dose of fluoride varnish to their child's teeth through a synchronous teledentistry program. Mr. Su noted that Dr. Capurro's advisory opinion request actually states "a licensed dental practitioner, dental or a dental hygienist, and/or a dental hygienist that holds a public health endorsement". Board Member Lemon amended his motion to state "a licensed dental healthcare provider". Board Member Park seconded the amended motion. Board Member Cioffi inquired if this would affect the scope of practice. Mr. Su stated that currently there is no statute or regulation that addresses teledentistry clearly. He noted that NRS 629 regarding Healing Arts generally, permits telehealth, and added that they will be hosting a workshop in the near future to draft regulations to address teledentistry. Board Member Lemon amended his motion to add a "Licensed Nevada dental healthcare provider". Board Member Park seconded the amended motion. All were in favor, motion passed.

**\*e. Discussion and consideration of the Infection Control Committee's recommendation to not require an Infection Control Inspection for the Senior Smiles Program so long as the program is only utilizing single-use disposable instruments** (For Possible Action)

Board Member Park stated that the Senior Smiles Program will be using disposable single-use instruments and that due to COVID-19, it was quite challenging to completed. She noted that the program was previously approved prior to COVID-19 shutdowns. She stated that they have agreed to use single-use disposable instruments during this time so that they may begin working.

MOTION: Board Member Park made the motion to approve the recommendation of the programs use of single-use disposable instruments and not require an infection control inspection. Board Member West seconded the motion. Discussion: Board Member Moore stated that on the infection control inspection survey form there are two items that deal with sharps that probably would not be applied to the infection control inspection, however, that there were other items that would be required. He referred the board to page 2 of the survey form and inquired if the committee considered the applicable sections from the survey form when reviewing the request to not require an infection control inspection. Board Member Park stated that form he was looking at was going to be revamped so that they may include modification for COVID-19, and therefore, no the committee did not consider the survey form in its entirety when discussing the request by Senior Smiles. Board Member Moore noted that the sections that the program and committee could have addressed. There was additional discussion regarding the request and reasoning behind the decision to not require an infection control inspection, and whether or not the Board at the time of approving the program, considered the infection control inspection requirements. Mr. Su referred to page 133 of their board books, that though the program was approved, they had since then changed their program to limit it to only brushing patient's teeth, dentures and partials. Ms. Spilsbury noted that Senior Smiles currently did not have the funds to purchase reusable instruments, and since at this time she is limiting her practice only brushing teeth, dentures, and partials, and will be using only single-use disposable items, would the Board be inclined to forego the infection control inspection at this time. Ms. Spilsbury noted that they are aware that upon the purchase and use of reusable instruments, Senior Smiles will need to petition the Board to approve the changes to the program and request an infection control inspection. Upon further discussion, Board Member Moore stated that this agenda item is tabled so that the agenda item could be changed to properly note consideration of the changes made to the infection control survey form and the program for board approval.

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**\*f. Discussion and consideration of the Infection Control Committee's recommendation to approve Public Health Dental Hygiene Program** (For Possible Action)

- (1) Heavenly Smiles Mobile Dental Program

Board Member Park stated because the Infection Control committee did not clarify Heavenly Smiles current COVID-19 measures, she asked that this item be tabled.

MOTION: Board Member Park made the motion to table this agenda item. Board Member Lee seconded the motion. All were in favor, motion passed.

**\*g. Discussion and consideration of the Infection Control Committee's recommendation to approve part-time Infection Control Inspector Employees** (For Possible Action)

- (1) Stacia M Dimmitt, RDH  
(2) Jennifer Nightingale, RDH

Board Member Park stated that Infection Control Committee's recommendation was to approve both candidates for the part-time Infection Control Employee positions. Board Member Moore inquired if there were any relationship that would need to be disclosed as it related to a Dr. Eric Park who was listed as on employer for one of the applicants. It was clarified that there were no disclosures to be made as there were no professional relationships with the applicant or the employer of the applicant.

MOTION: Board Member Lee made the motion to accept the recommendation. Board Member West seconded the motion. All were in favor, motion passed.

**\*h. Discussion and consideration of the Infection Control Committee's recommendation to approve the updated Infection Control Inspector employee application/process** (For Possible Action)

Board Member Park stated that the committee was recommending the approval of the updated Infection Control Inspector employee application.

MOTION: Board Member Solie made the motion to accept the new proposed inspector application draft. Board Member McIntyre seconded the motion. All were in favor, motion passed.

**\*i. Discussion and consideration of the Infection Control Committee's recommendation to reject the guidelines from the August 4, 2020 CDC Update and approve the guidelines from the August 28, 2020 CDC Update with the modification to allow the use of N95 masks or equivalent** – NRS 631.178 (For Possible Action)

- (1) August 4, 2020 CDC Update  
(2) August 28, 2020 CDC Update

Mr. Su stated that the IC committee met and discussed the CDC updates. Mr. Su referred the Board to NRS 631.178. He noted that the Board had sent this to the committee for review at the September 15, 2020 Board meeting. He noted that the Board has thirty (30) days to adopt or not adopt the CDC changes. Board Member Park stated that the Committee did not recommend approval of both, but rather the rejection of one update and a modified version of the most current updates. It was clarified that the Committee was recommending the rejection of the August 4, 2020 CDC updates, and the approval of the August 28, 2020 updates with the modification to allow N95 respirators or equivalent.

MOTION: Board Member Park made the motion to accept the recommendations. Board Member Lemon seconded the motion. All were in favor, motion passed.

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**\*j. Discussion, review, and possible approval/rejection of supplemental continuing education courses requested by Dr. Kerry Davis pursuant to paragraph 15D of the Board-approved Stipulation Agreement in case no. 2854-1646** (For Possible Action)

- (1) Dental Records: Best Practices for Information Management and Retention – 2 credit hours – self-instructional-instructor Wilhemina Leeuw, MS, CDA – sponsored by Proctor & Gamble Company, an ADA CERP recognized provider
- (2) Risk Management – Dental Recordkeeping and Documentation – 2 credit hours – Video lecture – Instructor Philip R. Barbell, DDS – sponsored by Academy – Dental Learning and OSHA Training, an ADA CERP recognized provider
- (3) Pain Control, Opioid Prescribing, and Substance Abuse Prevention – October 31, 2020 Live 3-hour virtual course (3 CE hours) – Instructor Harold Crossley, DDS, MS, PhD – sponsored Practical Clinical Courses, an ADA CERP recognized provider

Mr. Su noted that this was related to the stipulation agreement recently adopted by the Board regarding Dr. Kerry Davis. He noted that per the 2020 audit made, the Executive Director could not approve or deny CE courses for those with a current stipulation agreement. Board Member Moore clarified that the audit actually allowed the Executive Director to be delegated the authority to approve or deny CE courses for those with current stipulation agreements. He noted that there were dentistry aspects that the audit took issue with. Board Member Moore asked Mr. Su to add the delegation of approving and denying CE courses to a future board meeting. Board Member Moore stated that he was asking for a motion to approve the three (3) courses listed.

MOTION: Board Member McIntyre made the motion to accept the 3 courses to satisfy Dr. Davis' stipulation agreement. Board Member Lemon seconded the motion. Discussion: Board Member Lee inquired if Dr. Davis would be allowed to use the CE's towards his license renewal. Mr. Su stated that he could not. All were in favor, motion passed.

Mr. DiMaggio stated that the Continuing Education Committee held a meeting the night prior to discuss and review certain exams, such as a the WREB Dental Hygiene OSCE exam, which was not listed on the agenda this evening, though the Committee recommended approval of the exam. He explained that the items for this Board meeting agenda had to be posted prior to the committee meeting. He further explained that when adding agenda items, matters for discussion are added in anticipation of what the recommendations could be. He gave a brief history of what the WREB Dental Hygiene OSCE exam and that is will be posted on the next board meeting agenda.

Board Member Moore asked Mr. Su to give a brief synopsis of the discussion held at the CE Committee Meeting as it related to the next 3 agenda items. Mr. Su gave a synopsis of what was discussed at the previous CE Committee. He discussed the history of the discussions related to the exams, and the memorandums released by the Board. He elaborated of the Board's stance and the requirements applicants must meet in order to be eligible for a temporary restricted license and a temporary unrestricted temporary license, and the difference thereof. He added that the three (3) agenda items simply extend the period in which the exam alternatives will be accepted.

Board Member Moore referred the board members to the agenda and asked them to not confuse agenda items (7)(l) and (7)(m) with (7)(k) as they differed since (l) and (m) were an extension of dates from what the board had previously discussed and accepted. He clarified that the (7)(k) was a new item for consideration, and that it is the committee's recommendation to approve and accept the alternative exam by WREB for dental licensure. Board Member Moore explained that currently there were two types of temporary licenses. The first option was a temporary license that does not require a clinical exam that will expire ninety (90) days after the state of emergency has been lifted, however, it does limit the licensee to working under the supervision of a Nevada licensed dentist with a minimum of five (5) years' experience. He added that the second temporary license unrestricted license that will be issued to any license applicant that takes either the WREB or ADEX alternative exams, however, that the license expires ninety (90) days after the state of emergency has been lifted. Upon the lift, the Board will require that the licensee complete the live patient clinical portion of either the WREB or ADEX exam. It was noted that given the uncertainty with COVID, the board may need to revisit the issue of the patient based clinical

portions of the exams at a future time. Board Member Moore noted that Mr. DiMaggio spoke with Stephanie, a representative of ADEX, who stated that the retake fee for the live patient clinical portion of the exam was set at \$300. Board Member Lee read the letter from Stephanie with ADEX.

**\*k. Review, discussion, and possible approval/rejection of the Continuing Education Committee's recommendations to the Board of Temporary approval and acceptance of the alternatives to the current Western Regional Examining Board's (WREB) exam for dental licensure, including WREB Dental Licensing Examination COVID-19 Options for 2020, if completed during the period of May 1, 2020 through June 30, 2021 – NRS 631.240 (For Possible Action)**

Board Member Lemon expressed his concerns with there potentially being a limited amount of exams being administered upon the lift of COVID restrictions, and potential concerns of a temporary licensed dentist may face if they are unable to practice until they can find an available exam. Additional discussion ensued regarding possible options that the Board could make available to the temporary restricted licensees.

MOTION: Board Member Park motioned to accept agenda item (7)(k) as written as a temporary license; she clarified that the temporary license would expire ninety (90) days after the COVID restriction lift. Board Member Moore further clarified that this temporary license will have a renewal option. He stated that should there not be a patient based clinical exam available upon the expiration of the license, then the Board at such time, would need to reconvene to discuss the options. He noted further that the temporary dental licenses will be due to renew come June 2021. Nevertheless, when the time came, the board would need to revisit the matter to discuss the exam options. Board Member Lee seconded the motion. Discussion: Board Member Solie inquired if the motion is to accept (7)(k) as is. Board Member Park reaffirmed her motion and stated that it included to clarify that it would apply to the issuance of a temporary unrestricted license as set forth in the Board's prior memorandum. Mr. Su explained the reasoning for Board Member Park including the clarification of the temporary license in her motion. All were in favor, motion passed.

**\*l. Review, discussion, and possible approval/rejection of the Continuing Education Committee's recommendations to the Board regarding extension of the temporary approval and acceptance of the use of manikins by the American Board of Dental Examiners (ADEX) for the Dental Periodontal Scaling Exercise portion of the ADEX dental exam for dental licensure and for the ADEX dental hygiene clinical examination for the dental hygiene licensure from December 31, 2020 to June 30, 2021 – NRS 631.240 and 631.300 (For Possible Action)**

Board Member Moore noted that this was an extension of what was discussed and approved at the September 15, 2020 Board meeting.

MOTION: Board Member McIntyre motioned to approve the extension to June 30, 2021. Board Member Park seconded the motion. All were in favor, motion passed.

**\*m. Review, discussion, and possible approval/rejection of the Continuing Education Committee's recommendations to the Board regarding extension of the temporary approval and acceptance for the restorative procedures in the American Board of Dental Examiners' (ADEX's) exam for dental licensure to be completed either on a live patient or the CompeDont tooth from December 31, 2020 to June 30, 2021 – NRS 631.240 (For Possible Action)**

Board Member Moore noted that this was an extension of what was discussed and approved at the September 15, 2020 Board meeting.

MOTION: Board Member Park motioned to approve the extension to June 30, 2021. Board Member McIntyre seconded the motion. All were in favor, motion passed.

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- 607 \*n. Review, consideration, and possible approval/rejection of the request by Cathie Davenport,  
608 Chairperson of the Advisory Committee on the State Program for Oral Health (AC4OH), for the  
609 Board to endorse alteration to NAC 652.397 to allow dental providers to qualify to serve as lab  
610 directors of an exempt laboratory and apply for exempt laboratory license and federal CLIA  
611 certification to administer waived tests – NRS 631.190 (For Possible Action)  
612  
613  
614 \*o. Review, consideration, and possible approval/rejection of the request by Antonia Capurro, DMD,  
615 State Dental Health Officer, for the Board to support inclusion of licensed dental providers in NAC  
616 652.397 to allow providers to apply for certification and licensure needed to administer COVID-19  
617 waived tests – NRS 631.190 (For Possible Action)  
618

619 Board Member Moore noted that (n) and (o) were going to be taken together, and asked Mr. Su to  
620 oversee the discussion. Mr. Su stated that currently dentists have the ability to collect specimens but do  
621 not have the ability to process the specimens, for example, to test for COVID-19. He stated that the  
622 purpose for these request by Dr. Antonina Capurro and Cathy Davenport was to seek the board's  
623 endorsement to change NAC 652.397, to allow dentists the option to apply for certification licensure to  
624 process specimens or any waived laboratory tests. Board Member Moore asked Mr. Su to assist in the  
625 wording of the motion for the board to endorse the change to NAC 652.397. Mr. Su stated that the  
626 possible motion would be to endorse alteration to NAC 652.397 to allow dental providers to qualify as lab  
627 directors of an exempt laboratory and apply for an exempt laboratory license and federal CLIA  
628 certification to administer waived tests.  
629

630 MOTION: Board Member Moore motioned to endorse alteration to NAC 652.397 to allow dental  
631 providers to qualify as lab directors of an exempt laboratory and apply for an exempt  
632 laboratory license and federal CLIA certification to administer waived tests. Board  
633 Member Lee seconded the motion. Discussion: Board Member Park asked if they  
634 should make the motion specific to COVID tests. Mr. Su stated that in speaking with Dr.  
635 Capurro who noted that this alteration would apply to dental providers conducting  
636 glucose tests, too. Board Member Park expressed concerns with the alteration to be  
637 misused by dental providers. Mr. Su clarified that the alteration would only apply to  
638 CLIA certification to administer waived tests. Board Member Moore clarified that  
639 waived tests are defined as simple tests with a low risk for an incorrect result, and  
640 include certain tests listed in the CLIA regulations, and tests cleared by the FDA for  
641 home use. It was clarified that the motion applied to licensed dental providers, only.  
642 All were in favor, motion passed.  
643  
644

- 645 \*p. Review, consideration, and possible approval/rejection of Legislative, Legal and Dental Practice  
646 Committee's recommendations to the Board regarding proposed changes to amend, add, or  
647 repeal the following regulations: (For Possible Action)  
648

649 (1) Licensing: NAC 631.028 through NAC 631.220  
650

651 Board Member Moore stated that the Legislative, Legal and Dental Practice Committee is  
652 recommending having a public workshop to review the Licensing regulations.  
653

654 MOTION: Board Member Moore motioned to accept committee's recommendation to host a  
655 public workshop. Board Member Lee seconded the motion. All were in favor, motion  
656 passed.  
657

- 658 \*q. Review, consideration, and possible approval/rejection of the Legislative, Legal and Dental  
659 Practice Committee's recommendations to the Board regarding possible Board endorsement of  
660 regulatory changes to be enacted by governmental entities, to permit or authorize licensed  
661 dentists the option to administer vaccinations (For Possible Action)  
662

663 Mr. Su stated that he had been in discussion with various licensed individuals that support the board's  
664 endorsement of authorizing dentists the option to administer vaccinations by licensed dental  
665 professionals. He noted that they will be receiving assistance in establishing regulatory language, as well  
666 as assistance in moving this forward through the LCB. It was noted that Governor Sisolak was aware of

the Board's endorsement for dental professionals to have the ability to administer vaccinations. Mr. Su noted that this would be authorized under NRS 631.190, and stated that they will be provided the regulation language and the board will be holding a workshop for emergency regulations, which would be valid for one hundred and twenty (120) days. It was noted that they would hold off on the language until they were closer to having a vaccination.

MOTION: Board Member West motioned to approve for this topic to move forward, and to use the materials from the Pharmacy Board, as well as all the resources available to them so that the Board may move forward. Board Member Park seconded the motion. Discussion: Board Member Lee believed that they must first hold a workshop before the board can move forward with this change and asked if Board Member West could amend his motion to include the approval to hold a workshop to draft the language for the desired changes. Board Member West amended his motion to include to approve to host a workshop to draft language using the resources and language from the Pharmacy Board and other supporting agencies so that the Board may move forward to with this matter. Board Member Park seconded the motion. All were in favor, motion passed.

**\*r. Approval of Voluntary Surrender of License – NAC 631.160 (For Possible Action)**

- (1) Debbie Bartlett, RDH
- (2) Julie C. Morris, RDH
- (3) Judy White, RDH

Board Member Moore stated that the three (3) licensees listed submitted the necessary paperwork to voluntarily surrender their licenses, and called for a motion to approve.

MOTION: Board Member Solie motion to approve the voluntary surrender of the three licenses set forth above. Board Member Park seconded the motion. All were in favor, motion passed.

**\*s. Approval of PHE Application (For Possible Action)**

- (1) Janet E Crosswhite, RDH – Heavenly Smiles Mobile Dental Program

MOTION: Board Member Park made the motion to table this item. Board Member Moore seconded the motion. All were in favor, motion passed.

**\*t. Consideration of Application to Reactivate Inactive License – NAC 631.170 (For Possible Action)**

- (1) Michael L. Husbands, DDS

Mr. DiMaggio went over Dr. Husbands' application and discussed some of the history related to Dr. Husbands'. He noted that staff verified that Dr. Husbands satisfied all pertinent requirements of the Reactivation application, which he outlined briefly. Mr. DiMaggio directed the Board's attention to the requirements of NAC 631.170(5), which explained the reason for the application being presented today. Dr. Husbands was present to answer any questions the Board may have. There was brief discussion regarding the supporting materials provided to them in their board books as it related to the reactivation application for Dr. Husbands. There was brief discussion regarding Dr. Husband's health issues. There was discussion regarding the reactivation requirements as stated in NAC 631.170(5). Board Member Park asked Dr. Husband's if he had any objections to taking a test. Board Member West expressed that Dr. Husband's has a over 30-years of practice, and felt that it would not be necessary for the Board to require Dr. Husband's to complete a clinical exam to reactivate his license.

MOTION: Board Member Park motioned to accept the reactivation application for Dr. Michael Husbands' upon Dr. Husbands' completing the competency exam assessment course at UNLV. Board Member West seconded the motion. Mr. Su clarified that it would be a dental skills assessment. Board Member Moore asked Mr. Su to clarify the name of the exam for the record. Mr. Su stated that the exam is a dentistry skills assessment. Board Member Park congratulated Dr. Husbands' on his health, and motioned for his license

to be reactivated upon successful completion of a dental skills assessment at UNLV. Board Member West seconded the motion. Discussion: Board Member Lemon asked if the board was certain that the course was currently being offered at UNLV, and expressed concerned with the skills assessment potentially not being available at this time. Mr. DiMaggio asked Board Member Park to clarify if her motion was to accept the petition to reactive Dr. Husbands' license to be reactivated upon successful completion of a dentistry skills assessment at UNLV School of Dental Medicine. Board Member Park affirmed her motion. Board Member Moore stated that there be a contingency plan should UNLV currently not offer a skills assessment. Mr. Su stated that other dental schools may currently offer skills assessments and suggested not limiting the location to UNLV. Board Member Park stated that she could reach out to her contacts at Loma Linda, and modified her motion to require Dr. Husbands' to successfully pass any dental skills based assessment administered by a dental school. Board Member West seconded the motion. There was no further discussion. All were in favor, motion passed.

**\*u. Approval of Temporary Anesthesia Permits – NAC 631.2254 (For Possible Action)**

**(1) General Anesthesia (For Possible Action)**

(a) Christine A. Lemon, DDS

Board Member Moore stated that he and Board Member Lee reviewed the applications for a temporary permit for Dr. Christine Lemon, and that they met the criteria for a permit. Board Member Moore recommended approval.

MOTION: Board Member Moore motioned to grant a temporary permit to Dr. Lemon. Board Member West seconded the motion. All were in favor, motion passed.

**(1) Moderate Sedation (pediatric specialty) (For Possible Action)**

(a) Arlisha J. Hicks, DDS

Board Member Moore stated that he and Board Member Lee reviewed the applications for a temporary permit for Dr. Arlisha Hicks, and that they met the criteria for a permit. Board Member Moore recommended approval.

MOTION: Board Member Moore made the motion to grant a temporary permit to Dr. Hicks. Board Member West seconded the motion. All were in favor, motion passed.

**\*v. Approval of Permanent Anesthesia Permits – NAC 631.2235 (For Possible Action)**

**(1) General Anesthesia (For Possible Action)**

- (a) Blair M. Thomas, DMD
- (b) Shawn B. Davis, DMD
- (c) Spencer D. Armuth, DMD
- (d) Pouya Sohrab Partovi, DDS

Board Member Moore stated that he and Board Member Lee reviewed the applications for a permanent permits for (a) – (d), and that they passed their evaluation. Board Member Moore recommended approval.

MOTION: Board Member Moore made the motion to grant permanent permits to the licensees listed above in (a) – (d). Board Member McIntyre seconded the motion. All were in favor, motion passed.

**\*w. Discussion, consideration, and possible recommendation regarding grant of authority to the Board's Employment Committee to review, screen, and interview possible candidates for the Preliminary Screening Consultant positions and to make recommendations to the Board regarding the hiring of any of the candidates for the Preliminary Screening Consultant position (For Possible Action)**

Mr. Su stated that this agenda item would be to delegate authority to the Employment Committee to

review, screen and interview possible candidates for the Preliminary Screening Consultant position. He noted that there has been a great deal of interest in the Preliminary Screening Consultant positions and thanked all who applied.

MOTION: Board Member Lemon motioned to grant the authority to the Employment Committee to review, screen and interview possible candidates for the Preliminary Screening Consultant positions. Board Member Park seconded the motion. All were in favor, motion passed.

**8. Public Comment (Live public comment by teleconference):** This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon the matter raised during public comment unless the matter itself has been specifically included on the agenda as an action item. Comments by the public may be limited to three (3) minutes as a reasonable time, place and manner restriction, but may not be limited based upon viewpoint. The Chairperson may allow additional time at his/her discretion.

Pursuant to Section 2 of Directive 006, and extended by Directives 016, 018, 021, 026, and 029, members of the public may participate in the meeting without being physically present by submitting public comment via email to [nsbde@nsbde.nv.gov](mailto:nsbde@nsbde.nv.gov), or by mailing/faxing written messages to the Board office. Written submissions should be received by the Board on or before **Wednesday, October 7, 2020 by 4:00 p.m.** in order to make copies available to members and the public.

In accordance with Attorney General Opinion No. 00-047, as restated in the Attorney General's Open Meeting Law Manual, the Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the Nevada State Board of Dental Examiners, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers.

Mr. DiMaggio read a statement regarding public comment into the record.

Janet Crosswhite asked what it meant when an agenda item is tabled. Board Member Moore explained what 'tabled' meant.

Jessica Woods thanked the board on their discussion on the implementation of SB366. She commented in regards to the Dental Hygiene and Dental Therapy Committee and as the NDHA President, she suggested the board to appoint the NDHA's Legislative Chair to the subcommittee. Additionally, she noted that she is currently the interim State Public Health Dental Hygienist, and therefore, that she would be the one to fill in that role on the subcommittee, should the Board decide to move forward with that position on the subcommittee.

Phone number ending in 9125 was called upon, but no comment was made.

Dr. Antonina Capurro thanked the board for their time and stated that she looked forward to working with the Board on drafting language regarding vaccinations. Board Member Moore asked Dr. Capurro to go over the sequence of the vaccinations. Dr. Capurro explained the regulatory process, and further explained the difference between permanent, temporary and emergency regulations, and what each entailed. There was discussion of working with the board throughout the process. It was noted that the only option available for the board to work on was emergency regulations, which the Board would still have to post a workshop.

Phone Number ending in 9125 was called upon to make a comment. They stated that they were a concerned female Nevada citizen and asked why the Dental Board has not sued John Hunt to get the Board's legal fees back. Several claims regarding Mr. Hunt were made. The female on the phone noted that the Board has fiduciary duty to be effective stewards of public resources, which in this case are fees collected from licensees.

## **9. Announcements**

There were no announcements made.

///

851 **\*10. Adjournment** (For Possible Action)  
852

853 Board Member Moore called for adjournment.  
854

855 MOTION: Board Member McIntyre motioned to adjourn the meeting at approximately 9:55 p.m.  
856 Board Member Moore seconded the motion. All were in favor, motion passed.  
857

858 Respectfully submitted:  
859

860 \_\_\_\_\_  
861 Frank DiMaggio, Executive Director

DRAFT

**Agenda Item (4)(a)(3):**

**Minutes**

**Board Teleconference Meeting  
(Open Session) - 10/20/2020**

# Nevada State Board of Dental Examiners



6010 S. Rainbow Blvd., Bldg. A, Ste.1 • Las Vegas, NV 89118 • (702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

## **PUBLIC MEETING NOTICE & BOARD MEETING AMENDED AGENDA**

### **Meeting Date & Time**

Tuesday, October 20, 2020  
6:00 p.m.

**This meeting was held exclusively through teleconference means,  
in accordance with Emergency Directives issued by Governor Sisolak**

### **DRAFT MINUTES**

#### **PUBLIC NOTICE:**

***\*\* This meeting will be held via TELECONFERENCE ONLY, pursuant to Section 1 of the DECLARATION OF EMERGENCY DIRECTIVE 006 ("DIRECTIVE 006") issued by the State of Nevada Executive Department and as extended by Directives 016, 018, 021, 026, and 029. There will be no physical location for this meeting\*\****

**Public Comment by pre-submitted email/written form, only**, is available after roll call (beginning of meeting); **Live Public Comment by teleconference** is available prior to adjournment (end of meeting). Live Public Comment is limited to three (3) minutes for each individual.

Pursuant to Section 2 of Directive 006, members of the public may participate in the meeting by submitting public comment in written form to: **Nevada State Board of Dental Examiners, 6010 S. Rainbow Blvd, A-1, Las Vegas, Nevada 89118; FAX number (702) 486-7046; e-mail address [nsbde@nsbde.nv.gov](mailto:nsbde@nsbde.nv.gov)**. Written submissions received by the Board on or before **Monday, October 19, 2020 by 4:00 p.m.** may be entered into the record during the meeting. Any other written public comment submissions received prior to the adjournment of the meeting will be included in the permanent record.

The Nevada State Board of Dental Examiners may 1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; 2) combine items for consideration by the public body; 3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. See NRS 241.030. Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment. See NRS 233B.126.

Persons/facilities who want to be on the mailing list must submit a written request every six (6) months to the Nevada State Board of Dental Examiners at the address listed in the previous paragraph. With regard to any board meeting or telephone conference, it is possible that an amended agenda will be published adding new items to the original agenda. Amended Nevada notices will be posted in compliance with the Open Meeting Law.

We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Board, at (702) 486-7044, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed.

Pursuant to NRS 241.020(2) you may contact at (702) 486-7044, to request supporting materials for the public body or you may download the supporting materials for the public body from the Board's website at <http://dental.nv.gov> In addition, the supporting materials for the public body are available at the Board's office located at 6010 S Rainbow Blvd, Ste. A-1, Las Vegas, Nevada.

**Note:** Asterisks (\*) "**For Possible Action**" denotes items on which the Board may take action.

**Note:** Action by the Board on an item may be to approve, deny, amend, or tabled.

///

55 **1. Call to Order**

56 - Roll call/Quorum

57  
58 Board Member Moore called the meeting to order at approximately 6:00 p.m. and Mr.  
59 DiMaggio conducted the following roll call:  
60

Dr. D. Kevin Moore (President)-----	PRESENT	Dr. Ronald Lemon -----	PRESENT
Dr. David Lee (Secretary-Treasurer) ----	PRESENT	Dr. Ronald West -----	PRESENT
Dr. Elizabeth Park -----	EXCUSED	Ms. Caryn Solie -----	PRESENT
W. Todd Thompson -----	PRESENT	Ms. Gabrielle Cioffi -----	PRESENT
Mrs. Jana McIntyre -----	PRESENT		

61  
62 Executive Staff Present: Phil Su, General Counsel; Frank DiMaggio, Executive Director.  
63  
64

65 **2. Public Comment (By pre-submitted email/written form):** The public comment period is limited to matters  
66 specifically noticed on the agenda. No action may be taken upon the matter raised during public comment unless the  
67 matter itself has been specifically included on the agenda as an action item. Comments by the public may be limited  
68 to three minutes as a reasonable time, place and manner restriction, but may not be limited based upon viewpoint.  
69 The Chairperson may allow additional time at his/her discretion.  
70

71 Pursuant to Section 2 of Directive 006, and extended by Directives 016, 018, 021, 026, and 029, members of the public  
72 may participate in the meeting without being physically present by submitting public comment via email to  
73 [nsbde@nsbde.nv.gov](mailto:nsbde@nsbde.nv.gov), or by mailing/faxing messages to the Board office. Written submissions received by the Board on  
74 or before **Monday, October 19, 2020 by 4:00 p.m.** may be entered into the record during the meeting. Any other written  
75 public comment submissions received prior to the adjournment of the meeting will be included in the permanent  
76 record.  
77

78 In accordance with Attorney General Opinion No. 00-047, as restated in the Attorney General's Open Meeting Law  
79 Manual, the Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the  
80 authority of, the Nevada State Board of Dental Examiners, or if the content is willfully disruptive of the meeting by being  
81 irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with  
82 the rights of other speakers.  
83

84 There was no public comment received prior to the Board meeting, therefore none was read.  
85 Board Member Moore invited Dr. York to speak and gave a brief welcoming speech.  
86  
87

88 **\*3. President's Report:** (For Possible Action)

89 **(a) Request to remove agenda item(s)** (For Possible Action)

90  
91 No items were requested to be removed.  
92  
93

94 **(b) Approve Agenda** (For Possible Action)

95  
96 MOTION: Board Member Lemon moved to approve the agenda. Board Member Solie seconded the motion.  
97 All were in favor, motion passed.  
98  
99

100 **\*4. Secretary-Treasurer's Report:** (For Possible Action)

101 **\*a. Minutes** (For Possible Action)

102 (1) Board Meeting – 09/15/2020  
103

104 Board Member Lee stated that all board members should have had the opportunity to review the  
105 draft minutes and inquired if there were any amendments or changes to be made.  
106  
107

108 Mr. DiMaggio proposed three amendments to the draft minutes.  
109  
110



MOTION: Board Member Thompson moved to approve the minutes with the proposed amendments. Board Member West seconded the motion. All were in favor, motion passed.

**\*5. General Counsel's Report:** (For Possible Action)

**\*a. Review Panel** – NRS 631.3635 (For Possible Action)

**(1) Discussion and consideration of proposed findings and recommendations for matter by Review Panel** (For Possible Action)

Mr. Su gave a brief overview and explanation of the statute NRS 631.3635 regarding appointment of a panel to review an investigation or informal hearing; members; requirements of review; findings and recommendations.

MOTION: Board Member Moore moved to accept the Review Panel's findings and recommendations as to the 21 matters that the Review Panel has recommended for remand. Board Member West seconded the motion. All were in favor, motion passed.

**\*b. Litigation Update** – NRS 631.190 (For Possible Action)

Mr. Su noted that there was a potential litigation involving the Board. Mr. Su asked that the Board go into closed session so he could advise the Board Members on the matter.

MOTION: Board Member Lee moved to go into closed session. Board Member Solie seconded the motion. All were in favor, motion passed.

Board Member Moore asked that there be a motion to go back into session.

MOTION: Board Member West moved for the Board to go back into open session. Board Member Lemon seconded the motion. All were in favor, motion passed.

Mr. Su stated for the record that the basis for the closed session was under statute NRS 241.015 (3)(b)(2) to receive information from the attorney employed or retained by the public body regarding potential or existing litigation involving a matter over which the public body has supervision, control, jurisdiction or advisory power and to deliberate towards a decision on the matter or both. Mr. Su noted that he advised the Board on the litigation issue regarding a request from the Attorney General's office for documentation. Mr. Su explained the Attorney General's office proposed that the Nevada State Board of Dental Examiners produce such records under a protective order. Mr. Su further explained that such records may contain confidential information and that the Executive Director and General Counsel are concerned about the security of the storage of such records.

MOTION: Board Member Lee moved to request the Attorney General's office to subpoena the records they need. Mr. Su noted that the motion should state that the Board is refusing to provide the records pursuant to the request proposed by the Attorney General's office under the protective order. Board Member Lee added to his motion and moved to request the Attorney General's office to subpoena the records they need and refuse to provide the records under the protective order they proposed. Board Member West seconded the motion. All were in favor, motion passed.

**\*6. New Business:** (For Possible Action)

- \*a. Review, discussion, and possible approval/rejection of the Continuing Education Committee's recommendation to the Board of temporary approval and acceptance of the Western Regional Examining Board's (WREB's) Objective Structured Clinical Examination (OSCE) exam for dental hygiene licensure if completed during May 1, 2020 through June 30, 2021** – NRS 631.300 (For Possible Action)

Mr. DiMaggio stated that this agenda item (6)(a) had been included on a prior Committee Meeting agenda but that the item was not presented at the October 8, 2020 Board Meeting because when the agenda for the October 8, 2020 Board Meeting was drafted, the Continuing Education Committee had met on October 7, 2020 just before the October 8, 2020 Board Meeting and the Executive Director was left to speculate what would occur. Mr. DiMaggio explained that agenda item (6)(a) had been tabled at a previous Continuing Education Committee Meeting and so the Executive Director believed the same would occur at the October 7, 2020 Continuing Education Committee Meeting. Mr. DiMaggio stated that he was wrong and that the Continuing Education Committee recommended approval of the WREB OSCE for dental hygiene on a temporary basis. Mr. DiMaggio stated that the Board issued memoranda regarding the two ADEX and the one WREB dental licensure with the provision that it would be approved with the modification that within ninety days of the governor ending the coronavirus pandemic the student would have to take a live patient based exam for those clinical exams. Mr. DiMaggio noted that the agenda item (6)(a) was being revisited because it was left off the October 8, 2020 Board Meeting. Board Member Moore restated that the Continuing Education Committee's recommendation was to accept and approve the WREB OSCE exam for dental hygiene for the dates from May 1, 2020 through June 30, 2021 with the same stipulations that the other exams were approved. Board Member Solie inquired about whether the two ADEX and one WREB dental licensure items were under the same provision that within ninety days of the governor lifting the order that the students would have to take live patient based exams. Board Member Moore confirmed that those items were approved under the same provisions as agenda item (6)(a) if live patient based exams are offered. Board Member Moore stated that the Board may have to reconvene if live patient based exams are not offered within ninety days of the governor lifting the pandemic order.

MOTION: Board Member Solie moved to accept the OSCE exam for dental hygiene with the same criteria the Board adopted for the ADEX exam. Board Member Moore seconded the motion. All were in favor, motion passed.

- \*b. Select, approve, and confirm interested Board members and staff to attend the AADB virtual meeting on February 27-28, 2021** (For Possible Action)

- (1) David Lee, DMD
- (2) D. Kevin Moore, DDS
- (3) Frank DiMaggio, Executive Director
- (4) Phil Su, Esq., General Counsel
- (5) Ronald Lemon, DMD
- (6) Caryn Solie, RDH

Board Member Moore noted that traditionally there is a fee involved with attending meetings and though the Board does not know what that fee will be, the Board must approve a meeting before paying to attend it. Board Member Moore suggested that he wants to provide the funds for any Board Member that wishes to attend a meeting. Board Member Moore explained how he and

Board Member Lee went to the AADB meeting last year and found it beneficial. Board Member Moore encouraged any Board Member who wants to attend the AADB meeting to submit their names. Board Member West submitted that he would like to potentially attend the meeting. Board Member Thompson submitted that he would like to attend the meeting. Board Member Cioffi submitted that she would like to attend the meeting. Board Member Moore then added Board Member McIntyre, Dr. York, and Board Member Park to the list of attendees.

MOTION: Board Member Lee moved to approve all Board Members, the Executive Director, the General Counsel to attend the AADB virtual meeting on February 27-28, 2021. Board Member Moore seconded the motion. All were in favor, motion passed.

**\*c. Approval of Voluntary Surrender of License – NAC 631.160 (For Possible Action)**

(1) Nancy Dockery, RDH

MOTION: Board Member Moore moved to accept the Voluntary Surrender of License – Nancy Dockery, RDH. Board Member West seconded the motion. Then there was no further discussion. All were in favor, motion passed.

**\*d. Approval of Temporary Anesthesia Permits – NAC 631.2254 (For Possible Action)**

**(1) General Anesthesia (For Possible Action)**

(a) David S. Stoker, DDS

Board Member Moore asked for a motion to approve the Temporary Anesthesia Permit for David S. Stoker, DDS.

MOTION: Board Member Thompson moved to approve the Temporary Anesthesia Permit – General Anesthesia – for David S. Stoker, DDS. Board Member West seconded the motion. All were in favor, motion passed.

**\*e. Appointment to the Legislative, Legal, and Dental Practice Committee (For Possible Action)**

(1) Ronald D. West, DMD

Board Member Lee explained that Dr. West showed interest in the Legislative, Legal, and Dental Practice Committee because of his geographical location near Carson City, NV. Board Member Lee stated that Dr. West could give the Board an insider view near what is occurring in northern Nevada.

MOTION: Board Member Moore moved to appoint Ronald D. West, DMD to the Legislative, Legal, and Dental Practice Committee. Board Member Lemon seconded the motion. All were in favor, motion passed.

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275 **8. Public Comment (live public comment by teleconference):** This public comment period is for any  
276 matter that is within the jurisdiction of the public body. No action may be taken upon the matter raised during public comment unless  
277 the matter itself has been specifically included on the agenda as an action item. Comments by the public may be limited to three  
278 minutes as a reasonable time, place and manner restriction, but may not be limited based upon viewpoint. The Chairperson may allow  
279 additional time at his/her discretion.

280 Pursuant to Section 2 of Directive 006, and extended by Directives 016, 018, 021, 026, and 029, members of the public may participate in  
281 the meeting without being physically present by submitting public comment via email to [nsbde@nsbde.nv.gov](mailto:nsbde@nsbde.nv.gov), or by mailing/faxing  
282 written messages to the Board office. Written submissions should be received by the Board on or before **Monday, October 19, 2020 by**  
283 **4:00 p.m.** in order to make copies available to members and the public.

284 In accordance with Attorney General Opinion No. 00-047, as restated in the Attorney General's Open Meeting Law Manual, the Chair  
285 may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the Nevada State  
286 Board of Dental Examiners, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive,  
287 inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers.

290  
291 No public comment was made.  
292  
293

294 **9. Announcements**

295  
296 There were no announcements.  
297  
298

299 **\*10. Adjournment** (For Possible Action)

300  
301 Board Member Moore called for a motion to adjourn.  
302

303 MOTION: Board Member Thompson moved to adjourn the meeting. Board Member Lemon seconded  
304 the motion. All were in favor, motion passed.  
305  
306

307 Respectfully submitted:  
308  
309

310  
\_\_\_\_\_  
Frank DiMaggio, Executive Director

## **AGENDA ITEM (4)(b)**

**Fiscal Year 2020 (FY20):**

**July 1, 2019 through June 30, 2020**

**Profit & Loss Budget vs. Actual**

**Nevada State Board of Dental Examiners**  
**Profit & Loss Budget vs. Actual**  
**July 2019 through June 2020**

	<u>Jul '19 - Jun 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
40000 · Dentist Licenses & Fees	936,493.27	1,079,725.00	(143,231.73)	86.7%
50000 · Dental Hygiene Licenses & Fees	381,972.60	321,150.00	60,822.60	118.9%
50750 · Other Licenses & Fees	39,440.94	45,925.00	(6,484.06)	85.9%
<b>Total Income</b>	<b>1,357,906.81</b>	<b>1,446,800.00</b>	<b>(88,893.19)</b>	<b>93.9%</b>
<b>Expense</b>				
68001 · CE Class Expenses	530.00	30,000.00	(29,470.00)	1.8%
60500 · Bank Charges	11,862.26	20,995.00	(9,132.74)	56.5%
68000 · Conferences & Seminars	4,650.00	27,250.00	(22,600.00)	17.1%
63000 · Dues & Subscriptions	15,361.65	14,180.00	1,181.65	108.3%
65100 · Furniture & Equipment	15,479.25	76,700.00	(61,220.75)	20.2%
65500 · Finance Charges	5.36	0.00	5.36	100.0%
66500 · Insurance	7,383.33	10,620.00	(3,236.67)	69.5%
66520 · Internet/Web/Domain	12,694.77	19,650.00	(6,955.23)	64.6%
73500 · Information Technology	5,910.00	36,250.00	(30,340.00)	16.3%
66540 · Lab Fee - Non Board Exam	(50.00)			
66557 · Moving/Leasehold Improvements	0.00	4,000.00	(4,000.00)	0.0%
66600 · Office Supplies	9,191.45	14,000.00	(4,808.55)	65.7%
66650 · Office Expense	19,668.71	24,751.00	(5,082.29)	79.5%
67000 · Printing	5,431.33	7,200.00	(1,768.67)	75.4%
67500 · Postage & Delivery	8,635.35	13,825.00	(5,189.65)	62.5%
68500 · Rent/Lease Expense	92,400.09	98,380.00	(5,979.91)	93.9%
75000 · Telephone	2,380.56	2,000.00	380.56	119.0%
75100 · Travel (Staff)	(14.17)	3,800.00	(3,814.17)	(0.4)%
73550 · Per Diem (Staff)	37.32	270.00	(232.68)	13.8%
73600 · Professional Fee	184,942.13	258,143.00	(73,200.87)	71.6%
73700 · Verification Services	16,306.29	15,465.00	841.29	105.4%
72000 · Employee Wages & Benefits	745,499.25	826,747.00	(81,247.75)	90.2%
72400 · Board of Directors Expense	23,505.17	32,454.00	(8,948.83)	72.4%
60001 · Anesthesia Eval Committee	7,603.09	28,475.00	(20,871.91)	26.7%
73650 · Investigations/Complaints	12,323.26	89,150.00	(76,826.74)	13.8%
60002 · Infection Control Inspection	5,580.36	11,050.00	(5,469.64)	50.5%
<b>Total Expense</b>	<b>1,207,316.81</b>	<b>1,665,355.00</b>	<b>(458,038.19)</b>	<b>72.5%</b>
<b>Net Ordinary Income</b>	<b>150,590.00</b>	<b>(218,555.00)</b>	<b>369,145.00</b>	<b>(68.9)%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
40800 · Interest Income	573.64	600.00	(26.36)	95.6%
<b>Total Other Income</b>	<b>573.64</b>	<b>600.00</b>	<b>(26.36)</b>	<b>95.6%</b>
<b>Other Expense</b>				
Suspense	0.00	0.00	0.00	0.0%
75501 · Bad Debt Expense	0.00	0.00	0.00	0.0%
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Other Income</b>	<b>573.64</b>	<b>600.00</b>	<b>(26.36)</b>	<b>95.6%</b>
<b>Net Income</b>	<b>151,163.64</b>	<b>(217,955.00)</b>	<b>369,118.64</b>	<b>(69.4)%</b>

**Agenda Item (4)(b)(1):**

**Balance Sheet Statement and  
Statement of Revenue, Expenses, and Balances  
as of June 30, 2020**

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12/02/20

Accrual Basis

# Nevada State Board of Dental Examiners

## Balance Sheet

### As of June 30, 2020

	Jun 30, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10000 · Wells Fargo-Operating	146,302.10
10015 · Wells Fargo - Saving	1,335,761.63
10010 · Wells Fargo-Reserves	1,200,651.64
<b>Total Checking/Savings</b>	2,682,715.37
<b>Accounts Receivable</b>	
11001 · Allowance for Bad Debts	-84,477.53
11000 · Accounts Receivable	88,323.97
<b>Total Accounts Receivable</b>	3,846.44
<b>Other Current Assets</b>	
11050 · Reimbursements Receivable	-2,141.34
10800 · Credit Card Clearing	-900.00
11200 · Prepaid Expenses	-8,400.52
11210 · Prepaid Insurance	797.42
18000 · Deferred Outflows-Pension	484,076.00
<b>Total Other Current Assets</b>	473,431.56
<b>Total Current Assets</b>	3,159,993.37
<b>TOTAL ASSETS</b>	<b>3,159,993.37</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	7,948.49
<b>Total Accounts Payable</b>	7,948.49
<b>Other Current Liabilities</b>	
22125 · DDS Deferred Revenue	
22128-3 · 2021 DDS Retired	2,054.81
22128-2 · 2021 DDS Inactive	26,950.76
22128-1 · 2021 DDS Active	600,291.53
22900 · DDS-Permits	50,844.46
22901 · DDS-Limited License	7,723.50
22902 · DDS-Ltd Lic-Supervised	1,366.67
<b>Total 22125 · DDS Deferred Revenue</b>	689,231.73
23750 · Accrued Vacation/Sick Leave	107,886.63
23820 · Employee HSA/Ins Payable	-125.00
23821 · Employee Deferred Comp Payable	4,013.26
<b>Total Other Current Liabilities</b>	801,006.62
<b>Total Current Liabilities</b>	808,955.11
<b>Long Term Liabilities</b>	
20601 · Pension Liability	947,807.00
21001 · Deferred Inflows-Pension	51,271.00
<b>Total Long Term Liabilities</b>	999,078.00
<b>Total Liabilities</b>	1,808,033.11



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**Nevada State Board of Dental Examiners**

12/02/20

**Balance Sheet**

Accrual Basis

As of June 30, 2020

	Jun 30, 20
Equity	
39000 - Retained Earnings	1,200,796.62
Net Income	151,163.64
Total Equity	1,351,960.26
TOTAL LIABILITIES & EQUITY	3,159,993.37

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## Nevada State Board of Dental Examiners

12/02/20

## Profit &amp; Loss

Accrual Basis

July 2019 through June 2020

	Jul '19 - Jun 20
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
40000 · Dentist Licenses & Fees	
40104 · DDS Retired/Disabled	1,198.61
40100 · DDS Active License Fee	583,533.47
40102 · DDS Inactive License Fee	27,045.82
40135 · DDS Activate/Inactive/Suspend	21,650.00
40140 · Specialty License App	17,650.00
40145 · Limited License App	3,525.00
40115 · Limited License Renewal Fee	6,401.50
40146 · Limited License-S Application	525.00
40116 · LL-S Renewal Fee	2,083.33
40180 · Anesthesia Site Permit App	10,750.00
40182 · CS/GA/Site Permit Renewals	48,030.54
40183 · GA/CS/DS or Site Permit Relnp	17,550.00
40175 · Conscious Sedation Permit Appl	3,500.00
40160 · Conscious Sedation Permit Relnp	2,550.00
40170 · General Anesthesia Permit Appl	9,500.00
40155 · General Anesthesia Permit Relnp	2,050.00
40186 · Pediatric Anesthesia Permit App	5,000.00
40184 · Infection Control Inspection	13,750.00
40212 · DDS ADEX License Application	34,800.00
40205 · DDS Credential Appl Fee-Spcly	20,400.00
40211 · DDS WREB License Application	79,200.00
40214 · DDS License by Endorsement	24,000.00
40000 · Dentist Licenses & Fees - Other	1,800.00
<b>Total 40000 · Dentist Licenses &amp; Fees</b>	<b>936,493.27</b>
50000 · Dental Hygiene Licenses & Fees	
40105 · RDH Active License Fee	306,117.58
40106 · RDH Inactive License Fee	8,605.02
40130 · RDH Activate/Inactive/Suspend	1,275.00
40126 · RDH Reinstate Revoked License	500.00
40110 · RDH LA/N2O Permit Fee	5,475.00
40224 · RDH ADEX License Application	8,400.00
40222 · RDH WREB License Application	29,100.00
40226 · RDH License by Endorsement	18,900.00
50000 · Dental Hygiene Licenses & Fees - Other	3,600.00
<b>Total 50000 · Dental Hygiene Licenses &amp; Fees</b>	<b>381,972.60</b>
50750 · Other Licenses & Fees	
43650 · Reimbursed Investigation Costs	25,689.08
40229 · CE Course Income	1,900.00
40220 · License Verification Fee	4,925.00
40227 · CEU Provider Fee	4,700.00
40225 · Duplicate License Fee	1,425.00
40185 · Lists/Labels Printed	616.00
40600 · Miscellaneous Income	185.86
<b>Total 50750 · Other Licenses &amp; Fees</b>	<b>39,440.94</b>
<b>Total Income</b>	<b>1,357,906.81</b>
<b>Expense</b>	
68001 · CE Class Expenses	530.00
60500 · Bank Charges	
60500-1 · Bank Service Fees	15.44
60500-2 · Merchant Fees	11,696.74
60500 · Bank Charges - Other	150.08
<b>Total 60500 · Bank Charges</b>	<b>11,862.26</b>
68000 · Conferences & Seminars	4,650.00
63000 · Dues & Subscriptions	15,361.65
65100 · Furniture & Equipment	15,479.25
65500 · Finance Charges	5.36

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**Nevada State Board of Dental Examiners****Profit & Loss**

12/02/20

July 2019 through June 2020

Accrual Basis

	Jul '19 - Jun 20
<b>66500 · Insurance</b>	
66500-1 · Liability	5,899.22
66500-2 · Workers Compensation	1,462.03
66500 · Insurance - Other	22.08
<b>Total 66500 · Insurance</b>	<b>7,383.33</b>
<b>66520 · Internet/Web/Domain</b>	
66520-2 · E-mail, Website Services	8,884.44
66520-3 · Internet Services	3,810.33
<b>Total 66520 · Internet/Web/Domain</b>	<b>12,694.77</b>
<b>73500 · Information Technology</b>	
73500-1 · Computer Repair/Upgrade	5,910.00
<b>Total 73500 · Information Technology</b>	<b>5,910.00</b>
<b>66540 · Lab Fee - Non Board Exam</b>	<b>-50.00</b>
<b>66600 · Office Supplies</b>	<b>9,191.45</b>
<b>66650 · Office Expense</b>	
68710 · Miscellaneous Expenses	258.00
68700 · Repairs & Maintenance	
68700-1 · Janitorial	6,000.00
68700-2 · Copier Maintenance	3,216.98
<b>Total 68700 · Repairs &amp; Maintenance</b>	<b>9,216.98</b>
68725 · Security	4,927.92
68715 · Shredding Services	322.00
68720 · Utilities	4,574.81
66650 · Office Expense - Other	369.00
<b>Total 66650 · Office Expense</b>	<b>19,668.71</b>
<b>67000 · Printing</b>	<b>5,431.33</b>
<b>67500 · Postage &amp; Delivery</b>	<b>8,635.35</b>
<b>68500 · Rent/Lease Expense</b>	
68500-1 · Equipment Lease	2,397.88
68500-2 · Office	80,440.36
68500-4 · Storage Warehouse	3,374.13
68500 · Rent/Lease Expense - Other	6,187.72
<b>Total 68500 · Rent/Lease Expense</b>	<b>92,400.09</b>
<b>75000 · Telephone</b>	
75000-1 · Telephone-Office	2,380.56
<b>Total 75000 · Telephone</b>	<b>2,380.56</b>
<b>75100 · Travel (Staff)</b>	<b>-14.17</b>
<b>73550 · Per Diem (Staff)</b>	<b>37.32</b>
<b>73600 · Professional Fee</b>	
73600-1 · Accounting/Bookkeeping	15,345.00
73600-4 · Legislative Services	41,142.84
73600-2 · Legal-General	128,454.29
<b>Total 73600 · Professional Fee</b>	<b>184,942.13</b>
<b>73700 · Verification Services</b>	<b>16,306.29</b>
<b>72000 · Employee Wages &amp; Benefits</b>	
72100 · Executive Director	
72101 · Executive Director-Wages	166,716.70
72102 · Exec Dir-Accrued/Used Sickleave	2,058.65
72103 · Exec Dir-Accrued/Used Vacation	1,278.28
<b>Total 72100 · Executive Director</b>	<b>170,053.63</b>

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12/02/20

Accrual Basis

## Nevada State Board of Dental Examiners

## Profit &amp; Loss

July 2019 through June 2020

	Jul '19 - Jun 20
72300 · Credentialing & Licensing Coord	
72301 · Licensing Specialist-Wages	65,166.29
72303 · Lic Spec-Accrued/Used Sickleave	1,365.12
72304 · Lic Spec-Accrued/Used Vacation	370.62
Total 72300 · Credentialing & Licensing Coord	66,902.03
72132 · Site Inspection Coordinator	
72133 · Admin Assist I-Wages	41,312.43
72137 · Admin I-Accrued/Used Sickleave	765.95
72138 · Admin I-Accrued/Used Vacation	128.42
Total 72132 · Site Inspection Coordinator	42,206.80
72200 · Technology/Finance Liaison	
72201 · Admin Assist II-Wages	50,137.80
72202 · Admin Assist II-OT	35.55
72203 · Admin II-Accrued/Used Sickleave	284.60
72204 · Admin II-Accrued/Used Vacation	663.31
Total 72200 · Technology/Finance Liaison	51,121.26
72130 · Public Info & CE Coordinator	
72131 · Administrative-Wages	33,078.09
72134 · Administrative-OT	78.44
72135 · Admin-Accrued/Used Sickleave	886.02
72139 · Admin-Accrued/Used Vacation	-89.41
Total 72130 · Public Info & CE Coordinator	33,953.14
72160 · Legal Counsel	
72161 · Legal Counsel-Wages	117,390.76
72162 · Legal-Accrued/Used Sickleave	1,898.56
72163 · Legal-Accrued/Used Vacation	-344.30
72160 · Legal Counsel - Other	4,110.69
Total 72160 · Legal Counsel	123,055.71
72180 · Investigator	
72183 · Investigator-Accr/Used Vacation	417.60
72182 · Investigator-Accr/Used SL	417.60
72181 · Investigator - Wages	42,000.00
Total 72180 · Investigator	42,835.20
72010 · Payroll Service Fees	4,128.52
72005 · Payroll Tax Expense	9,253.38
72600 · Retirement Fund Expense (PERS)	101,347.05
65525 · Health Insurance	65,957.66
72000 · Employee Wages & Benefits - Other	34,684.87
Total 72000 · Employee Wages & Benefits	745,499.25
72400 · Board of Directors Expense	
73650-5 · BOD Hearing Stipend	0.00
72400-1 · Director Stipends	14,450.00
72400-2 · Committee Mtgs-Stipends	4,430.00
72400-3 · Director Travel Expenses	3,396.29
72400-9 · Refreshments - Board Meetings	1,172.38
72400 · Board of Directors Expense - Other	56.50
Total 72400 · Board of Directors Expense	23,505.17
60001 · Anesthesia Eval Committee	
60001-1 · Evaluator's Fee	5,938.33
60001-4 · Travel/Misc. Expense	1,664.76
Total 60001 · Anesthesia Eval Committee	7,603.09

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**Nevada State Board of Dental Examiners****Profit & Loss**

12/02/20

Accrual Basis

July 2019 through June 2020

	Jul '19 - Jun 20
<b>73650 · Investigations/Complaints</b>	
73651-3 · Review Panel Misc Expense	93.52
73650-1 · DSO Consulting Fee	7,600.00
73650-2 · DSO Travel/Postage Expense	96.25
73651-1 · Review Panel Fee	2,405.00
73651-2 · Review Panel Travel Expense	249.72
73650-7 · Miscellaneous Investigation Exp	1,878.77
<b>Total 73650 · Investigations/Complaints</b>	<b>12,323.26</b>
<b>60002 · Infection Control Inspection</b>	
60002-1 · Initial Inspection Expense	3,713.32
60002-2 · Reinspection Expense	333.32
60002-3 · Random Inspection Expense	150.00
60002-4 · Travel/Misc. Expense	2,133.72
60002 · Infection Control Inspection - Other	-750.00
<b>Total 60002 · Infection Control Inspection</b>	<b>5,580.36</b>
<b>Total Expense</b>	<b>1,207,316.81</b>
<b>Net Ordinary Income</b>	<b>150,590.00</b>
<b>Other Income/Expense</b>	
Other Income	
40800 · Interest Income	573.64
<b>Total Other Income</b>	<b>573.64</b>
<b>Net Other Income</b>	<b>573.64</b>
<b>Net Income</b>	<b>151,163.64</b>

**Agenda Item (4)(b)(2):**

**Balance Sheet Statement and  
Statement of Revenue, Expenses, and Balances  
for the period of July 1, 2020 to September 30, 2020**

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## Nevada State Board of Dental Examiners

12/02/20

## Balance Sheet

Accrual Basis

As of July 31, 2020

	Jul 31, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10000 · Wells Fargo-Operating	202,644.98
10015 · Wells Fargo - Saving	1,335,761.63
10010 · Wells Fargo-Reserves	1,200,651.64
<b>Total Checking/Savings</b>	2,739,058.25
<b>Accounts Receivable</b>	
11001 · Allowance for Bad Debts	-84,477.53
11000 · Accounts Receivable	88,626.33
<b>Total Accounts Receivable</b>	4,148.80
<b>Other Current Assets</b>	
11050 · Reimbursements Receivable	-2,452.50
10800 · Credit Card Clearing	-900.00
11200 · Prepaid Expenses	-9,207.19
11210 · Prepaid Insurance	309.24
18000 · Deferred Outflows-Pension	484,076.00
<b>Total Other Current Assets</b>	471,825.55
<b>Total Current Assets</b>	3,215,032.60
<b>TOTAL ASSETS</b>	<b>3,215,032.60</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	9,664.40
<b>Total Accounts Payable</b>	9,664.40
<b>Other Current Liabilities</b>	
22125 · DDS Deferred Revenue	
22128-3 · 2021 DDS Retired	1,883.58
22128-2 · 2021 DDS Inactive	25,025.70
22128-1 · 2021 DDS Active	558,150.57
22900 · DDS-Permits	46,744.92
22901 · DDS-Limited License	7,723.50
22902 · DDS-Ltd Lic-Supervised	1,366.67
<b>Total 22125 · DDS Deferred Revenue</b>	640,894.94
22136 · RDH Deferred Revenue	
22138-7 · 2020 RDH Inactive/Retired	191.67
22138-6 · 2020 RDH Active	83,398.96
<b>Total 22136 · RDH Deferred Revenue</b>	83,590.63
23750 · Accrued Vacation/Sick Leave	107,886.63
23820 · Employee HSA/Ins Payable	-50.00
23821 · Employee Deferred Comp Payable	4,963.53
<b>Total Other Current Liabilities</b>	837,285.73
<b>Total Current Liabilities</b>	846,950.13
<b>Long Term Liabilities</b>	
20601 · Pension Liability	947,807.00
21001 · Deferred Inflows-Pension	51,271.00
<b>Total Long Term Liabilities</b>	999,078.00
<b>Total Liabilities</b>	1,846,028.13

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**Nevada State Board of Dental Examiners**

12/02/20

**Balance Sheet**

Accrual Basis

**As of July 31, 2020**

	<u>Jul 31, 20</u>
Equity	
39000 · Retained Earnings	1,351,960.26
Net Income	<u>17,044.21</u>
Total Equity	<u>1,369,004.47</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>3,215,032.60</u></b>



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12/02/20

Accrual Basis

# Nevada State Board of Dental Examiners

## Profit & Loss

### July 2020

	Jul 20
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
40000 · Dentist Licenses & Fees	
40104 · DDS Retired/Disabled	171.23
40100 · DDS Active License Fee	50,740.96
40102 · DDS Inactive License Fee	2,283.39
40135 · DDS Activate/Inactive/Suspend	300.00
40140 · Specialty License Appl	375.00
40115 · Limited License Renewal Fee	3,400.00
40116 · LL-S Renewal Fee	100.00
40180 · Anesthesia Site Permit App	1,000.00
40182 · CS/GA/Site Permit Renewals	4,249.54
40160 · Conscious Sedation Permit Relnp	1,000.00
40170 · General Anesthesia Permit Appl	1,750.00
40184 · Infection Control Inspection	2,000.00
40212 · DDS ADEX License Application	4,875.00
40205 · DDS Credential Appl Fee-Spcity	3,600.00
40211 · DDS WREB License Application	7,200.00
40214 · DDS License by Endorsement	1,200.00
40000 · Dentist Licenses & Fees - Other	750.00
<b>Total 40000 · Dentist Licenses &amp; Fees</b>	<b>84,995.12</b>
50000 · Dental Hygiene Licenses & Fees	
40105 · RDH Active License Fee	3,626.04
40110 · RDH LA/N2O Permit Fee	275.00
40224 · RDH ADEX License Application	600.00
40222 · RDH WREB License Application	4,200.00
40226 · RDH License by Endorsement	600.00
50000 · Dental Hygiene Licenses & Fees - Other	1,650.00
<b>Total 50000 · Dental Hygiene Licenses &amp; Fees</b>	<b>10,951.04</b>
50750 · Other Licenses & Fees	
40220 · License Verification Fee	500.00
40225 · Duplicate License Fee	50.00
40185 · Lists/Labels Printed	112.00
<b>Total 50750 · Other Licenses &amp; Fees</b>	<b>662.00</b>
<b>Total Income</b>	<b>96,608.16</b>
<b>Expense</b>	
60500 · Bank Charges	
60500-2 · Merchant Fees	2,324.40
<b>Total 60500 · Bank Charges</b>	<b>2,324.40</b>
63000 · Dues & Subscriptions	1,773.62
66500 · Insurance	
66500-1 · Liability	488.18
<b>Total 66500 · Insurance</b>	<b>488.18</b>
66520 · Internet/Web/Domain	
66520-3 · Internet Services	302.37
<b>Total 66520 · Internet/Web/Domain</b>	<b>302.37</b>
66600 · Office Supplies	738.29
66650 · Office Expense	
68700 · Repairs & Maintenance	
68700-1 · Janitorial	500.00
<b>Total 68700 · Repairs &amp; Maintenance</b>	<b>500.00</b>

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**Nevada State Board of Dental Examiners**

12/02/20

**Profit & Loss**

Accrual Basis

July 2020

	Jul 20
68725 · Security	70.00
68715 · Shredding Services	23.00
68720 · Utilities	406.15
<b>Total 66650 · Office Expense</b>	<b>999.15</b>
67000 · Printing	318.25
68500 · Rent/Lease Expense	
68500-1 · Equipment Lease	500.00
68500-2 · Office	6,187.72
68500-4 · Storage Warehouse	289.48
<b>Total 68500 · Rent/Lease Expense</b>	<b>6,977.20</b>
75000 · Telephone	
75000-1 · Telephone-Office	31.13
<b>Total 75000 · Telephone</b>	<b>31.13</b>
73550 · Per Diem (Staff)	19.50
73600 · Professional Fee	
73600-2 · Legal-General	1,018.77
<b>Total 73600 · Professional Fee</b>	<b>1,018.77</b>
73700 · Verification Services	345.25
72000 · Employee Wages & Benefits	
72100 · Executive Director	
72101 · Executive Director-Wages	10,594.23
<b>Total 72100 · Executive Director</b>	<b>10,594.23</b>
72300 · Credentialing & Licensing Coord	
72301 · Licensing Specialist-Wages	5,009.03
<b>Total 72300 · Credentialing &amp; Licensing Coord</b>	<b>5,009.03</b>
72132 · Site Inspection Coordinator	
72133 · Admin Assist I-Wages	3,566.88
<b>Total 72132 · Site Inspection Coordinator</b>	<b>3,566.88</b>
72200 · Technology/Finance Liaison	
72201 · Admin Assist II-Wages	4,360.03
<b>Total 72200 · Technology/Finance Liaison</b>	<b>4,360.03</b>
72130 · Public Info & CE Coordinator	
72131 · Administrative-Wages	2,893.71
<b>Total 72130 · Public Info &amp; CE Coordinator</b>	<b>2,893.71</b>
72160 · Legal Counsel	
72161 · Legal Counsel-Wages	9,583.34
<b>Total 72160 · Legal Counsel</b>	<b>9,583.34</b>
72180 · Investigator	
72181 · Investigator - Wages	4,983.60
<b>Total 72180 · Investigator</b>	<b>4,983.60</b>
72010 · Payroll Service Fees	864.32
72005 · Payroll Tax Expense	874.34
72600 · Retirement Fund Expense (PERS)	9,864.45
65525 · Health Insurance	4,206.81
72000 · Employee Wages & Benefits - Other	2,371.01
<b>Total 72000 · Employee Wages &amp; Benefits</b>	<b>59,171.75</b>

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**Nevada State Board of Dental Examiners**

12/02/20

**Profit & Loss**

Accrual Basis

July 2020

	Jul 20
72400 · Board of Directors Expense	
73650-5 · BOD Hearing Stipend	150.00
72400-1 · Director Stipends	2,400.00
72400-2 · Committee Mtgs-Stipends	1,280.00
72400-9 · Refreshments - Board Meetings	193.11
<b>Total 72400 · Board of Directors Expense</b>	<b>4,023.11</b>
60001 · Anesthesia Eval Committee	
60001-1 · Evaluator's Fee	0.00
60001-4 · Travel/Misc. Expense	461.77
<b>Total 60001 · Anesthesia Eval Committee</b>	<b>461.77</b>
73650 · Investigations/Complaints	
73651-1 · Review Panel Fee	825.00
<b>Total 73650 · Investigations/Complaints</b>	<b>825.00</b>
60002 · Infection Control Inspection	
60002-4 · Travel/Misc. Expense	52.27
60002 · Infection Control Inspection - Other	-250.00
<b>Total 60002 · Infection Control Inspection</b>	<b>-197.73</b>
<b>Total Expense</b>	<b>79,620.01</b>
<b>Net Ordinary Income</b>	<b>16,988.15</b>
Other Income/Expense	
Other Income	
40800 · Interest Income	56.06
<b>Total Other Income</b>	<b>56.06</b>
<b>Net Other Income</b>	<b>56.06</b>
<b>Net Income</b>	<b>17,044.21</b>

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12/02/20

Accrual Basis

## Nevada State Board of Dental Examiners

## Balance Sheet

As of August 31, 2020

	Aug 31, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10000 · Wells Fargo-Operating	253,707.42
10015 · Wells Fargo - Saving	1,335,761.63
10010 · Wells Fargo-Reserves	1,200,651.64
<b>Total Checking/Savings</b>	2,790,120.69
<b>Accounts Receivable</b>	
11001 · Allowance for Bad Debts	-84,477.53
11000 · Accounts Receivable	88,928.69
<b>Total Accounts Receivable</b>	4,451.16
<b>Other Current Assets</b>	
11050 · Reimbursements Receivable	-5,423.70
10800 · Credit Card Clearing	-900.00
11200 · Prepaid Expenses	-10,388.86
11210 · Prepaid Insurance	309.24
18000 · Deferred Outflows-Pension	484,076.00
<b>Total Other Current Assets</b>	467,672.68
<b>Total Current Assets</b>	3,262,244.53
<b>TOTAL ASSETS</b>	<b>3,262,244.53</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	4,522.79
<b>Total Accounts Payable</b>	4,522.79
<b>Other Current Liabilities</b>	
22125 · DDS Deferred Revenue	
22128-3 · 2021 DDS Retired	1,712.35
22128-2 · 2021 DDS Inactive	22,841.55
22128-1 · 2021 DDS Active	513,864.15
22900 · DDS-Permits	42,495.38
22901 · DDS-Limited License	7,723.50
22902 · DDS-Ltd Lic-Supervised	1,366.67
<b>Total 22125 · DDS Deferred Revenue</b>	590,003.60
22136 · RDH Deferred Revenue	
22138-7 · 2020 RDH Inactive/Retired	757.25
22138-6 · 2020 RDH Active	158,159.87
<b>Total 22136 · RDH Deferred Revenue</b>	158,917.12
23750 · Accrued Vacation/Sick Leave	107,886.63
23820 · Employee HSA/Ins Payable	-50.00
23821 · Employee Deferred Comp Payable	6,866.21
<b>Total Other Current Liabilities</b>	863,623.56
<b>Total Current Liabilities</b>	868,146.35
<b>Long Term Liabilities</b>	
20601 · Pension Liability	947,807.00
21001 · Deferred Inflows-Pension	51,271.00
<b>Total Long Term Liabilities</b>	999,078.00
<b>Total Liabilities</b>	1,867,224.35

4:37 PM

**Nevada State Board of Dental Examiners**

12/02/20

**Balance Sheet**

Accrual Basis

As of August 31, 2020

	Aug 31, 20
Equity	
39000 · Retained Earnings	1,351,960.26
Net Income	43,059.92
Total Equity	1,395,020.18
TOTAL LIABILITIES & EQUITY	3,262,244.53

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12/02/20

Accrual Basis

## Nevada State Board of Dental Examiners

## Profit &amp; Loss

August 2020

	Aug 20
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
40000 · Dentist Licenses & Fees	
40104 · DDS Retired/Disabled	171.23
40100 · DDS Active License Fee	51,386.42
40102 · DDS Inactive License Fee	2,318.57
40135 · DDS Activate/Inactive/Suspend	300.00
40140 · Specialty License App	1,700.00
40145 · Limited License App	200.00
40115 · Limited License Renewal Fee	500.00
40180 · Anesthesia Site Permit App	200.00
40182 · CS/GA/Site Permit Renewals	4,249.54
40183 · GA/CS/DS or Site Permit Relnp	1,550.00
40175 · Conscious Sedation Permit Appl	850.00
40160 · Conscious Sedation Permit Relnp	3,000.00
40170 · General Anesthesia Permit Appl	3,000.00
40186 · Pediatric Anesthesia Permit App	500.00
40184 · Infection Control Inspection	1,500.00
40212 · DDS ADEX License Application	4,800.00
40211 · DDS WREB License Application	7,200.00
40214 · DDS License by Endorsement	1,800.00
40000 · Dentist Licenses & Fees - Other	750.00
<b>Total 40000 · Dentist Licenses &amp; Fees</b>	<b>85,975.76</b>
50000 · Dental Hygiene Licenses & Fees	
40105 · RDH Active License Fee	7,189.09
40110 · RDH LA/N2O Permit Fee	425.00
40222 · RDH WREB License Application	6,600.00
40226 · RDH License by Endorsement	600.00
50000 · Dental Hygiene Licenses & Fees - Other	900.00
<b>Total 50000 · Dental Hygiene Licenses &amp; Fees</b>	<b>15,714.09</b>
50750 · Other Licenses & Fees	
40220 · License Verification Fee	400.00
40225 · Duplicate License Fee	200.00
40185 · Lists/Labels Printed	76.00
40600 · Miscellaneous Income	50.00
<b>Total 50750 · Other Licenses &amp; Fees</b>	<b>726.00</b>
<b>Total Income</b>	<b>102,415.85</b>
<b>Expense</b>	
60500 · Bank Charges	
60500-1 · Bank Service Fees	35.52
60500-2 · Merchant Fees	1,990.87
<b>Total 60500 · Bank Charges</b>	<b>2,026.39</b>
63000 · Dues & Subscriptions	1,194.52
66520 · Internet/Web/Domain	
66520-3 · Internet Services	302.37
<b>Total 66520 · Internet/Web/Domain</b>	<b>302.37</b>
66600 · Office Supplies	909.32
66650 · Office Expense	
68700 · Repairs & Maintenance	
68700-1 · Janitorial	500.00
68700-2 · Copier Maintenance	411.42
<b>Total 68700 · Repairs &amp; Maintenance</b>	<b>911.42</b>

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# Nevada State Board of Dental Examiners

## Profit & Loss

### August 2020

12/02/20

Accrual Basis

	Aug 20
68725 · Security	210.00
68715 · Shredding Services	23.00
68720 · Utilities	475.43
<b>Total 66650 · Office Expense</b>	<b>1,619.85</b>
67500 · Postage & Delivery	508.11
68500 · Rent/Lease Expense	
68500-2 · Office	6,187.72
68500-4 · Storage Warehouse	291.70
<b>Total 68500 · Rent/Lease Expense</b>	<b>6,479.42</b>
75000 · Telephone	
75000-1 · Telephone-Office	31.13
<b>Total 75000 · Telephone</b>	<b>31.13</b>
73600 · Professional Fee	
73600-2 · Legal-General	92.62
<b>Total 73600 · Professional Fee</b>	<b>92.62</b>
73700 · Verification Services	3,122.50
72000 · Employee Wages & Benefits	
72100 · Executive Director	
72101 · Executive Director-Wages	10,559.66
<b>Total 72100 · Executive Director</b>	<b>10,559.66</b>
72300 · Credentialing & Licensing Coord	
72301 · Licensing Specialist-Wages	3,048.97
72303 · Lic Spec-Accrued/Used Sickleave	435.57
72304 · Lic Spec-Accrued/Used Vacation	1,088.92
<b>Total 72300 · Credentialing &amp; Licensing Coord</b>	<b>4,573.46</b>
72132 · Site Inspection Coordinator	
72133 · Admin Assist I-Wages	3,256.68
<b>Total 72132 · Site Inspection Coordinator</b>	<b>3,256.68</b>
72200 · Technology/Finance Liaison	
72201 · Admin Assist II-Wages	3,791.36
72204 · Admin II-Accrued/Used Vacation	189.57
<b>Total 72200 · Technology/Finance Liaison</b>	<b>3,980.93</b>
72130 · Public Info & CE Coordinator	
72131 · Administrative-Wages	2,571.19
72135 · Admin-Accrued/Used Sickleave	10.30
<b>Total 72130 · Public Info &amp; CE Coordinator</b>	<b>2,581.49</b>
72160 · Legal Counsel	
72161 · Legal Counsel-Wages	9,583.34
<b>Total 72160 · Legal Counsel</b>	<b>9,583.34</b>
72010 · Payroll Service Fees	1,050.83
72005 · Payroll Tax Expense	740.93
72600 · Retirement Fund Expense (PERS)	11,275.90
65525 · Health Insurance	5,217.19
72000 · Employee Wages & Benefits - Other	3,242.36
<b>Total 72000 · Employee Wages &amp; Benefits</b>	<b>56,062.77</b>

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**Nevada State Board of Dental Examiners**

12/02/20

**Profit & Loss**

Accrual Basis

August 2020

	Aug 20
72400 · Board of Directors Expense	
72400-1 · Director Stipends	1,430.00
72400-2 · Committee Mtgs-Stipends	1,120.00
72400-9 · Refreshments - Board Meetings	161.63
Total 72400 · Board of Directors Expense	2,711.63
60001 · Anesthesia Eval Committee	
60001-1 · Evaluator's Fee	0.00
60001-4 · Travel/Misc. Expense	63.31
Total 60001 · Anesthesia Eval Committee	63.31
73650 · Investigations/Complaints	
73651-1 · Review Panel Fee	450.00
Total 73650 · Investigations/Complaints	450.00
60002 · Infection Control Inspection	
60002-1 · Initial Inspection Expense	0.00
60002-4 · Travel/Misc. Expense	826.20
Total 60002 · Infection Control Inspection	826.20
Total Expense	76,400.14
Net Ordinary Income	26,015.71
Net Income	26,015.71



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## Nevada State Board of Dental Examiners

## Balance Sheet

12/02/20

As of September 30, 2020

Accrual Basis

	Sep 30, 20
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10000 · Wells Fargo-Operating	401,854.92
10015 · Wells Fargo - Saving	1,335,761.63
10010 · Wells Fargo-Reserves	1,200,651.64
Total Checking/Savings	2,938,268.19
Accounts Receivable	
11001 · Allowance for Bad Debts	-84,477.53
11000 · Accounts Receivable	89,231.05
Total Accounts Receivable	4,753.52
Other Current Assets	
11050 · Reimbursements Receivable	-5,726.06
10800 · Credit Card Clearing	-900.00
11200 · Prepaid Expenses	-11,570.53
11210 · Prepaid Insurance	2,788.16
18000 · Deferred Outflows-Pension	484,076.00
Total Other Current Assets	468,667.57
Total Current Assets	3,411,689.28
<b>TOTAL ASSETS</b>	<b>3,411,689.28</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	12,102.54
Total Accounts Payable	12,102.54
Other Current Liabilities	
22125 · DDS Deferred Revenue	
22128-3 · 2021 DDS Retired	1,541.12
22128-2 · 2021 DDS Inactive	20,557.40
22128-1 · 2021 DDS Active	464,367.73
22900 · DDS-Permits	38,245.84
22901 · DDS-Limited License	7,723.50
22902 · DDS-Ltd Lic-Supervised	1,366.67
22125 · DDS Deferred Revenue - Other	800.00
Total 22125 · DDS Deferred Revenue	534,602.26
22136 · RDH Deferred Revenue	
22138-7 · 2020 RDH Inactive/Retired	1,104.65
22138-6 · 2020 RDH Active	340,639.92
Total 22136 · RDH Deferred Revenue	341,744.57
23750 · Accrued Vacation/Sick Leave	107,886.63
23820 · Employee HSA/Ins Payable	-50.00
23821 · Employee Deferred Comp Payable	8,743.89
Total Other Current Liabilities	992,927.35
Total Current Liabilities	1,005,029.89
Long Term Liabilities	
20601 · Pension Liability	947,807.00
21001 · Deferred Inflows-Pension	51,271.00
Total Long Term Liabilities	999,078.00
Total Liabilities	2,004,107.89

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**Nevada State Board of Dental Examiners**

12/02/20

**Balance Sheet**

Accrual Basis

As of September 30, 2020

	Sep 30, 20
Equity	
39000 - Retained Earnings	1,351,960.26
Net Income	55,621.13
Total Equity	1,407,581.39
TOTAL LIABILITIES & EQUITY	3,411,689.28

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12/02/20

Accrual Basis

# Nevada State Board of Dental Examiners

## Profit & Loss

### September 2020

	Sep 20
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
40000 · Dentist Licenses & Fees	
40104 · DDS Retired/Disabled	171.23
40100 · DDS Active License Fee	51,596.42
40102 · DDS Inactive License Fee	2,336.75
40138 · DDS Activate Revoked License	500.00
40140 · Specialty License App	2,525.00
40115 · Limited License Renewal Fee	400.00
40146 · Limited License-S Application	200.00
40116 · LL-S Renewal Fee	200.00
40180 · Anesthesia Site Permit App	1,300.00
40182 · CS/GA/Site Permit Renewals	4,249.54
40183 · GA/CS/DS or Site Permit Relnp	950.00
40175 · Conscious Sedation Permit Appl	500.00
40155 · General Anesthesia Permit Relnp	500.00
40186 · Pediatric Anesthesia Permit App	2,250.00
40184 · Infection Control Inspection	1,500.00
40211 · DDS WREB License Application	6,000.00
40000 · Dentist Licenses & Fees - Other	3,000.00
<b>Total 40000 · Dentist Licenses &amp; Fees</b>	<b>78,178.94</b>
50000 · Dental Hygiene Licenses & Fees	
40105 · RDH Active License Fee	16,220.95
40110 · RDH LA/N2O Permit Fee	500.00
40224 · RDH ADEX License Application	600.00
40222 · RDH WREB License Application	7,200.00
40226 · RDH License by Endorsement	600.00
50000 · Dental Hygiene Licenses & Fees - Other	300.00
<b>Total 50000 · Dental Hygiene Licenses &amp; Fees</b>	<b>25,420.95</b>
50750 · Other Licenses & Fees	
40220 · License Verification Fee	200.00
40225 · Duplicate License Fee	175.00
40185 · Lists/Labels Printed	56.00
40600 · Miscellaneous Income	220.00
<b>Total 50750 · Other Licenses &amp; Fees</b>	<b>651.00</b>
<b>Total Income</b>	<b>104,250.89</b>
<b>Expense</b>	
60500 · Bank Charges	
60500-1 · Bank Service Fees	0.00
60500-2 · Merchant Fees	3,467.43
<b>Total 60500 · Bank Charges</b>	<b>3,467.43</b>
63000 · Dues & Subscriptions	901.67
66520 · Internet/Web/Domain	
66520-3 · Internet Services	302.37
<b>Total 66520 · Internet/Web/Domain</b>	<b>302.37</b>
73500 · Information Technology	1,147.65
66600 · Office Supplies	619.98
66650 · Office Expense	
68700 · Repairs & Maintenance	
68700-1 · Janitorial	500.00
<b>Total 68700 · Repairs &amp; Maintenance</b>	<b>500.00</b>

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## Nevada State Board of Dental Examiners

## Profit &amp; Loss

12/02/20

September 2020

Accrual Basis

	Sep 20
68725 · Security	420.22
68715 · Shredding Services	46.00
68720 · Utilities	504.47
<b>Total 66650 · Office Expense</b>	<b>1,470.69</b>
67500 · Postage & Delivery	500.00
68500 · Rent/Lease Expense	
68500-1 · Equipment Lease	357.78
68500-2 · Office	6,187.72
68500-4 · Storage Warehouse	291.38
<b>Total 68500 · Rent/Lease Expense</b>	<b>6,836.88</b>
75000 · Telephone	
75000-1 · Telephone-Office	31.13
<b>Total 75000 · Telephone</b>	<b>31.13</b>
73600 · Professional Fee	
73600-2 · Legal-General	6,944.48
<b>Total 73600 · Professional Fee</b>	<b>6,944.48</b>
73700 · Verification Services	305.00
72000 · Employee Wages & Benefits	
72100 · Executive Director	
72101 · Executive Director-Wages	10,559.66
<b>Total 72100 · Executive Director</b>	<b>10,559.66</b>
72300 · Credentialing & Licensing Coord	
72301 · Licensing Specialist-Wages	4,469.20
72303 · Lic Spec-Accrued/Used Sickleave	272.23
72304 · Lic Spec-Accrued/Used Vacation	49.82
<b>Total 72300 · Credentialing &amp; Licensing Coord</b>	<b>4,791.25</b>
72132 · Site Inspection Coordinator	
72133 · Admin Assist I-Wages	3,392.39
72137 · Admin I-Accrued/Used Sickleave	19.39
<b>Total 72132 · Site Inspection Coordinator</b>	<b>3,411.78</b>
72200 · Technology/Finance Liaison	
72201 · Admin Assist II-Wages	9,122.28
72203 · Admin II-Accrued/Used Sickleave	231.04
<b>Total 72200 · Technology/Finance Liaison</b>	<b>9,353.32</b>
72130 · Public Info & CE Coordinator	
72131 · Administrative-Wages	2,335.64
72139 · Admin-Accrued/Used Vacation	368.78
<b>Total 72130 · Public Info &amp; CE Coordinator</b>	<b>2,704.42</b>
72160 · Legal Counsel	
72161 · Legal Counsel-Wages	9,583.34
<b>Total 72160 · Legal Counsel</b>	<b>9,583.34</b>
72010 · Payroll Service Fees	835.78
72005 · Payroll Tax Expense	3,124.24
72600 · Retirement Fund Expense (PERS)	10,800.31
65525 · Health Insurance	3,089.87
72000 · Employee Wages & Benefits - Other	8,922.38
<b>Total 72000 · Employee Wages &amp; Benefits</b>	<b>67,176.35</b>

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12/02/20

Accrual Basis

# Nevada State Board of Dental Examiners

## Profit & Loss

### September 2020

	Sep 20
72400 · Board of Directors Expense	
72400-1 · Director Stipends	1,590.00
72400-2 · Committee Mtgs-Stipends	240.00
Total 72400 · Board of Directors Expense	1,830.00
60001 · Anesthesia Eval Committee	
60001-1 · Evaluator's Fee	31.16
60001-4 · Travel/Misc. Expense	205.33
Total 60001 · Anesthesia Eval Committee	236.49
73650 · Investigations/Complaints	
73651-1 · Review Panel Fee	900.00
73650 · Investigations/Complaints - Other	-1,257.44
Total 73650 · Investigations/Complaints	-357.44
60002 · Infection Control Inspection	
60002-4 · Travel/Misc. Expense	310.32
Total 60002 · Infection Control Inspection	310.32
Total Expense	91,723.00
Net Ordinary Income	12,527.89
Other Income/Expense	
Other Income	
40800 · Interest Income	33.32
Total Other Income	33.32
Net Other Income	33.32
Net Income	12,561.21

**Agenda Item (6)(1):**  
**Request for Advisory Opinion**  
**Benjamin Abrahams**



## Nevada Board of Dental Examiners

6010 S. Rainbow Blvd., Bldg. A, Ste. 1 • Las Vegas, NV 89118

(702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

## PETITION FOR ADVISORY OPINION

Applicant/Licensee: Benjamin Abrahams Date: 9/16/2020

Address:                      Suite No.:           

City:                      State:            Zip Code:           

Telephone:                      Fax:                      Email:                     

## In the matter of the petition for an advisory opinion of NRS &amp; NAC Chapter 631:

This request is for clarification of the following statute, regulation, or order:

From the Nevada Dental Board of Examiners meeting held on 9/15/2020: Section 9 of the meeting minutes: Discussion and consideration, with possible approval, of a temporary license for dentists from the graduation class of 2020, and dental hygienists from the graduation class of 2020 to be granted during the period of July 14, 2020 through December 31, 2020 – Governor's Declaration of Emergency Directive 011. The motion provided by Board Member Lee, which was approved by the board: a temporary license for dentists and hygienists from the graduating class of 2020 per the memorandum dated July 14, 2020. There was discussion whether or not the motion should include verifying that the hiring dentist holds a license in good standing. Board Member Lee noted that the memorandum stated that Board of Dental Examiners – Board Meeting – July 14, 2020 the hiring dentist must be licensed for a minimum of five years and therefore did not find it necessary to include such a caveat in his motion. It was noted that there are licensees that hold a current license that may have an active stipulation agreement. Board Member West stated that the details of the temporary license provisions can be discussed prior to finalizing it. Board Member Park stated she was comfortable with that and seconded the motion. Discussion: Board Member Solie inquired if the temporary license would have to go through a regulatory process, and would there be a public workshop scheduled. Board Member Moore stated that pursuant to the Governor's directive 011, it did not require a regulatory change, as the board would be adopting it under the provisions of the executive directive from the Governor. All were in favor; motion passed.

The substance and nature of this request is as follows:

(State clearly and concisely petitioner's question.)

*Note: If you require additional space you may attach separate pages to the petition form.*

Dear members of the Nevada Dental Board of Examiners,

On February 12th, 2020, I completed the periodontal SRP and Class III preparation and restoration of the ADEX (CDCA) clinical exam on live patients. Due to lack of patient availability, I was unable to challenge the Class II preparation and restoration on the same date, but was scheduled to do so in April of 2020. However, due to COVID, the April 2020 ADEX exam was canceled at Midwestern University-CDMI. On June 14th, 2020, I successfully completed the ADEX CompeDont mannequin Class II preparation and restoration clinical exam. During the 9/15/20 Nevada Dental Board meeting, a few members voiced concerns with approving mannequin exams for general dental licensure due to lack of ability to test anesthesia competency. I am requesting that the board consider my unique position - of which 2/3rds of the ADEX clinical exam was completed on live patients and 1/3rd completed on the CompeDont mannequin. I believe that I was adequately tested in anesthesia competency in the periodontal and Class III clinical exams. I wish to apply for and obtain a general dental license, without the requirement to retake the Class II portion of the exam on a live patient and other restrictions a temporary license may have.

Thank you for your time and consideration.

*(Please submit any additional supporting documentation with the petition form)*

Wherefore, applicant/licensee requests that the Nevada State Board of Dental Examiners grant this petition and issue an advisory opinion in this matter.

*Benjamin R. Abrahams*

Applicant/Licensee Signature

**Agenda Item (6)(2):**  
**Request for Advisory Opinion**  
**Matthew J Wilson, DDS**





Nevada Board of Dental Examiners  
6010 S. Rainbow Blvd., Bldg. A, Ste. 1 • Las Vegas, NV 89118  
(702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

PETITION FOR ADVISORY OPINION

Applicant/Licensee: Matthew Wilson Date: 12/1/20

Address:

City:

Telephone:

In the matter of the petition for an advisory opinion of NRS & NAC Chapter 631:

This request is for clarification of the following statute, regulation, or order:  
(Identify the particular aspect thereof to which the request is made.)

*Note: If you require additional space you may attach separate pages to the petition form.*

See attached.

The substance and nature of this request is as follows:

(State clearly and concisely petitioner's question.)

*Note: If you require additional space you may attach separate pages to the petition form.*

*(Please submit any additional supporting documentation with the petition form)*

Wherefore, applicant/licensee requests that the Nevada State Board of Dental Examiners grant this petition and issue an advisory opinion in this matter.

Matthew Wilson  
Applicant/Licensee Signature

Received  
DEC 02 2020  
NSBDE

Dear Nevada Dental Board,

I am writing to request your consideration for a reasonable path to resume the use of Botox and facial fillers in my dental practice. I had been using injectables since early 2017 after having completed a 20 hour hands-on course administered by the ADMA. Before registering for the course I called the Nevada dental board to verify that it met the states requirements. They affirmed that I would be able to legally use injectables in my practice with this course. Additionally, the ADMA also stated that the course fulfilled the Nevada requirements at that time. After completing the course I submitted my CE documents to the Nevada Dental Board, which they accepted as certification to practice with injectables. Since that time I have completed countless cases and have also attended additional trainings offered through Allergan and other sources. However, earlier this year I was informed that I was no longer certified to practice with injectables due to the board adopting new regulations.

Given the thousands of dollars I have invested in paying for training and supplying my office, the many hours of training I have undergone, and the experience I have acquired through practicing with injectables, I am kindly requesting that an exception be made to your current policies. My request is that you would either accept my current training and experience as sufficient for certification, or that a reasonable path be allowed for doing so (possible supplemental training). I believe that requiring that I repeat the full training process would impose an unreasonable hardship in terms of thousands of dollars in cost and a great deal of time lost, simply to learn what I have already learned. I would also like to reiterate that my current credentials were accepted by the board for two years before I was given notice.

Thank you for your careful consideration of this matter. I look forward to hearing from you.

Sincerely,



Matthew J. Wilson, DDS

Received  
DEC 02 2020  
NSBDE

# Certificate of Completion

## ROCKY MOUNTAIN SEDATION

*a member of the Academy of Dental Anesthesia*

*verifies that* **Matthew Wilson**  
*has successfully completed the following course*

### **Botox & Filler Training Cosmetic and Therapeutic**

Course Date

18 & 19 November 2017

Sedation Specific Dental CE

20 CE Credits, 20 clock hours, Cat I

Use

Botox & Filler Cosmetic Injection Training

Course Content

Clinical and Didactic

*Anna McGuire*

19 November 2017

Anna McGuire, DMD, Senior Instructor

DATE


*Cory Pickens*

19 November 2017

Cory Pickens, MD, Anesthesiologist, CEO

DATE



SECRETARY OF STATE FILING DATA
FILED: NV: 818 2018 MAY 15 PM 12:43


Form For Filing  
Administrative Regulations

Agency:  
Nevada State Board of Dental  
Examiners  
LCB No. R044-17

FOR EMERGENCY REGULATIONS ONLY
Effective date _____
Expiration date _____
Governor's signature _____

Classification:    PROPOSED    **XX** ADOPTED BY AGENCY    EMERGENCY

**Brief description of action:**

The Nevada State Board of Dental Examiners conducted a review of Nevada Administrative Codes Chapter 631. Upon this review, discussion and public comment of the proposed/amended regulations which were noticed at a Public Workshop which was held on July 21, 2017 to draft proposed language. On January 19, 2018, a hearing for Notice to Intent to Act was held. On January 19, 2018, the Board approved the proposed regulations identified as R044-17 with no changes. I have provided a list below.

**Adopted Proposed Regulations Without Changes**

NEW Section-Injecting Neuromodulator that is derived from Clostridium botulinum and dermal fillers  
NAC 631.175-Continuing Education

**Authority citation other than 233B:**

Notice date: 06/09/2017, 07/14/2017 (Workshop)

12/04/2017 & 01/12/2018 (Hearing)

Date of Adoption by Agency: 01/19/2018

Hearing dates: 01/19/2018



**APPROVED REGULATION OF THE  
BOARD OF DENTAL EXAMINERS OF NEVADA**

**LCB File No. R044-17**

**Effective May 16, 2018**

EXPLANATION – Matter in *italics* is new; matter in brackets ~~[omitted material]~~ is material to be omitted.

AUTHORITY: §§1 and 3, NRS 631.190; §2, NRS 631.190 and 631.330 and section 3.3 of Senate Bill No. 101, chapter 238, Statutes of Nevada 2017, at page 1255 (NRS 631.391); §4, NRS 631.190, 631.342 and 631.344, as amended by section 24 of Assembly Bill No. 474, chapter 605, Statutes of Nevada 2017, at page 4414.

A REGULATION relating to dentistry; prescribing the training that a dentist is required to complete before injecting a neuromodulator derived from *Clostridium botulinum*, a neuromodulator that is biosimilar to or the bioequivalent of such a neuromodulator or a dermal or soft tissue filler; requiring a dentist who injects such a neuromodulator or filler to submit proof of completion of such training with his or her application for the renewal of a license; prohibiting the administration of such an injection except under certain circumstances; requiring a dentist who is registered to dispense controlled substances to complete 2 hours of continuing education relating to the misuse and abuse of controlled substances, the prescribing of opioids or addiction during each period of licensure; and providing other matters properly relating thereto.

**Legislative Counsel's Digest:**

Existing law prohibits a dentist from injecting a neuromodulator that is derived from *Clostridium botulinum*, a neuromodulator that is biosimilar to or the bioequivalent of such a neuromodulator or a dermal or soft tissue filler unless the dentist has first received training prescribed by the Board of Dental Examiners of Nevada. (Section 1 of Senate Bill No. 101, chapter 238, Statutes of Nevada 2017, at page 1249 (NRS 454.217); section 1.8 of Senate Bill No. 101, chapter 238, Statutes of Nevada 2017, at page 1253 (NRS 629.086)) Existing law also requires the Board to adopt regulations that prescribe such training. (Section 3.3 of Senate Bill No. 101, chapter 238, Statutes of Nevada 2017, at page 1255 (NRS 631.391)) **Section 2** of this regulation requires a dentist who wishes to inject such a neuromodulator or filler to successfully complete a didactic and hands-on course of study in the injection of such neuromodulators and fillers that: (1) is at least 24 hours in length; (2) includes at least 4 hours of didactic instruction and at least 4 hours of hands-on instruction in each of three specified subjects; and (3) is approved by the Board. **Section 2** also requires such a dentist to include with his or her application for the renewal of his or her license to practice dentistry: (1) proof of his or her completion of such a course; and (2) a statement certifying that each such neuromodulator or filler that has been or will be injected by the dentist is approved by the United States Food and Drug Administration. **Section 3** of this regulation prohibits a dentist who has completed the

required training from: (1) administering an injection of such a neuromodulator or filler to a person other than a patient of record; or (2) injecting such a neuromodulator or filler at an injection site that is outside the oral cavity, maxillofacial area or the adjacent and associated structures of the patient.

Existing law authorizes the Board to adopt regulations that require a dentist who is registered to dispense controlled substances to complete at least 1 hour of training relating to the misuse and abuse of controlled substances during each period of his or her licensure. During the 2017 Legislative Session, the Legislature enacted Assembly Bill No. 474, which requires the Board to adopt such regulations, increases the minimum hours of training from 1 hour of training to 2 hours of training, and expands the training to include training relating to the prescribing of opioids and addiction. (NRS 631.344, as amended by section 24 of Assembly Bill No. 474, chapter 605, Statutes of Nevada 2017, at page 4414) **Section 4** of this regulation adopts the provisions necessary to comply with existing law.

**Section 1.** Chapter 631 of NAC is hereby amended by adding thereto the provisions set forth as sections 2 and 3 of this regulation.

**Sec. 2.** *A holder of a license to practice dentistry who, pursuant to section 1 of Senate Bill No. 101, chapter 238, Statutes of Nevada 2017, at page 1249 (NRS 454.217), injects a neuromodulator that is derived from Clostridium botulinum or that is biosimilar to or the bioequivalent of such a neuromodulator or who, pursuant to section 1.8 of Senate Bill No. 101, chapter 238, Statutes of Nevada 2017, at page 1253 (NRS 629.086), injects a dermal or soft tissue filler, must:*

*1. Successfully complete a didactic and hands-on course of study in the injection of such neuromodulators and fillers that:*

*(a) Is at least 24 total hours in length;*

*(b) Includes at least 4 hours of didactic instruction and at least 4 hours of hands-on instruction in each of the following subjects:*

*(1) The use of neuromodulators that are derived from Clostridium botulinum or that are biosimilar to or the bioequivalent of such neuromodulators in the treatment of temporomandibular joint disorder and myofascial pain syndrome;*



*(2) The use of neuromodulators that are derived from Clostridium botulinum or that are biosimilar to or the bioequivalent of such neuromodulators for dental and facial esthetics; and*

*(3) The use of dermal and soft tissue fillers for dental and facial esthetics; and*

*(c) Is approved by the Board.*

*2. Include with the application for the renewal of his or her license:*

*(a) Proof acceptable to the Board that he or she has successfully completed the course of study required by subsection 1; and*

*(b) A statement certifying that each neuromodulator that has been or will be injected by the holder pursuant to section 1 of Senate Bill No. 101, chapter 238, Statutes of Nevada 2017, at page 1249 (NRS 454.217), and each dermal or soft tissue filler that has been or will be injected by the holder pursuant to section 1.8 of Senate Bill No. 101, chapter 238, Statutes of Nevada 2017, at page 1253 (NRS 629.086), is approved for use in dentistry by the United States Food and Drug Administration.*

**Sec. 3. 1.** *A dentist who is authorized, pursuant to section 1 of Senate Bill No. 101, chapter 238, Statutes of Nevada 2017, at page 1249 (NRS 454.217), to inject a neuromodulator that is derived from Clostridium botulinum or that is biosimilar to or the bioequivalent of such a neuromodulator or who is authorized, pursuant to section 1.8 of Senate Bill No. 101, chapter 238, Statutes of Nevada 2017, at page 1253 (NRS 629.086), to inject a dermal or soft tissue filler, and who has satisfied the requirements of section 2 of this regulation shall not:*

*(a) Administer such an injection to a person other than a patient of record; or*

*(b) Inject such a neuromodulator or filler at an injection site that is outside the oral cavity, maxillofacial area or the adjacent and associated structures of the person.*

*2. As used in this section, "patient of record" means a person for whom the dentist has, not more than 18 months before the injection of a neuromodulator or filler described in subsection 1:*

- (a) Performed a clinical examination;*
- (b) Completed or evaluated a medical and dental history;*
- (c) Diagnosed an oral condition; and*
- (d) Developed a written plan of treatment.*

**Sec. 4.** NAC 631.175 is hereby amended to read as follows:

631.175 1. Approved subjects for continuing education in dentistry and dental hygiene are:

- (a) Clinical subjects, including, without limitation:
  - (1) Dental and medical health;
  - (2) Preventive services;
  - (3) Dental diagnosis and treatment planning; and
  - (4) Dental clinical procedures, including corrective and restorative oral health procedures and basic dental sciences, dental research and new concepts in dentistry; and
- (b) Nonclinical subjects, including, without limitation:
  - (1) Dental practice organization and management;
  - (2) Patient management skills;
  - (3) Methods of health care delivery; and
  - (4) Teaching methodology.

2. In completing the hours of continuing education required pursuant to NAC 631.173, a dentist must annually complete at least 15 hours in clinical subjects approved pursuant to



subsection 1 or biennially complete at least 30 hours in clinical subjects approved pursuant to subsection 1, as applicable, based on the renewal period set forth in NRS 631.330 for the type of license held by the dentist.

3. In completing the hours of continuing education required pursuant to NAC 631.173, a dental hygienist must annually complete at least 12 hours in clinical subjects approved pursuant to subsection 1 or biennially complete at least 24 hours in clinical subjects approved pursuant to subsection 1, as applicable, based on the renewal period set forth in NRS 631.330 for the type of license held by the dental hygienist.

4. In completing the hours of continuing education required pursuant to NAC 631.173, a dentist or dental hygienist must annually complete at least 2 hours in the clinical subject of infection control in accordance with the provisions of the guidelines adopted by reference in NAC 631.178 or biennially complete at least 4 hours in the clinical subject of infection control in accordance with the provisions of the guidelines adopted by reference in NAC 631.178, as applicable, based on the renewal period set forth in NRS 631.330 for the type of license held by the dentist or dental hygienist.

5. *In completing the hours of continuing education required pursuant to NAC 631.173, a dentist who is registered to dispense controlled substances pursuant to NRS 453.231 must complete at least 2 hours of training relating specifically to the misuse and abuse of controlled substances, the prescribing of opioids or addiction during each period of licensure.*

6. The Board will credit, as a maximum in any one year of an annual or biennial licensing period, the following number of hours of instruction for the following types of courses or activities:

(a) For approved study by a group, 3 hours.

(b) For attendance at a meeting or convention of a dental or dental hygiene society, 1 hour for each meeting, but not more than 3 hours, exclusive of hours of continuing education offered in conjunction with the meeting.

(c) For courses completed via home study, on-line study, self-study or journal study through correspondence, webinar, compact disc or digital video disc, not more than 50 percent of the number of hours of continuing education required by subsection 1 or 2 of NAC 631.173, as applicable.

(d) For all other courses conducted by an approved instructor, the number of hours completed by the dentist or dental hygienist.

(e) For approved dental or dental hygiene services provided in approved nonprofit settings, 6 hours, except that not more than 3 hours will be allowed for any day of volunteer services provided.

**LEGISLATIVE REVIEW OF ADOPTED REGULATIONS—NRS 233B.066**  
**Informational Statement**  
**LCB File No. R044-17**

**1. A clear and concise explanation of the need for the adopted regulation.**

The Nevada State Board of Dental Examiners has conducted a review of Nevada Administrative Codes Chapter 631. Upon this review, discussion and public comment of the proposed/amended regulations a public workshop was held on July 21, 2017 after a 15 day notice was posted in compliance with the Nevada administrative rulemaking requirements. A Notice of Intent to Act Upon Regulations public hearing and adoption of the proposed regulation changes to permanent regulations was held on January 19, 2018 after a 30 day notice was posted in compliance with the Nevada administrative rulemaking requirements. Public comment was sought in all meetings, workshops, hearings and adoption. Further, upon review of certain regulations the Board proposed changes/amendments to include a new section for injecting a neuromodulator that is derived from Clostridium botulinum or a dermal or soft tissue filler to a patient of record pursuant to SB 101 and a change to NAC 631.175 regarding additional continuing education hours.

**2. Description of how public comment was solicited, a summary of public response, and an explanation of how other interested persons may obtain a copy of the summary.**

Public workshop was held on July 21, 2017 for consideration of amended/proposed regulations after a 15 day notice was posted in compliance with the Nevada administrative rulemaking requirements. A Notice of Intent to Act Upon Regulations public hearing and adoption of the proposed regulation changes to permanent regulations was held on January 19, 2018 after a 30 day notice was posted in compliance with the Nevada administrative rulemaking requirements. Public comment was sought in all workshops, hearings and adoptions. Public notice of the workshop and hearing were posted at a site in each county along with the Las Vegas and Carson City offices of the Attorney General, State Library and Archives, the Clark County Health District, and mailings of said notices to interested parties including affected practitioner associations within Nevada. Notices were also posted on the website maintained by the Board. Comments were recorded at each meeting if offered and are available in the minutes of those meetings which can be inspected at the board office and a copy obtained on the Board's website. A copy of the written minutes of the meetings may be obtained by contacting the Nevada State Board of Dental Examiners at (702) 486-7044 or by writing to the Board at 6010 S. Rainbow Blvd, A-1, Las Vegas, NV 89118 or downloaded by visiting our website at [dental.nv.gov](http://dental.nv.gov).

**3. The number of persons who. Exhibit A**

(a) Attended each hearing, Approx. 8 07/21/2017

Approx: 13 01/19/2018

**(b) Testified at each hearing: Exhibit B**

07/21/2017  
01/19/2018

**(c) Submitted written comments: Exhibit B**

07/21/2017  
01/19/2018

- 4. For each person identified in paragraphs (b) and (c) of number 3 above, the following information if provided to the agency conducting the hearing:**

See Exhibit B attached

- 5. A description of how comment was solicited from affected businesses, a summary of their response and an explanation of how other interested persons may obtain a copy of the summary.**

Public notices of the workshop and hearing were posted at a site in each county along with the Las Vegas and Carson City offices of the Attorney General, State Library and Archives, the Clark County Health District, and mailings of said notices to interested parties including affected practitioner associations within Nevada. Notices were also posted on the website maintained by the Board. Comments were recorded at each meeting if offered and are available in the minutes of those meetings which can be inspected at the board office and a copy obtained on the Board's website. A copy of the written minutes of the meetings may be obtained by contacting the Nevada State Board of Dental Examiners at (702) 486-7044 or by writing to the Board at 6010 S. Rainbow Blvd, A-1, Las Vegas, NV 89118 or downloaded by visiting our website at [dental.nv.gov](http://dental.nv.gov).

- 6. If the regulation was adopted without changing any part of the proposed regulation, a summary of the reasons for adopting the regulation without change.**



The following regulations listed below were adopted as proposed and as recommended by the Board and LCB.

**Adopted Proposed Regulations-R044-17**

NEW Section-Injecting Neuromodulator that is derived from Clostridium botulinum, dermal  
or soft fillers to patients of record (SB101)

NAC 631.175-Continuing Education

- 7. The estimated economic effect of the regulation on the business which it is to regulate and on the public. These must be stated separately, and in each case must include:**

New Section- Injecting Neuromodulator that is derived from Clostridium botulinum, dermal or soft tissue fillers to  
patients of record.

**a). Adverse and Beneficial Effect**

There is no adverse effect of the changes in the regulations on the dental profession

**b). Immediate and Long Term Effect**

There should be no economic effect of the changes in the regulations on the dental profession

**c). Method utilized to Determine Economic Effect**

Upon holding a Public Workshop where licensees, members of local associations and societies and public persons attended, the attendees did not object to this regulation to establish the education, training and reporting for license renewal for those dentists who wish to inject a neuromodulator that is derived from Clostridium botulinum, dermal or soft tissue fillers to patients of record pursuant to SB 101.

**d). The estimated cost to the agency for enforcement of the proposed regulation.**

There should be no costs for enforcement of the proposed regulation to the agency. The immediate cost would include informing the licensed professionals of the State of Nevada of the change in regulation.

NAC 631.175-Continuing Education

This amendment/change to NAC 31.175 was a result from AB474 which adds 2 hours of continuing education in misuse and abuse of controlled substances, the prescribing of opioids or addiction during each period of licensure for those dentists who are registered to dispense controlled substances pursuant to NRS 453.231.

**a). Adverse and Beneficial Effect.**

This proposed regulation would require 2 hours of continuing education in misuse and abuse of controlled substances, the prescribing of opioids or addiction during each period of licensure for those dentists who are registered to dispense controlled substances pursuant to NRS 453.231.

**b). Immediate and Long Term Effect.**

There should be no adverse effect of the changes in the regulations on the dental profession.

**c). Method utilized to Determine Economic Effect.**

Upon holding a Public Workshop where licensees, members of local associations and societies and public persons attended, the attendees did not object to this regulation to establish the 2 hours of training in the misuse and abuse of controlled substances, prescribing opioids and addiction as set forth in NRS 631.344

**d). The estimated cost to the agency for enforcement of the proposed regulation.**

There should be no costs for enforcement of the proposed regulation to the agency. The immediate cost would include informing the licensed professionals of the State of Nevada of the change in regulation.

**8. A description of any regulations of other State or governmental agencies which the regulation overlaps or duplicates and a statement explaining why the duplication or overlap is necessary. If the regulation overlaps or duplicates a federal regulation, the name of the regulating federal agency.**

We are aware of no other duplication in regulations either in state or federal regulations.

**9. If the regulation includes provisions that are more stringent than a federal regulation that regulates the same activity, a summary of such provisions.**

There are no federal regulations providing these provisions that the board is aware of.

**10. If the regulation provides a new fee or increases an existing fee, the total annual amount the agency expects to collect and the manner in which the money will be used.**

These regulations do not provide a new fee or an increase to an existing fee.

NEWSLETTER  
SPRING – SUMMER 2018  
(PAGE 4)



Senate Bill 101 now allows dentists in the state of Nevada to inject Clostridium botulinum and dermal or soft tissue fillers to a patient of record. A dentist who has received the training for Clostridium botulinum, dermal and/or soft tissue fillers shall present proof of such training upon request of a patient or any state or local governmental agency.

The Board has finalized the regulations for the injection of Clostridium botulinum, dermal and/or soft tissue fillers. The regulations will require a dentist to successfully complete a didactic and hands-on course of study approved by the Board in the injection of such neuromodulators and fillers that:

- (a) Is at least 24 hours in length.
- (b) Includes at least 4 hours of didactic instruction and at least 4 hours of hands-on instruction in the following areas;

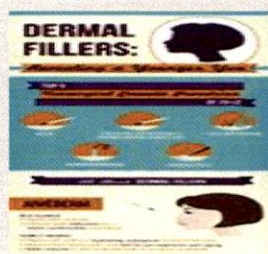
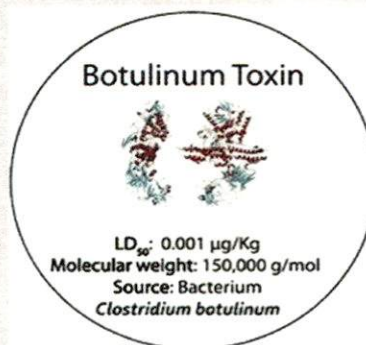
- (1) The use of neuromodulators that are derived from Clostridium botulinum or that is biosimilar to or the bioequivalent of such a neuromodulator in the treatment of temporomandibular joint disease

and myofascial pain syndrome;

- (2) The use of neuromodulators that are derived from Clostridium botulinum or that is biosimilar to or the bioequivalent of such a neuromodulator for dental and facial esthetics, and

- (3) The use of dermal and/or soft tissue fillers for dental and facial esthetics

As part of licensure renewal, the Board will require the dentist who wishes to inject Clostridium botulinum, dermal and/or soft tissue fillers to a patient of record provide a statement certifying that each neuromodulator has been or will be injected by the holder and that each dermal and/or soft tissue fillers has been or will be injected by the holder. The regulation also defines "patient of record."



**\*\*Before attending a Clostridium botulinum, dermal and/or soft tissue filler certification course, please contact the Board to verify if the course has been granted Board approval.**

## Single Use Means Single Use

As you may be aware, UNLV's Faculty Practice Dental Clinic recently advised 184 patients that single-use healing abutments may have been reused during their treatments. The notification assured the patients that any reuse had occurred following sterilization of the abutments. There has been discussion in the news and on social media regarding whether this practice poses any threat of transmission of disease or infection and/or a greater risk of implant failure. Despite what appears to be a debate regarding the safety of the practice of sterilizing and reusing single use devices, including healing abutments, the Board takes this opportunity to clarify its position regarding medical devices marketed, sold, labeled or manufactured as "single use" devices. As explained below, reuse, even after sterilization, of single-use devices can result in discipline pursuant to Nevada Revised Statutes (NRS) Chapter 631 and/or Nevada Administrative Code (NAC), Chapter 631.

NRS Chapter 631 and NAC Chapter 631 regulate the practice of dentistry in Nevada. The Board is charged with enforcing the provisions contained therein. NAC 631.178 states as follows:

### **NAC 631.178 Adoption by reference of certain guidelines; compliance with guidelines required. (NRS 631.190)**

1. Each person who is licensed pursuant to the provisions of chapter 631 of NRS shall comply with:
  - a. The provisions of the *Guidelines for Infection Control in Dental Health-Care Settings-2003* adopted by the Centers for Disease Control and Prevention which is hereby adopted by reference. The publication is available, free of charge, from the Centers for Disease Control and Prevention at the Internet address <http://www.cdc.gov/mmwr/preview/mmwrhtml/rr5217a1.htm>; and
  - b. As applicable to the practice of dentistry, the provisions of the *Guideline for Disinfection and Sterilization in Healthcare Facilities, 2008*, adopted by the Centers for Disease Control and Prevention which is hereby adopted by reference. The publication is available, free of charge, from the Centers for Disease Control and Prevention at the Internet address [http://www.cdc.gov/ncidod/dhqp/pdf/guidelines/Disinfection\\_Nov\\_2008.pdf](http://www.cdc.gov/ncidod/dhqp/pdf/guidelines/Disinfection_Nov_2008.pdf)

(Cont. on page 5)



# EMAIL CORRESPONDENCE

ADMA - REQUESTED APPLICATION FORM TO SUBMIT THEIR BOTOX  
PROGRAM FOR CONSIDERATION

**Sandra Spilsbury**

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**From:** Sandra Spilsbury  
**Sent:** Thursday, February 07, 2019 10:14 AM  
**To:** Mercer Sargent  
**Subject:** RE: ADMA Board Approval Request for Botox & Filler Certification  
**Attachments:** Application - Certification Program For Neuromodulators.pdf

Hi,  
Please see attached application. Thank you.

*Sandra Spilsbury*  
Site Inspection – CE Coordinator  
Nevada State Board of Dental Examiners  
6010 S Rainbow Blvd., Suite A-1  
Las Vegas, NV 89118  
(702) 486-7044 Fax (702) 486-7046

**From:** Mercer Sargent [REDACTED]  
**Sent:** Thursday, February 07, 2019 9:36 AM  
**To:** Sandra Spilsbury  
**Cc:** Cory Pickens  
**Subject:** ADMA Board Approval Request for Botox & Filler Certification

Hello Ms. Spilsbury,

We are interested in submitting a request for Board approval for our Botox, Dermal and Soft Tissue Fillers Certification courses. What is the process for this? I appreciate your assistance and guidance in helping us provide your state's dentists with excellent training.

Thank You,

--  
*Mercer Sargent*  
**Course Director**  
**C:** [REDACTED]  
[www.ADMAttraining.org](http://www.ADMAttraining.org)

\*\*\*\*\*  
This communication is intended solely for the addressee and is confidential. If you are not the intended recipient, any disclosure, copying, distribution or any action taken or omitted to be taken in reliance on it, is prohibited and may be unlawful. Unless indicated to the contrary: it does not constitute professional advice or opinions upon which reliance may be made by the addressee or any other party, and it should be considered to be a work in progress.  
\*\*\*\*\*

NAC 631.257 Administration of certain neuromodulators related to *Clostridium botulinum* and dermal or soft tissue fillers: Required training; submission of proof of completion of training and certain other information with application for renewal. ([NRS 631.190](#), [631.330](#), [631.391](#)) A holder of a license to practice dentistry who, pursuant to [NRS 454.217](#), injects a neuromodulator that is derived from *Clostridium botulinum* or that is biosimilar to or the bioequivalent of such a neuromodulator or who, pursuant to [NRS 629.086](#), injects a dermal or soft tissue filler, must:

1. Successfully complete a didactic and hands-on course of study in the injection of such neuromodulators and fillers that:

(a) Is at least 24 total hours in length;

(b) Includes at least 4 hours of didactic instruction and at least 4 hours of hands-on instruction in each of the following subjects:

(1) The use of neuromodulators that are derived from *Clostridium botulinum* or that are biosimilar to or the bioequivalent of such neuromodulators in the treatment of temporomandibular joint disorder and myofascial pain syndrome;

(2) The use of neuromodulators that are derived from *Clostridium botulinum* or that are biosimilar to or the bioequivalent of such neuromodulators for dental and facial esthetics; and

(3) The use of dermal and soft tissue fillers for dental and facial esthetics; and

(c) Is approved by the Board.

2. Include with the application for the renewal of his or her license:

(a) Proof acceptable to the Board that he or she has successfully completed the course of study required by subsection 1; and

(b) A statement certifying that each neuromodulator that has been or will be injected by the holder pursuant to [NRS 454.217](#), and each dermal or soft tissue filler that has been or will be injected by the holder pursuant to [NRS 629.086](#), is approved for use in dentistry by the United States Food and Drug Administration.

(Added to NAC by Bd. of Dental Exam'rs by R044-17, eff. 5-16-2018)

NAC 631.258 Administration of certain neuromodulators related to *Clostridium botulinum* and dermal or soft tissue fillers: Restrictions on use. ([NRS 631.190](#))

1. A dentist who is authorized, pursuant to [NRS 454.217](#), to inject a neuromodulator that is derived from *Clostridium botulinum* or that is biosimilar to or the bioequivalent of such a neuromodulator or who is authorized, pursuant to [NRS 629.086](#), to inject a dermal or soft tissue filler, and who has satisfied the requirements of [NAC 631.257](#) shall not:

(a) Administer such an injection to a person other than a patient of record; or

(b) Inject such a neuromodulator or filler at an injection site that is outside the oral cavity, maxillofacial area or the adjacent and associated structures of the person.

2. As used in this section, "patient of record" means a person for whom the dentist has, not more than 18 months before the injection of a neuromodulator or filler described in subsection 1:

(a) Performed a clinical examination;

(b) Completed or evaluated a medical and dental history;

(c) Diagnosed an oral condition; and

(d) Developed a written plan of treatment.

(Added to NAC by Bd. of Dental Exam'rs by R044-17, eff. 5-16-2018)

**Agenda Item (7)(a):**  
**Senior Smiles Program**

November 5, 2020

**Nevada State Board of Dental Examiners**

6010 S. Rainbow Blvd., Ste. A-1

Las Vegas, NV 89118

Dear Nevada State Board of Dental Examiners:

I am writing to provide documentation regarding how the Senior Smiles Program will abide by COVID-19 requirements. The Senior Smiles Program will follow current CDC guidelines for both standard precaution, as well as for COVID-19. As a reminder, the Senior Smiles Program will only be utilizing non-reusable items and providing basic oral hygiene care to nursing home residents.

**\* Patients and Provider COVID-19 Screening**

\*Both patients and provider/s will be screened for COVID-19 symptoms that will included checking temperature (<100.0 degrees), evaluation of any flu-like symptoms (upset stomach, fatigue, headache), new shortness of breath or difficulty with breathing, new cough, and new recent loss of taste or smell. If a patient or provider/s presents with any of these symptoms, care will be postponed for 14 days along with absence of symptoms. In addition, if a patient and or provider/s have been around anyone who has been ill or that have tested positive for COVID-19 treatment will be postponed for a minimum of 14 days with the absence of symptoms and a negative COVID-19 test.


**\*COVID-19 Testing**

\*Providers will be tested for COVID-19 as directed and provided by Mt. Grant General Hospital. If a positive test result is found we will follow guidelines accordingly.

**\*Personal Protective Equipment (PPE)**

- Minimum Level 3 surgical mask (to be changed after each patient)
  - \*\*aerosol producing procedures will NOT be performed\*\*
- Face shield (to be washed with soap and water after each patient)
- Universal eye protection (to be disinfected after patient care)
- Disposable and/or washable gowns (to be changed after each patient)
- Disposable gloves (to be changed after each patient)

Sincerely,

  
Dea Minnitte-Hamrey RDH License # 101499  
Senior Smiles Program



Received  
NOV 12 2020  
NSBDE

## Nevada State Board of Dental Examiners



6010 S. Rainbow Blvd., Bldg. A, Ste.1 • Las Vegas, NV 89118 • (702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

October 22, 2020

Senior Smiles Program  
Dea Minnitte-Hamrey, RDH

Dear Ms. Minnitte-Hamrey:

On October 8, 2020 at a properly noticed meeting, the Board considered the below item listed on the agenda as Item 7(e):

**Discussion and consideration of the Infection Control Committee's recommendation to not require an Infection Control Inspection for the Senior Smiles Program so long as the program is only utilizing single-use disposable instruments.**

This notice is to inform you the above item was tabled at the October 8, 2020 Board meeting and referred to the Infection Control Committee to verify if Senior Smiles Program is abiding by COVID-19 requirements.

The Infection Control Committee is anticipated to have a meeting in November 2020 (date TBD) at which time the committee will review how the Senior Smiles program will abide by COVID-19 requirements.

Documentation is being requested from you on how the Senior Smiles Program will abide with COVID-19 requirements. Please submit to the Board office the requested documentation so it may be reviewed by the Infection Control Committee during their meeting.

Should you have any questions, please do not hesitate to contact the Board office at (702) 486-7044.

Sincerely,

A handwritten signature in black ink, appearing to read "Sandra Spilsbury".

Sandra Spilsbury  
Site Inspection – CE Coordinator

/ss

Cc: File

Nevada State Board of Dental Examiners  
6010 S. Rainbow Blvd., Ste. A-1  
Las Vegas, NV 89118

Received  
JUL 02 2020  
NSBDE

June 30, 2020

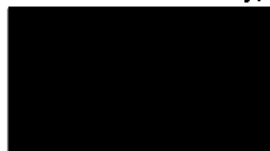
Dear Nevada State Board of Dental Examiners,

I am writing you this letter to inform you of the activities of the Public Health Program, Senior Smiles. Unfortunately the program has not been able to be implemented due to the COVID-19 Pandemic. The nursing home in which I had hoped to begin providing care in has been on a strict lockdown since February 2020 and it is now very difficult to obtain the new CDC recommended personal protective equipment. Therefore, Senior Smiles is postponed.

There is an issue requiring clarification by the board. Upon the initial approval of the Senior Smiles Program, the board decided the program would have to have an infection control inspection prior to beginning to provide care. However, as stated in my program protocol, I will only be using single use items hence making an infection control inspection unnecessary. I am asking the board to please clarify that the Senior Smiles Program will require an infection control inspection only if and or when I submit a request to the board to allow me to provide prophylaxis treatment with reusable instruments. At this time the program is designed to only brush patients' dentition and removable dentures and partials.

Sincerely,

Dea Minnitte-Hamrey, RDH



**Agenda Item (7)(b):**

**Public Health Dental Hygiene Program**

***Heavenly Smiles Mobile Dental Program***



# Nevada State Board of Dental Examiners



6010 S. Rainbow Blvd., Bldg. A, Ste.1 • Las Vegas, NV 89118 • (702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

October 27, 2020

Janet E Crosswhite, RDH  
[REDACTED]

Dear Ms. Crosswhite:

On October 8, 2020 at a properly noticed meeting, the Board considered the below item listed on the agenda as Item 7(f):

**Discussion and consideration of the Infection Control Committee's recommendation to approve  
Public Health Dental Hygiene Program**

**(1) Heavenly Smiles Mobile Dental Program**

This notice is to inform you the above item was tabled at the October 8, 2020 Board meeting and referred to the Infection Control Committee to verify how Heavenly Smiles Mobile Dental Program will be abiding by COVID-19 requirements.

The Infection Control Committee is anticipated to have a meeting in November 2020 (date TBD) at which time the committee will review the program's protocols for abiding by COVID-19 requirements.

Documentation is being requested from you on how Heavenly Smiles Mobile Dental Program will abide with COVID-19 requirements. If you have not already submitted the requested documentation for the committee to review at their next meeting, please submit to the Board office as timely as possible.

The following item was also listed on the agenda for October 8, 2020 at Item 7(s):

**Approval of PHE Application**

**(1) Janet E Crosswhite, RDH – Heavenly Smiles Mobile Dental Program**

Please be advised Item 7(s) was also tabled on October 8, 2020 to be addressed at a future Board meeting after verification/approval of the program.

Should you have any questions, please do not hesitate to contact the Board office at (702) 486-7044.

Sincerely,

A handwritten signature in black ink, appearing to read "Sandra Spilsbury".

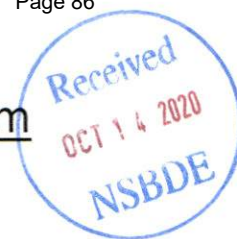
Sandra Spilsbury  
Site Inspection -- CE Coordinator

/ss

Cc: File

# Heavenly Smiles Mobile Dental Hygiene Program

## COVID-19 Pandemic Dental Treatment Consent Form



Date: \_\_\_\_\_

Name of Patient: \_\_\_\_\_

You have elected to receive dental care during the events of the **COVID-19 National Emergency Pandemic**. We are providing this special consent, in addition to any procedure-specific consent that you may receive, because of the unique circumstances of the current Covid-19 pandemic. Some considerations to keep in mind as you seek dental treatment under these unique circumstances:

- Although dental procedures often involve a risk of infection, the ongoing community transmission of the Covid-19 virus creates additional risks from being in the proximity of dentists, patients, or staff that we want you to seriously consider before engaging in treatment.
- Social distancing of 6 feet or more is **NOT POSSIBLE** during dental treatments, which may increase the chances of COVID-19 transmission.
- It may be necessary to use aerosol-generating equipment during dental procedures. This equipment may increase the potential for spreading the disease. It is estimated that aerosol droplets can linger in the air for minutes to hours and have the potential to transmit the COVID-19 virus.
- As dental professionals and public officials around the country have been discussing, risks related to COVID-19 must be weighed against the potential detrimental effects of postponing dental treatment, as dental health is inextricably linked to overall health.
- We are available to provide dental care if you decide to proceed with dental treatment at this time.
- We are following our standard infection protocols which may limit the spread of the disease, **but there is a still a possibility of transmission to you (and to others you come into contact with after leaving this office) of the COVID19 virus which can cause serious health problems, including but not limited to, severe respiratory problems, high fevers and death.**

### **Here is what we are doing to protect you the patient, team members and ourselves**

- We are following safety directives from our state as a way to limit patient and staff exposure to this virus.
- Our Mobile units are single operatory and a hepa air filtration system with uv-c light and charcoal filter turns internal air over every 15 mins.
- We conduct patient and staff COVID-19 screening by providing patient screening form and taking temperatures on staff and patients.
- Patient will use a Pre-rinse such as Chlorhexidine or Peridex rinse to help minimize bacteria in aerosol production.
- We utilize personal protective equipment for office staff and patients and provide training to our staff on the proper methods of putting on and removing this equipment.
- We implement cleaning and disinfecting protocols before the mobile van is in use and between patients.
- All team members follow applicable guidelines for sterilization and surface disinfection procedures.
- Utilize high volume suction with assistant to help minimize dental aerosols and additional personal protective equipment such as face shields with use of N95 respirator mask or Level 3 surgical mask.

### **My Initials by each statement indicate my understanding and acceptance:**

- ☐ I understand that the COVID-19 Virus has a long incubation period during which carriers of the virus may not show symptoms but may still be highly contagious. It is impossible to determine who has it and who does not, given the current limits in the virus testing.

☐ I understand that due to the frequency of visits of other dental patients, the characteristics of the virus and characteristics of dental procedures that I have an elevated risk of contracting the virus by virtue of engaging in dental treatments and by virtue of simply being in a dental office.

☐ I understand that there is still much we do not know about the COVID-19 Virus and, therefore, there may be risks that are yet unknown.

## COVID-19 Pandemic Dental Treatment Consent Form

☐ I confirm that I am NOT presenting with any of the following symptoms of COVID-19 listed below:

- Fever > 100.4 or chills
- Shortness of breath or difficulty breathing
- Fatigue
- Dry Cough
- Congestion or runny nose
- Repeated shaking with chills
- Nausea or vomiting
- Headache
- Diarrhea
- Sore throat
- New loss of taste and/or smell



☐ I understand that travel by air, bus or train significantly increases my risk of contracting and transmitting the COVID-19 virus, and I verify that I have not traveled domestically within the United States by commercial airline, bus, or train within the past 14 days.

☐ I verify that I have not traveled outside of the United States in the past 14 days to countries that have been affected by the COVID-19 virus.

☐ I understand that the CDC currently recommends social distancing of at least 6 feet or more under many circumstances and that **social distancing of 6 feet or more is NOT POSSIBLE during dental treatments.**

☐ I understand that additional consent is required for the specific treatment being provided during this visit.

The safety and well-being of our patients continues to be our primary concern. We will continue to monitor the status of COVID-19 nationally and within our community and update office policy as needed to continue to provide dental services to our community.

<div style="border-bottom: 1px solid black; height: 20px; margin-bottom: 5px;"></div> Patient's Initials	I have read this entire document, and I knowingly and willingly consent to have dental treatment during the COVID-19 pandemic, despite the risks discussed in this consent.
--	---

\_\_\_\_\_  
Signature of Patient

or \_\_\_\_\_  
Signature of Patient's Parent/ Legal Guardian

\_\_\_\_\_  
Name of Patient (print)

or \_\_\_\_\_  
Name of Patient's Parent/ Legal Guardian (print)

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Date of Signing





June 8, 2020

To Nevada State Board of Dental Examiners

CC:	D. Kevin Moore, DDS	President
	David Lee, DMD	Secretary-Treasurer
	Ronald Lemon, DMD	Board Member
	Elizabeth Park, DDS	Board Member
	Ronald West, DMD	Board Member
	W. Todd Thompson, DMD	Board Member
	Jana McIntyre, RDH	Board Member
	Gabrielle Cioffi	Public Member

Re: Approval for a New Public Health Program and Endorsements

From: Janet Crosswhite RDH, BS

Hello, My name is Janet Crosswhite I am a Registered Licensed Dental Hygienist here in Las Vegas, Nevada. I am seeking approval for my mobile dental public health program. I have been working in the dental field for the past 25 years helping to provide the best dental hygiene care possible. Public Health is a very important part of me, I grew up in an inner city where there were areas of extreme poverty. My first dental office position was an office that serviced a community of individuals that could not afford dental services, we serviced a majority of those with Medicaid and other state funded insurances. On several occasions, we would provide those experiencing homelessness an opportunity to have routine exams, dental cleanings, and basic restorative procedures. This was my first experience with servicing the underserve community. I will always have a passion to serve those individuals in need. I am currently working in a small corporation based practice, I absolutely love my position. We are contracted to provide services to Medicaid recipients however, my company has decided to no longer

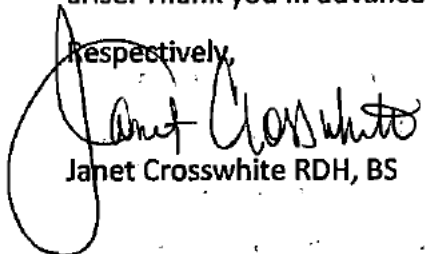
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service this community due to the population needing care vs private insurance recipients. I feel like there is something I have to do to help get those individuals the care that's needed to help them maintain great oral hygiene and one that's free from disease. As we all know our total wellness of health begins with our oral cavity and if there is not enough providers to service a particular community than we know that particular community would have an increased amount of oral disparities. Heavenly smiles mobile dental would be honored to help reduce the amount of individuals suffering from lack of dental care. I know that there are several barriers that prevent those in our community to obtain care, one being transportation. Heavenly Smiles Mobile will come to those who are experiencing these types barriers. Education is the key, I am very happy to announce that in 2017 I returned to school and I enrolled in a dental hygiene bachelor's degree in science program. My main focus was education and public health. I felt this would help me in gaining knowledge for my targeted population of those to serve. I feel very confident that I am able and willing to provide the necessary care under my scope of dental hygiene practice to those individuals in need. I have enclosed a copy of my public health program in full detail and application for an Public Health Endorsement. I can be reached by mobile phone [REDACTED] for any questions that may arise. Thank you in advance for taking the time out to look over the program and for approval.

Respectively,

 RDH, BS  
Janet Crosswhite RDH, BS

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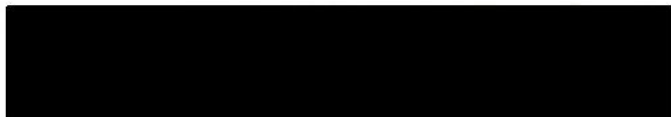
*A Preventative Dental Hygiene Wellness Provider*

*Heavenly Smiles Mobile Dental LLC*

A Total Health Wellness Public Health Endorsed Dental Hygiene Program

[www.heavenlysmilesmobiledental.com](http://www.heavenlysmilesmobiledental.com)

email: [heavenlysmilesmobiledental@gmail.com](mailto:heavenlysmilesmobiledental@gmail.com)



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## About the Founder/ CEO Program Director



Janet Crosswhite RDH, BS graduated with her dental hygiene degree from Oakland Community College in Waterford, MI in 2008. In 2019, Janet graduated with her Bachelor's of Science dental hygiene from Northern Arizona University focusing on Public Health and education.

Janet is actively working as a dental hygienist in private practice.

Janet Started her love for dentistry while in high school during her junior year, she was enrolled in an Office Co-op class where she was introduced to gaining skills in clerical and customer service. The program was designed to offer students the opportunity to gain work experience while obtaining a high school diploma. Janet started working for Dr. David Beal DDS as part of the front office team and Janet was trained and introduced to the clinical setting of dentistry. This was a very exciting time for Janet. She would quickly hone skills that has currently helped shape her dental hygiene career.

When moving to Las Vegas the end of 2008, Janet was very excited and nervous to start her career in a new state. When Janet obtained her license in Nevada, one of her first job opportunities was to work in public health with Reachout of America. Reachout was a public health mobile dental company that provided underserved children in a school setting a variety of dental health services such as preventative and restorative dentistry. This was a great experience for Janet and she developed the love for public health. Throughout her practicing years in dental hygiene, Janet has taken pride in learning ways to enhance her delivery of dental hygiene care. Becoming laser certified was a big accomplishment for her practice in preventative care.

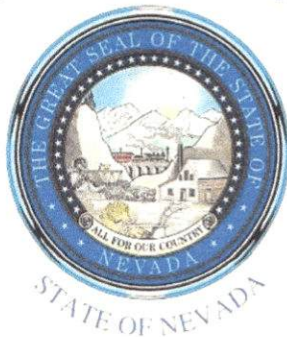
Janet, has a great deal of passion for dentistry. She is very passionate in ensuring that everyone has access to dental care, this has led her to reconsider the public health sector in dental hygiene care within rural and underserved communities in Nevada.

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# Nevada Business License

SECRETARY OF STATE



## NEVADA STATE BUSINESS LICENSE

Heavenly Smiles Mobile Dental LLC

Nevada Business Identification # NV20201789255

Expiration Date: 05/31/2021

In accordance with Title 7 of Nevada Revised Statutes, pursuant to proper application duly filed and payment of appropriate prescribed fees, the above named is hereby granted a Nevada State Business License for business activities conducted within the State of Nevada.

Valid until the expiration date listed unless suspended, revoked or cancelled in accordance with the provisions in Nevada Revised Statutes. License is not transferable and is not in lieu of any local business license, permit or registration.

**License must be cancelled on or before its expiration date if business activity ceases. Failure to do so will result in late fees or penalties which, by law, cannot be waived.**



Certificate Number: B20200527815634

You may verify this certificate  
online at <http://www.nv.sos.gov>

IN WITNESS WHEREOF, I have hereunto set my  
hand and affixed the Great Seal of State, at my  
office on 05/27/2020.

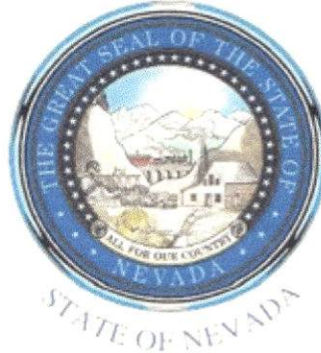
*Barbara K. Cegavske*

BARBARA K. CEGAUSKE  
Secretary of State

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## SECRETARY OF STATE

**DOMESTIC LIMITED-LIABILITY COMPANY (86) CHARTER**

I, BARBARA K. CEGAVSKE, the duly qualified and elected Nevada Secretary of State, do hereby certify that **Heavenly Smiles Mobile Dental LLC** did, on 05/27/2020, file in this office the original Articles of Organization that said document is now on file and of record in the office of the Secretary of State of the State of Nevada, and further, that said document contains all the provisions required by the law of the State of Nevada.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of State, at my office on 05/27/2020.

*Barbara K. Cegavske*

Certificate Number: B20200527815633

BARBARA K. CEGAVSKE  
Secretary of State

You may verify this certificate  
online at <http://www.nvsos.gov>

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## **Policies and Procedures**

### **Table of Contents**

1. Vision and Mission of the program
2. Program Parameters
4. Population Served
5. Documentation
6. Mobile Dental Equipment/Van
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8. Referral/Case Management
9. Infection Control ,Clinical Duties, Sterilization Protocol
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11. Prophylaxis and Scaling and Root Planning
12. Sealant and Fluoride Protocol
13. Emergency Protocol
14. Additional References
15. Finance Statement and Timeline
16. Contact Information

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## **Vision Purpose**

Provide communities with a healthy, happy, diseased free oral cavity with an infectious Smile.

## **Mission**

Provide access to dental care services to vulnerable populations in a safe, convenient and cost-effective manner, regardless of their ability to pay.

Optimal oral health is a critical component of overall health. We aim to provide free or low-cost dental hygiene services, case management and dental referrals to low income and underserved populations in Nevada in an effort to improve oral and overall wellness. Oral healthcare needs would be met through dental screenings, oral hygiene instruction, problem prevention, education, prophylaxis, scaling and root planning, fluoride application and sealants through evidence-based clinical Best Practices. All patients would receive follow up case management and referrals.

## **Program Parameters**

Heavenly Smiles Mobile Dental, LLC is a cost effective and efficient healthcare delivery model. This program allows licensed dental professionals to deliver mobile care in a variety of settings with minimal overhead costs. The program is founded in a dental hygiene-based model to ensure focus remains on education and disease prevention and obtaining access to available care, versus focusing on collection goals.

All volunteers and employees must and will follow Nevada Statutes, Rules and Regulation that govern the practice of dentistry and dental hygiene as listed in NRS 631 and NAC 631 and 459. They must and will also follow the most current CDC guidelines for infection control in the dental office, and abide by HIPAA

regulations. Liability Insurance must be maintained during the duration of the program.

The program will operate on a full time basis as community needs dictate and on a year-round schedule. Hours may include week days and evenings and weekends. Since the intent is convenience, hours will be determined by site location and fall in line with standard operating hours of the site location. For example, if at a school- will follow school day schedule. All patients that provide consent forms signed by a parent or legal guardian will be seen.

All program locations will be provided, in writing (electronically), for locations being served to the Nevada State Board of Dental Examiners.

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### **Population Served**

At risk Children, Veterans, Elderly Adults at Nursing homes, Schools, Community Health Centers, Churches, Day centers, housing program locations, Shelters, Assisted living facilities and general Dental offices.

### **Documentation**

All patients will be presented with a social/medical history and data collection form. Data collection form may include, but not limited to: demographics, income, insurance, contact information and media release.

Minors must have a parent or legal guardian to complete forms, but in the case of at-risk minor that is homeless or part of a sex trafficking rehabilitation program and no legal guardian are present, then the recipient seeking care and an adult who is affiliated with a program Heavenly Smiles Mobile Dental LLC partners with will sign the consent for treatment.

Before treatment, patients will produce a signed medical history form and positive consent for Heavenly Smiles Mobile Dental LLC staff to render treatment. Patients can opt out of any services at any given time.

All records will be kept for a minimum of 5 years and Heavenly Smiles Mobile Dental LLC will adhere to all current state recordkeeping laws.

A form will always be given at the end of the appointment to ensure the patient is aware of all services provided. This form will also have 24-hour contact information for Heavenly Smiles Mobile Dental LLC and will always include a dental referral recommendation to promote establishment of a dental home and need for follow up care.

### **Portable Dental Equipment**

- Mobile dental equipment has been purchased: DNTL Works ProSeal I
- <https://dntlworks.com/product/proseal-i/>
- Impact-resistant case incorporates built-in wheels and retractable handle
- Powerful, quiet vacuum pump with dual hoses for HVE and saliva ejector use
- Integrated, non-retracting water source with air/water syringe for irrigating and drying
- Large waste container with automatic overflow shutoff
- Mini-compressor for air/water syringe use
- Hospital grade power cord with 15 amp circuit breaker
- Made with pride in the USA
- Additional Features
- One-piece design is both durable and rugged
- Powerful vacuum pump with dual-hose design accommodates many brands of HVE and saliva ejector tips
- Impact-resistant case with built-in wheels and retractable handle
- Efficient mini-compressor for air/water syringe use
- Built-in carrying handle



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## **Portable Dental Equipment**



### **Portable Dental Stools Soft-Sided Carrying Case**

- Rugged, large, soft-sided carrying case that will accommodate any one of our DNTLworks portable dental stools. One carrying case for each stool, chair



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### **UltraLite Patient Chair Arm Slings**

Arm slings made specifically for the DNTLworks UltraLite™ Portable Patient Chair



## **Mobile Dental Van** **(in near future)**

**Kare Mobile, Inc.**

[www.kare.mobi](http://www.kare.mobi)

This Van will be personally customized to Heavenly Smiles mobile provider needs by Kare Mobile Inc. All of the equipment is safe and portable besides the dental chair to use within homes, schools, or nursing facilities/ assisted living homes.

**\*\*Upon receiving van the Nevada Board of dental examiners will be notified for inspection before the mobile dental van will be in use.**

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This Van will also give clients a private and calming experience when privacy is an issue. There will be sterilization and handwashing available. Infection Control will maintained while in use at all times.

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### **Services Offered**

Oral health education, Nutritional Counseling, and problem prevention strategies (including the risks of sugar, tobacco, biofilm, oral piercings), home care instructions (including brushing, flossing, and fluoride), discuss the benefits of dental treatments like prophylaxis, sealants, and fluoride and then provide those services when appropriate to do so. Explain post-operative instructions for all services rendered. Oral screenings to assess oral health needs (including oral cancer exam and periodontal assessment), referrals for follow up dental care and radiographic exam at a partnering dental office location. Dental hygiene services allowed under the Nevada Board of Dental Examiners Dental Hygiene scope of practice.



## **Referral Program/Case Management**

Upon screening and an evidence-based assessment, referrals to a partnering dental office or public dental health clinic will be provided for the treatment and continuing care when: patient experiences regular dental pain, abscess present, rampant caries in multiple quadrants of the mouth, deep caries in one quadrant of the mouth, heavy calculus buildup or deep pocketing requiring local anesthetic versus topical anesthetic to maintain comfort, abnormality found during oral cancer screening, or when regular recall is due. Patient will initial that they have received a referral, explained the reason and its urgency in their chart for documentation.

- Referrals/education shall be given to assist with reimbursement options: NV Medicaid and NV Health Link

Referral Network may include:

1. All dental public health entities in surrounding area. For example: Future Smiles, College of Southern Nevada Department of Dental Hygiene
2. Local dental offices in surrounding area that accept Medicaid and/or accepting New Patients.
  - a. Heavenly Smiles Mobile Dental LLC staff will reach out to local offices and determine if office may be used as part of referral program.
  - b. Referrals will be based on location, transportation and availability.

Heavenly Smiles Mobile Dental will be working very closely to these providers to ensure that the population served will get the best available restorative and comprehensive dentistry possible

Dr. Sheronda Strider-Barraza: Valley Dental 702-644-2222

Dr. Beatrice Stark: Enhance Dental 702-437-1007

Dr. Trudy Reese: Crown Dental 702-804-1500

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## **Infection Control and Clinical Duties**

- Inventory and order program supplies
- Monitor program budget and expenses
- Maintain equipment following manufacturers recommendations, seeking repairs on a as needed
- Set up treatment materials and daily paperwork
- Provide oral health education
- Utilize electronic health records when possible using Tab32 dental software, and maintain paper charts when electronic is not available
- Utilize Personal Protective Equipment as outlined by CDC and OSHA, Nitrile gloves and surgical face masks and shields
- Disposable lab gowns will be available upon site visit
- Assess oral health status and provide oral prophylaxis, using topical anesthetic as needed for patient comfort (referring when topical is not sufficient). Local anesthesia will ONLY be provided while doctor is present at site at all times when necessary. The doctor at site will provide the anesthetic and necessary equipment.
- Assess recall needs and explain reasoning to patient, giving a referral for continued care
- Assess teeth suitable for fluoride and sealant placement
- Provide post-operative instructions for treatment rendered
- Sterilize equipment and instruments for the next treatment day. Instruments will be transported to and from sites in a large plastic tackle box labeled on for clean and one for dirty. Also there will onsite sterilization using the Prestige Medical 2100 classic portable Sterilizer with required spore testing using a third party spore testing company by one of the dental supply companies providing the best cost efficient service.
- Maintain compliance with HIPPA and OSHA requirements

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- Adhere and follow the Current CDC guidelines for handwashing and infection control in the dental office, including the use of plastic barriers, cavi-cide wipes, etc.

<https://www.cdc.gov/infectioncontrol/guidelines/hand-hygiene/index.html>

<https://www.cdc.gov/oralhealth/infectioncontrol/guidelines/index.htm>

- Will have biennial OSHA Infection Control site evaluation and training done by an outside entity/infection control professional.

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## **Sterilization Protocol**



### **Prestige Medical 2100 Classic Portable Sterilizer**

**Onsite and offsite sterilization will be performed**

**Transporting instruments safely in a clear tackle box designated for clean and one for dirty will be available at every site**

The Prestige Medical Classic Portable Dental Autoclave is compact and easy to use, with an 18 minute sterilization cycle.

#### **Dimensions & Capacity:**

- Total Height: 13.2"
- Total Width: 13.4"
- Chamber Diameter: 8.3"
- Chamber Height: 9.3"
- Maximum Load Weight: 6.6 lbs.
- Maximum Instrument Size: 9"

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FDA listed and approved, Light, compact , portable, robust, top loading autoclave easy to operate fast 11 minute, 258.8°F sterilizing cycle. Only weighs 11.5 lbs., 9 L Capacity. Light sequence indicators showing Power to unit, Cycle in Progress, Sterilization in progress, cycle is successful or cycle has failed. Interlock system prevents the lid from being removed while pressure remains in the vessel. TST indicator strips provide independent verification the correct combination of temperature, steam and time has been achieved for successful sterilization. Includes Instrument basket, Depressurization valve to reduce cooling time.

Also use of deposable single use dental instruments will be supplied when available.

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## Radiographic Services

Tele-health using Mouthwatch intra-oral cameras with disposable sleeve protectors will be used and changed after each patient When funding permits; Use of an Apex intraoral sensor and KaVo Nomad Pro 2 Handheld portable Dental X-ray with disposable barriers will be used to allow for an complete exam during synchronized tele-health communication with the doctor.



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X-rays may also be obtained through a licensed dental office under the Doctor's prescription of advised care. Heavenly Smiles Dental, LLC licensed staff may take X-rays if volunteering if/when partnering Dentists open their office for Pro Bono care of the underserved and provide duplicate copies to Community Dental Connections.

## **Prophylaxis and Scaling and Root Planing Protocol**

<https://www.adha.org/resources-docs/2016-Revised-Standards-for-Clinical-Dental-Hygiene-Practice.pdf>

Intra and Extra Oral Exam, Prophylaxis or S/RP , Post-Operative Instructions

1. Introduce yourself and ask if patient has any concerns
2. Review medical history and assess special needs. If patient requires premedication and did not take it prior to appointment, they will be given a referral for the next available date to receive treatment at a dental office versus mobile hygiene service where premed can be given or prescribed by the authority of a dentist. If their medical health is in question, then refer to a medical provider and forgo treatment today. If Blood Pressure is >180 systolic and/or >120 diastolic, then recheck in 5 minutes. If still elevated to this level, do not perform dental treatment and refer to nearest Emergency Room. If blood pressure is above 140/90, continue treatment but monitor during appointment. Recommend consulting a physician to address the



elevated blood pressure condition. \*Adhere to the American Heart Association Guidelines for Blood Pressure (see chart below)

## Blood Pressure Categories



BLOOD PRESSURE CATEGORY	SYSTOLIC mm Hg (upper number)		DIASTOLIC mm Hg (lower number)
NORMAL	LESS THAN 120	and	LESS THAN 80
ELEVATED	120 – 129	and	LESS THAN 80
HIGH BLOOD PRESSURE (HYPERTENSION) STAGE 1	130 – 139	or	80 – 89
HIGH BLOOD PRESSURE (HYPERTENSION) STAGE 2	140 OR HIGHER	or	90 OR HIGHER
HYPERTENSIVE CRISIS (consult your doctor immediately)	HIGHER THAN 180	and/or	HIGHER THAN 120

©American Heart Association

[heart.org/bplevels](http://heart.org/bplevels)

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3. Put on Personal Protective Equipment and give patient safety glasses
  4. Place bib around patient and recline if possible, in treatment chair
  5. Do Extra and Intra Oral exams to check for abnormalities
  6. Assess gingival health, complete periodontal charting, and explore dentition to devise a dental hygiene treatment plan. This may include prophylaxis, scaling and root planning, sealants, fluoride varnish, and a dental partner referral. Discuss benefits of these treatments. All patients will receive a periodontal assessment.
  7. Identify treatment urgency= 0- no obvious problems, 1- early dental problems, 2- significant dental issues and 3- severe problems, need immediate attention (decay all 4 quads, visible abscess, pain, inability to eat).
- All patients will receive risk assessments: periodontal disease and caries
8. Strategize preventive dental care plan after assessing plaque, bleeding, amount of calculus, time since last dental visit, diet, and oral habits.
  9. Discuss findings and educate patient in an encouraging way, to invite positive changes and trust. (Likely this will happen during the prophylaxis).



10. Remove plaque, calculus, biofilm, stain, and food debris with sterilized instruments.
11. Coronal polish with prophylactic paste, rinse, floss, rinse.
12. Demonstrate proper brushing and flossing techniques if indicated. Tailor individual needs to include other adjuncts, diet recommendations, etc. using evidence-based clinical Best Practices.
13. Apply sealants and or fluoride varnish if needed.
14. Discuss the need for regular recalls and the importance of referrals if indicated. Document by having patient initial receiving the referral and the reason why it was indicated.

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### **Sealant Protocol**

\*Sealant material will not be placed if tooth cannot be isolated, or caries is present and cavitation is >1mm

Reference: <https://ebd.ada.org/en/evidence/guidelines/pit-and-fissure-sealants>

#### **Follow manufacturer directions.**

1. Provide orange safety glasses to patient
2. Isolate teeth to be sealed, dry excess saliva, and etch 30 seconds (variable
3. depending on etch used)
4. Rinse thoroughly, isolate, dry off with air
5. Apply sealant, lightly covering all pits and grooves, cure 20 seconds
6. Check for adequate coverage, and reapply if needed and cure another 20
7. seconds.
8. Remove isolation, check for excess flash.
9. Give post-operative instructions

## **Fluoride Protocol**

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### Fluoride Varnish Protocol

#### **Follow manufacturer directions.**

1. After prophylaxis or sealant placement (whichever was last), dry teeth
2. Paint thin layer of fluoride varnish on all teeth without large areas of decay
3. Give post-operative instructions not to have anything hot or very crunchy (not
4. abrasive) food/drink for 4 hours, and avoid to also avoid brushing and flossing
5. for 4 hours. Explain the “waxy/coated” feeling will go away after brushing, but discuss again the benefits of fluoride applications (not more than quarterly).

### Silver Diamine Protocol

Informed Consent Required (with photos)

Reference and Protocol Parameters:

<https://www.ncbi.nlm.nih.gov/pmc/articles/PMC4778976/>

Silver Diamine Fluoride (SDF) UCSF Protocol for Arresting Dental Carious Lesions or Treating Tooth Sensitivity

Material: Advantage Silver Arrest (38% SDF, purified water) from Elevate Oral Care. Shelf life: three years unopened. Do not refrigerate. Avoid freezing or extreme heat.

#### Indications:

1. Extreme caries risk (xerostomia or severe early childhood caries).
2. Treatment challenged by behavioral or medical management.
3. Patients with carious lesions that may not all be treated in one visit.
4. Difficult to treat dental carious lesions.
5. Patients without access to dental care.
6. Patients with extreme hypersensitivity.

Maximum dose: 25 µL (1 drop) / 10kg per treatment visit. SDF

Contraindication: Silver allergy.

SDF Relative Contraindications: Ulcerative gingivitis, stomatitis.

SSKI Contraindications: Pregnancy, breastfeeding.

Considerations: • Decayed dentin will darken as the caries lesions arrest. Most will be dark brown or black. • SDF can stain the skin, which will clear in two to three

weeks without treatment. • SDF can permanently stain operatory surfaces and clothes. • A control restoration (e.g., GI via ART or other material) may be considered after SDF treatment. • Saturated solution of potassium iodide (SSKI, Lugol's Solution, various sources) can be used after SDF to decrease color changes. • Re-application is usually recommended, biannually until the cavity is restored or arrested or the tooth exfoliates.

**Procedure:**

1. Plastic-lined cover for counter, plastic-lined bib for patient.
2. Standard personal protective equipment (PPE) for provider and patient.
3. One drop of SDF into the deep end of a plastic dapping dish (also obtain one drop of SSKI in a separate dapping dish if selected).
4. Remove bulk saliva with saliva ejector.
5. Isolate tongue and cheek from affected teeth with 2-inch by 2-inch gauze or cotton rolls.
6. If near the gingiva, consider applying petroleum jelly with a cotton applicator for safety.
7. Dry affected tooth surfaces with triple syringe or if not feasible dry with cotton.
8. Bend micro sponge, immerse into SDF, remove excess on side of dapping dish.
9. Apply directly onto the affected tooth surface(s) with micro sponge.
10. Allow SDF to absorb for up to one minute if reasonable, then remove excess with gauze or cotton roll. (If using SSKI, apply with a different micro sponge. Repeat one to three times until no further white precipitates are observed. Wait five to 10 seconds between applications. Remove excess with cotton.)
11. Rinse with water.
12. Place gloves, cotton and micro brushes into plastic waste bag

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## **Emergency Protocol**

Emergency Protocol (As Determined by 2015 AHA Update for CPR and ECC)  
Emergency equipment: determine where emergency kit and AED is located at each facility services may be provided and include in policies and procedure manual.

Heavenly Smiles Mobile Dental, LLC Emergency kit will include:

- A. Portable blood pressure cuff and stethoscope, CPR barrier
- B. Emergency Eye Wash Equipment
- C. AED unit will be purchased when funding allows, we will locate an AED unit at ALL sites before procedures are started.

1. Determine responsiveness
2. Check breathing and pulse simultaneously. If no pulse or irregular breathing, activate emergency response system
3. Call 911, ask for help from anyone else at immediate location. Bring emergency kit and AED to the scene when possible
4. Start CPR, but attach/activate AED as soon as it arrives
5. Maintain CPR until rescue personnel take over, only pausing if shock is being delivered as directed by AED.
6. Document

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## **Public Health Endorsement**

### **NRS 631.287 Dental hygienists: Special endorsement of license to practice public health dental hygiene; renewal.**

1. The Board shall, upon application by a dental hygienist who is licensed pursuant to this chapter and has such qualifications as the Board specifies by regulation, issue a special endorsement of the license allowing the dental hygienist to practice public health dental hygiene. The special endorsement may be renewed biennially upon the renewal of the license of the dental hygienist.

2. A dental hygienist who holds a special endorsement issued pursuant to subsection 1 may provide services without the authorization or supervision of a dentist only as specified by regulations adopted by the Board (Added to NRS by [2001.2691](#); A [2013.479](#)

### **NAC 631.145 Dental hygienists: Renewal of special endorsement of license to practice public health dental hygiene. ([NRS 631.190, 631.287](#))**

1. A special endorsement of a license that allows a dental hygienist to practice public health dental hygiene issued by the Board may be renewed biennially in accordance with [NRS 631.287](#).

2. A dental hygienist may apply to renew the special endorsement upon the renewal of his or her license by submitting a report summarizing the services performed by the dental hygienist under the authority of the special endorsement during the immediately preceding biennium.

(Added to NAC by Bd. of Dental Exam'rs by R231-03, eff. 5-25-2004; A by R020-14, 6-23-2014)

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## **Finance Statement and Timeline**

Heavenly Smiles Mobile Dental, LLC will seek grants, private donations, state Medicaid and Private insurance companies to help provide services to those individuals being seen.

*Heavenly Smiles Mobile Dental LLC*  
can be reached at:

Janet E. Crosswhite, RDH, BS

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**Agenda Item (8)(c):**

**Addendum to the Infection Control Survey Form**



## ADDENDUM INFECTION CONTROL /SURVEY FORM – DURING PANDEMIC

PENDING 12/2020

Dental Office Name:			Date of Inspection:	
Licensee Name:			Owner Dentist:	
Address:			INSPECTOR(S)	
			(1) _____ (2) _____	
City:	State:	Zip:	PURPOSE OF INSPECTION	
			Initial Inspection: <input type="checkbox"/> Random Inspection: <input type="checkbox"/>	

### COMPLIANCE LEVEL CRITERIA – LEVEL # 1-4

- # 1 - CRITICAL: MUST BE MET. COULD RESULT IN IMMEDIATE TERMINATION OF PATIENT CARE AND EXTENDED OFFICE INABILITY TO TREAT PATIENTS.
- # 2 - REMEDIAL ACTION REQUIRED: REQUIRES CORRECTIVE COMPLIANCE WITHIN 7 DAYS.
- # 3 - ACTION REQUIRED: REQUIRES CORRECTIVE COMPLIANCE WITHIN 30 DAYS.
- # 4 - ACTION RECOMMENDED: NOT REQUIRED FOR COMPLIANCE AT THIS TIME – NOTE: COMPLIANCE REQUIREMENTS SUBJECT TO CHANGE AS CENTER FOR DISEASE CONTROL (CDC) REQUIREMENTS ADOPTED BY THE BOARD MAY CHANGE.

### RECORD KEEPING – EACH PRACTICE MUST HAVE

		Compliance LEVEL 1-4	Y	N
1a	A written protocol for all employees to wear appropriate personal protective equipment (PPE)	3	Y	N
2a	A written protocol on respiratory protection for aerosol generating procedures	3	Y	N
3a	A written protocol for patient/employee screenings	3	Y	N
4a	A written protocol on office action if a COVID positive exposure has occurred (whether by staff or patient)	3	Y	N
5a	A written protocol on environmental infection control	3	Y	N

### ACKNOWLEDGEMENT AND RECEIPT OF COPY BY OWNER/AUTHORIZED AGENT

The owner of the dental practice hereby acknowledges that by executing this document below and initialing each page's lower right hand corner on the line "Licensee Initials," receipt of a copy of this inspection/survey form is acknowledged.

In the event the dental practice has satisfactorily completed the inspection, as noted in this inspection/survey form, the owner/licensee will receive from the Board's Executive Director and/or representative, written notice of satisfactorily completing the inspection conducted.

If an owner/licensee has commenced the practice of dentistry prior to an Initial Inspection (NAC 631.1785) at any given location that inspection shall be deemed to be a Random Inspection pursuant to NAC 631.179.

If the inspection indicates "critical" deficiencies (items listed as "#1's") the owner/licensee will receive written notice from the Board's Executive Director and/or representative of the "critical" deficiencies and that a re-inspection will be conducted within seventy-two (72) hours of the written notice. However in the event the "critical" deficiencies noted, pose an immediate threat to the public health, safety and/or welfare the President of the Board, may without any further action of the Board, issue an Order of Summary Suspension pursuant to NAC 631.179(4).

In the event the inspection indicates "remedial action required" deficiencies (items listed as "#2's"), the owner/licensee will receive written notice from the Board's Executive Director and/or representative of the "remedial action required" deficiencies and that a re-inspection will be conducted within seven (7) days of the written notice.

In the event the inspection indicates "action required" deficiencies (items listed with a "#3"), the owner/licensee will receive written notice from the Board's Executive Director and/or representative of the "action required" deficiencies and that a re-inspection will be conducted within thirty (30) days of the written notice.

Receipt of a copy of the foregoing is hereby acknowledged;

By \_\_\_\_\_ Print name: \_\_\_\_\_  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_:\_\_\_\_\_ .m. Title and/or position/capacity: \_\_\_\_\_

00000 Inspector Initials \_\_\_\_\_ Licensee Initials \_\_\_\_\_

**Agenda Item (8)(e):**

**Voluntary Surrender of License**

**Can Nguyen, DMD**

# Nevada State Board of Dental Examiners



6010 S. Rainbow Blvd., Bldg. A, Ste. 1 • Las Vegas, NV 89118 • (702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

## VOLUNTARY SURRENDER OF LICENSE

I, CAN NGUYEN, hereby surrender my Dental Dental Hygiene (circle one)  
Print name

License number 53-254C on the 23<sup>rd</sup> day of Oct, 2020.

By signing this document, I understand, pursuant to Nevada Administrative Code (NAC) 631.160, the surrender of this license is absolute and irrevocable. Additionally, I understand that the voluntary surrender of this license does not preclude the Board from hearing a complaint for disciplinary action filed against this licensee.

~~Provide full current mailing address including city, state and zip on the line below:~~

[Redacted address block]

Licensee Signature

10/23/2020

Date of Signature (must correspond with notary date)

State of

Pennsylvania

County of

Montgomery

The statements on this document are subscribed and sworn before me this 23 day of October, 2020.

Notary Public

02/14/2023

My Commission Expires

Shelby N. Young

Commonwealth of Pennsylvania - Notary Seal  
Shelby N. Young, Notary Public  
Montgomery County  
My commission expires February 14, 2023  
Commission number 1345493  
Member, Pennsylvania Association of Notaries

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**Agenda Item (8)(h):**

**2021 OSAP virutal Dental Infection Control Boot Camp**



[More in this Section...](#)


**JANUARY 25 - 28, 2021 | VIRTUAL**

[OVERVIEW](#) | [PRELIMINARY AGENDA](#) | [ANNA NELSON SCHOLARSHIP](#) | [REGISTRATION](#)  
[CE INFO](#) | [CONTACT INFO](#) | [POLICIES](#)

## OVERVIEW

The 2021 OSAP Dental Infection Control Boot Camp™ is a fast-paced, foundational level educational course presented by national and international experts in dental infection prevention and patient safety. This year due to the continued COVID-19 pandemic the course will be **completely virtual**.

The course curriculum is based on the CDC Guidelines for Infection Control in Dental Health-Care Settings-2003, the 2016 Summary of Infection Prevention Practices in Dental Settings: Basic Expectations for Safe Care, and OSHA Bloodborne Pathogens Standard (1910.1030). **This year, due to the COVID-19 pandemic, course content will also cover the most up-to-date interim guidance and any related regulations.**

Participants will leave this course with not only the understanding of relevant infection control laws, regulations, guidelines, standards, and best practices, but they will also leave with practical tips on how to implement them in their practice setting.

We know that everyone in the dental community has been affected by COVID-19. With this in mind, OSAP is offering a **30% discount on registration fees** to help make this important education accessible!

## LEARNING OBJECTIVES

Upon completion of this course, participants will be able to:

1. Describe disease transmission and principles of infection prevention and control in a variety of oral health care settings
2. Identify relevant infection control laws, regulations, guidelines, standards, and best practices
3. Use quality assurance measures (e.g., direct observation and feedback) to ensure accurate implementation of recommended infection control practices

## TARGET AUDIENCE

This course is designed for:

- Infection control coordinators and dental practice managers in busy dental practices
- Educators/program directors responsible for infection prevention and safety instruction
- Consultants/lecturers who want to demonstrate infection control competency
- Military/federal service employees responsible for infection control in their duty stations
- Federally Qualified Health Center (FQHC)/Public Health personnel responsible for infection prevention and control
- IHS/Tribal Health Organization/Tribal Urban Clinic personnel responsible for infection prevention and control
- Sales representatives, customer service personnel, service technicians, and other professionals who work for the companies that manufacture or distribute products, equipment, or services to the dental profession



- Those who inspect or investigate dental settings for compliance with the guidelines and standards on behalf of government, regulatory, accrediting, or public health authorities

FAQs

PRELIMINARY AGENDA

The 2021 OSAP Dental Infection Control Boot Camp™ is scheduled for January 25 - 28, 2021.

Each day, the course will start at 11:00 AM eastern standard time (EST) and end around 6:00 PM EST. The course will be live-streamed where you will have the ability to interact in real-time with the speakers for question/answer, and you will be able to earn CE credits for participation. With your registration, you will also have access to on-demand recordings of the sessions for 60 days.

VIEW AGENDA

Agenda is subject to change.

ANNA NELSON, CDA, RDA, MA SCHOLARSHIP

This scholarship, created in memory of Anna Nelson, CDA, RDA, MA, is for practicing dental assistants and provides 25% off off the early-bird member rate for the 2021 OSAP Dental Infection Control Boot Camp™ and one free year of OSAP Premium Membership (total value \$195).

**Application Deadline:** Friday, November 13 at 5:00 PM ET

**Award Notifications:** Monday, November 23

We encourage any dental assistant interested in applying for the scholarship to wait on registering for Boot Camp until award notifications are sent.

LEARN MORE

REGISTRATION

The registration fee includes:

- One complimentary copy of the *OSHA & CDC Guidelines: OSAP Interact Training System – 6th Edition* workbook (\$175 value)
  - Note: Participants will pay for the shipping cost (\$19 domestic/\$34 international). Participants can opt-out of receiving the workbook. If a participant opts-in, they will receive a separate invoice for the shipping fee.*
- Checklists, tools, and much more!

OSAP member registration fees apply to all membership levels above Basic. You must log in to your OSAP account to receive the member rate.

Registration Fees*	Early-Bird Rate (by Dec 1)	Regular Rate (by Jan 8)	Late Rate (after Jan 8)
OSAP Member	\$298 \$425	\$338 \$505	\$378 \$665
Military/Federal Service Personnel**	\$298 \$425	\$298 \$505	\$298 \$665
Non-Member	\$438 \$625	\$478 \$705	\$518 \$865

\*Those with Basic (online membership) will receive Non-Member pricing.

\*\*All active duty/ranking officers and civilians employed by one of the following agencies: U.S. Air Force, U.S. Army, Canadian Armed Forces, U.S. Coast Guard, Indian Health Service, U.S. Marine Corps, U.S. Navy, U.S. Public Health Service, or the VA.

**REGISTER NOW**

Need help justifying why you should participate? **Download this Justification Letter.**

## CONTINUING DENTAL EDUCATION

**ADA C-E-R-P®** | Continuing Education  
Recognition Program

OSAP is an ADA Continuing Education Recognition Program (CERP) Provider.

ADA CERP is a service of the American Dental Association to assist dental professionals in identifying quality providers of continuing dental education. ADA CERP does not approve or endorse individual courses or instructors, nor does it imply acceptance of credit hours by boards of dentistry.

Concerns or complaints about a CE provider may be directed to the provider or to the **Commission for Continuing Education Provider Recognition** at [ADA.org/CERP](http://ADA.org/CERP).

This continuing education activity has been planned and implemented in accordance with the standards of the ADA Continuing Education Recognition Program (ADA CERP) through joint efforts between OSAP and CE Exchange.

Please email the OSAP office at [office@osap.org](mailto:office@osap.org) or call +1 (410) 571-0003 if you wish to be in contact with the course author/creator(s) with any questions or for clarification of course concepts.

### California Dental Board Registered Provider:

- **Provider ID #:** RP4067
- **Valid Until:** 02/28/2021

### New York State Education Department Approved Provider:

- **Provider ID #:** IC061
- **Valid Until:** 02/28/2024

**CDE CREDITS:** TBD

**EDUCATIONAL METHOD:** Lecture, discussion, and case presentations

**COURSE TYPE:** Live, electronically mediated

### DISCLOSURE:

All participating faculty are expected to disclose to the audience any significant financial interest or other relationship with:

1. the manufacturer of any commercial products and/or provider of commercial services discussed in an educational presentation and
2. any commercial supporters of the activity.

### 2021 OSAP Dental Infection Control Boot Camp Planning Committee Disclosures:

Kathy Eklund, RDH, MPH  
The Forsyth Institute

Disclosure: No relevant financial relationships to disclose

Karen Gregory, RN  
Total Medical Compliance

Disclosure: Employer - Total Medical Compliance

Doug Risk, DDS  
Tidewater Dental

Disclosure: Consultant - US Air Force Medical Service and Hu-Friedy

## CE DISCLAIMER:

The 2021 OSAP Dental Infection Control Boot Camp™ is planned and presented by the 2021 OSAP Dental Infection Control Boot Camp Planning Committee to provide attendees with a relevant and rewarding continuing educational experience. However, neither the content of a course nor the use of specific products in lectures or workshops should be construed as indicating endorsement or approval by OSAP of the views presented or the products used.

Speakers and authors of CE activities are required to present a balanced view of therapeutic options, use generic names of products whenever possible, use images that have not been falsified or misrepresent the outcome of treatment, and refrain from marketing or promoting any products or commercial services. Speakers and authors are required to include peer-reviewed content supported by generally accepted scientific principles or methods that can be substantiated or supported with peer-reviewed scientific literature that is relevant and current. Speakers and authors must support clinical recommendations with references from the scientific literature, with a sound scientific basis, whenever possible. Speakers and authors of CE activities are required to disclose to participants any financial, commercial, or promotional interest in a product or company that may influence their presentations. However, OSAP shall not be liable for a speaker's failure to disclose such interest.

Please be advised that courses, speakers, or schedules may change without notice.

## CONTACT INFORMATION

If you have questions about the program or registration:

- Email: [Office@OSAP.org](mailto:Office@OSAP.org)
- Phone: +1 (410) 571-0003 | US & Canada: +1 (800) 298-6727
- Mailing Address: 3525 Piedmont Road NE | Building 5, Ste 300 | Atlanta, GA 30305 | USA

## POLICIES

### INVOICE PAYMENT

**Any invoices for 2021 OSAP Dental Infection Control Boot Camp™ must be paid by Friday, January 22, 2021. Any registrations processed after Friday, January 22, 2021, must be paid in full immediately upon registration.** Payment can be made immediately via credit card upon registration, or payment can be made by creating an invoice. The invoice can be paid via credit card or check. OSAP also accepts purchase orders.

### WORKBOOK POLICY

Registration for the 2021 OSAP Dental Infection Control Boot Camp™ includes one (1) complimentary copy of the *OSHA & CDC Guidelines: OSAP Interact Training System – 6th Edition* workbook (\$175 value). Participants **will pay** for the shipping cost (\$19 domestic/\$34 international). Participants can opt-out of receiving the workbook. If a participant opts-in, they will receive a separate invoice for the shipping fee. Per the OSAP Store Policy, all shipping fees are non-refundable.

Due to the COVID-19 pandemic, the US Postal Service has suspended shipping to multiple countries. Attendees outside the United States should visit [usps.com](https://usps.com) to verify the shipping status for their home countries.

If attendees originally opted-out and choose to opt back in to receiving their workbook, they must contact us at [office@osap.org](mailto:office@osap.org) no later than Friday, January 22, 2021.

Should attendees need to cancel their registration, shipping fees will not be refunded. Please refer to the OSAP Store Policy for any questions related to returns/exchanges.

Due to the volume of orders we will be processing, OSAP will not allow for express and/or overnight shipping.

### CANCELLATIONS, REFUNDS & SUBSTITUTIONS

All registration cancellations and refund requests must be made in writing by Friday, January 8, 2021. An 80% refund of course fees\* will be given for cancellations received by Tuesday, December 1, 2020. A 50% refund of course fees will be given for cancellations received between Wednesday, December 2, 2020, and Friday, January 8, 2021. No refunds will be granted for requests postmarked after Friday, January 8, 2021. Submit all requests to OSAP via email at [office@osap.org](mailto:office@osap.org).

OSAP regrets that refunds will not be given for no-shows. All requests for exceptions to the cancellation/refund policy must be submitted in writing by the registrant with appropriate documentation no later than Friday, January 8, 2021. After that time, no refund considerations will be made.

*\*There will be no refunds for shipping fees.*

Substitutions within this program are gladly accepted. A substitution of your full registration is permitted prior to the conference by submitting a written request to [office@osap.org](mailto:office@osap.org). Onsite transfers are not permitted. The individual submitting the substitution request is responsible for all financial obligations (any balance due) associated with that substitution before the change can be made. Badge sharing, splitting, and reprints are strictly prohibited.

## PHOTO AND VIDEO POLICY

No individual or entity may electronically record or broadcast any portion of an OSAP course without prior written consent of the presenter(s). **Unauthorized recording (audio, video, still photography, etc.) of presentations during sessions, posters, breakouts, etc., without the express written consent of individual presenter(s) is strictly prohibited.** Individuals observed photographing or videotaping any presentation, in whole or part, will be removed from the conference, forfeiting the registration fee.

## SOCIAL MEDIA POLICY

OSAP encourages the use of social media as a way of connecting with other attendees and expanding the reach of information presented at our meetings and conferences. If you plan on using social media to discuss the conference, please use the official hashtag (#OSAPBC2021). **Note: Sharing specific presentations, posters, or slides is prohibited without the express written permission of the presenter(s).**

## PERMISSIONS AND PRIVACY POLICY

OSAP offers registrants contact information to facilitate networking after the course. By registering, you give OSAP permission to include your name and contact details on the attendance list. During the registration process, there is an option to opt-out of this attendance list. Alternatively, if you do not wish to be included on the attendance list, email your exclusion request to [office@osap.org](mailto:office@osap.org) by Friday, January 22, 2021.

OSAP captures photos and videos during the conference. By registering, you grant OSAP full rights to use the images resulting from the photography and video filming, and any reproductions or adaptations of the images, for the promotion of OSAP or its publications, fundraising, publicity, or other purposes. This may include (but is not limited to) the right to reuse in printed and online publicity, social media, and press releases. If you do not wish to be photographed or filmed, email your exclusion request to [office@osap.org](mailto:office@osap.org) by Friday, January 22, 2021.

OSAP collects evaluations during and after the course. By registering, you give OSAP permission to use any written comments you submit on evaluation forms.

OSAP's Privacy Policy

## CODE OF CONDUCT

OSAP's Code of Conduct outlines OSAP's expectations for anyone attending or contributing to an OSAP meeting or educational activity, as well as the consequences for unacceptable behavior. If you are the subject of unacceptable behavior or have witnessed any such behavior during conference events, please contact Michelle Lee, OSAP's Executive Director at M +1 404-944-4824 or [MLee@osap.org](mailto:MLee@osap.org).

OSAP's Code of Conduct